

**Area A Parks & Recreation Meeting Minutes**  
**October 15th, 2009**  
**Held at Brentwood College**

**Present:** David Gall, Clyde Olgivie, June Laraman, Joan Pope, Paris Webster, Greg Farley, Cathy Leslie, Mario Iannidinardo, Roger Burgess (alternate Director)

**Regrets:** Brian Harrison (Area A Director)

**New Member:** David Gall welcomed new member, Cathy Leslie, to the Area A PRC.

**Meeting Minutes:** It was moved and seconded  
That the meeting minutes for September 17th, 2009 be accepted.

**Director's Report:** June Laraman provided the update at Director Harrison's request:

- The news release of the CVRD acquisition of a new regional park – Stocking Lake/Heart Lake Regional Park was distributed and discussed.
- The cancellation of the Limona request scheduled for review at the October 13<sup>th</sup> APC was reviewed and discussed.
- The Bamberton rezoning request has its last review with the Area A APC on October 21<sup>st</sup>. The discussion centered on the process as it related to the approval of the request and when it would come to the Area A PRC for review and input.

MOTION CARRIED

**Agenda:** It was moved and seconded  
That the meeting agenda for October 15th be accepted.

MOTION CARRIED

**Existing Business:**

**Progress Reports**

**Trail work to be completed this fall:** The JOP crew will be clearing/grubbing the trail route between Briarwood and Kerry Village this fall while the developer will be constructing the pedestrian crossing over Hollings and Handysen Creeks per approval granted by the CVRD Board.

**Inlet Drive Beach Access:** The CVRD Parks staff are still reviewing the cost implications and possible constraints of the MoT and Infrastructure in approving the development of a public beach access. Inlet Drive Rd is only 44 Ft. wide vs. the required 66 Ft. which creates constraints as the MoT requires 3 parking stalls at road end with the ability to turn around.

Additionally MoT has indicated items such as water control; boundary establishment would need to be addressed along with such items as ditching, culvert works, fencing, signage and a small staircase to the beach.

The original budget was estimated at \$5,000 but now appears to be estimated at costing between \$10,000 & \$12,000.

It was moved and seconded that

The beach access should be delayed until 2010 and a more creative solution was needed as a three stall parking lot was undesirable to the local residents.

#### MOTION CARRIED

**Note:** Ryan Dias, CVRD Parks staff, has since notified the PRC that the MoT would be supportive of beach access that doesn't include parking. Ryan has indicated that the beach access trail, a staircase, some split-rail and maybe a bench or picnic table could be completed in 2009 within the original \$5K budget. In checking with David Gall and commission members who are in the area this would be a reasonable approach so the PRC is supportive of the project being completed as described by Ryan.

**Mill Bay Veterinary Clinic:** The clinic rezoning is currently on hold as the applicant is unsure as to how they would like to proceed. The applicant was made aware on August 5<sup>th</sup> of the Area A PRC comments with respect to a possible contribution as part of the rezoning. There has been no response from the applicant at this time.

#### Budget Update

##### YTD Budget

- The Oct. 14<sup>th</sup>, 2009 financials were distributed and reviewed. It was noted that \$48,231.29 had been expensed against a budget amount of \$112,674.00 leaving a variance of \$64,442.71 YTD.
- Follow-up questions Sept. 17<sup>th</sup> Meeting:

- 1) The September 09 financial statements showed that Area A has expenses of \$40,403 against a budget amount of \$112,674 netting a \$72,170 variance to budget. Ryan Dias explained that a good portion of this variance would be expended in the remainder of 2009. Given that only one quarter of the budget year is remaining, the Area A PRC requests a breakdown of where these monies will be expended.

Brian Farquhar provided the explanation that the monthly financial statements do not include all of the expenses incurred for the previous month and can be a couple of months behind due to the timing of invoicing. An example provided was the 2009 Summer Playground Program, which is managed by Kerry Parks Recreation during the summer months and invoiced at program end in the fall. The Oct. 14<sup>th</sup> financials do not yet reflect these costs.

- 2) There was a discussion about what the Area A PRC is holding in reserve and estimated that this should be around \$81,934 plus interest. The CVRD Parks and Recreation staff was asked to verify this amount.

Brian Farquhar responded that the Area A has two reserve accounts – 1) the General Parks Reserve which is currently

\$82,585 and 2) the Parkland Acquisition Reserve which currently \$12,022.

**South Cowichan Parks  
& Recreation:**

June Laraman distributed a copy of her notes to the team and discussed the highlights of the Cowichan Bay Boat Launch and Mill Bay Historic Church survey results. The cost of the restoration of the MB Historic Church is estimated to be at least \$150,00 and there is a document supporting this estimate. June agreed to obtain a copy of the estimate if available for the Area A PRC to review.

Note: The South Cowichan Parks & Recreation Minutes were formerly distributed on October 16<sup>th</sup> and have been distributed to the Area A PRC.

**New Business**

**Summer 2009 Playground Program**

Brian Farquhar, CVRD Parks staff, provided the Summer 2009 Playground Report dated September 21<sup>st</sup>, 2009. The highlights of the report were reviewed; however, the recommendation that the Area A PRC consider canceling the sponsorship of the preschool program is still outstanding. This item will be brought forward to the November 19<sup>th</sup> meeting.

**Area A PRC Update – MB Messenger**

June Laraman brought forward the idea that the Area A PRC should find some means of updating the community of our activities to date. This could be an article in the MB Messenger or South Cowichan Life.

It was moved and seconded that

June Laraman should draft a document for Area A PRC review and approval for inclusion in the upcoming Mill Bay Messenger.

**Adjournment:** It was moved and seconded

That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:41 PM.

**Next meeting: November 19<sup>th</sup>, 2009 at 7pm at Brentwood College**