



## **Minutes of the regular meeting of the Area I (Youbou/Meade Creek) Parks Commission**

Held in the Upper Community Hall, 8550 Hemlock St. Youbou BC on Tuesday, Nov 13, 2018  
at 7:10 PM.

**Present:** Chairperson Marcia Stewart

Vice Chair Rob Somers

Area Director – Klaus Kuhn

Member – Randall Wilson, (Don Macdonald absent)

Guest – Brian Farquhar, Parks and Trails Manager

### **Approval of Agenda:**

**It was moved and seconded that the agenda be approved.**

**Motion carried.**

### **Adoption of Minutes:**

**It was moved and seconded that the minutes of the regular Area I (Youbou/Meades Creek) Parks Commission meeting held on Tuesday, Oct. 9, 2018 be adopted.**

**Motion carried.**

**Business Arising from Minutes:** The new picnic shelter, being built in Mile 77 Park and donated by Greg Adams and Laketown Ranch, is temporarily on hold until engineering approval has been received.

**Correspondence:** Received from Mary Anne McAdam requesting changes to the June 25<sup>th</sup>, 2018 minutes submitted at the October 9<sup>th</sup> meeting. **Motion – It was moved and seconded that we accept the minutes as amended. Motion carried.**

## **REPORTS**

**Area I Director:** - Newly re-elected Area director, Klaus Kuhn gave his report.

**Chair Report: None**

**Cowichan Lake Rec Report:** Report from Linda Blatchford that the Halloween and Haunted House at Youbou Hall were a great success. There will be a Winter Wonderland celebration at Lake Cowichan arena for Christmas.

**CVRD Report:** Repairs to Arbutus Park wharf will be proceeding. It was reported that the new Parks Commission bylaw will take effect Jan. 1, 2019. Included in changes with the new bylaw will be advertisements in local newspapers asking interested people to apply to the CVRD for Parks Commission positions.

**Old Business:** - 1. Randall Wilson announced that the Youbou Community Association has plans to donate funds to install the new outdoor drinking fountain in Arbutus Park. **Motion: It was moved and seconded that the parks commission accept the donation of the drinking fountain for Arbutus Park from YCA. Motion carried.**

2. Nothing new to report on the construction of the two small beaches at Mile 77 Park. Marcia Stewart will request a visit from Graham Gidden or Ryan Dias to present plans for the two beaches.

**New Business:** - 1. A new sign was built and installed at Arbutus Park due to rot issues with the old sign. Brian Farquhar said that as new signs are required for area parks, they will be built in the same generic style due to cost.

2. Brian Farquhar discussed the budget for 2019. It is expected to be approved by February. Any major capital project must wait until the budget is approved, with meetings scheduled for mid-January. Tax money collected in Area I will remain in Area I. A consultant will be hired to document and record all park assets. Klaus Kuhn plans to hold a town hall meeting in the spring of 2019 to discuss the future of the washroom building at Little League Park. The roof of that building is scheduled for replacement in 2019 with more money to be spent on it over the following three years.

3. Rob gave a report on some of the maintenance issues with Stoker Park (split rail fences and picnic tables) and Southern Playfield Park (removable bollard on trail, mowing of unirrigated section, thistles growing in trail, tree replacement).

**Adjournment**

**It was moved and seconded that the regular meeting of Area I Parks Commission be adjourned.**

**Motion Carried**

**Meeting adjourned at 9:17 PM**

**The next regular meeting is scheduled for Tuesday, Dec. 11, 2018**