

Islands Trust

Nomination Package for:

***Local Area Trustee
Thetis Island Local Trust Area***

**2018 General Local Area Trustee Election
October 20, 2018**



175 Ingram Street
Duncan, BC V9L 1N8
www.cvr.bc.ca

Office: 250.746.2500
Fax: 250.746.2513
Toll Free: 1.800.665.3955



July 27, 2018

Dear Prospective Candidate:

Re: Submission of Nomination for Office of Thetis Island Local Area Trustee

Thank you for your interest in running as a candidate for the position of Local Area Trustee for the 2018 Thetis Island Local Trust Area Local Trustee Election. Included in this nomination package are the necessary forms and related information resource links that explain the nomination and Election process. Please read through these documents and online guides prior to completing your nomination forms in order to familiarize yourself with aspects of the upcoming Election and your responsibilities as a candidate.

Nomination Period

Nomination forms can only be filed at the CVRD office located at 175 Ingram Street, Duncan, BC, during regular office hours, 8:00 a.m. to 4:30 p.m., Monday to Friday, excluding statutory holidays, **beginning at 9:00 a.m., Tuesday, September 4, 2018 until 4:00 p.m., Friday, September 14, 2018.** The *Local Government Act* prevents the acceptance of nomination forms before or after these dates and times.

Appointment for Filing

It is recommended that you schedule an appointment to file your nomination forms with either the Chief or Deputy Chief Election Officer (contact information as noted). Although not mandatory, a 15 minute appointment will ensure that you're not waiting while another candidate is filing their papers ahead of you. **CAUTION:** If you wait to file until the last hour of the nomination period and one of your mandatory nomination forms is missing or requires further information, you may not have time to obtain the necessary information before the 4:00 p.m. deadline.

Standardized Nomination Forms

Due to recent legislative changes, local governments now use standard nomination forms which require detailed contact information for candidates and their representatives. These forms are PDF fillable. A solemn declaration (included in the nomination package) stating that the candidate is aware of, understands, and intends to comply with the *Local Elections Campaign Financing Act* is also required at the time of filing.

The following forms are included in your package (or online):

Form C2 – Nomination Documents: All three pages of this form must be returned. Please note: In the CVRD **only two (2) nominators are required per candidate.** No nomination deposit is required. This form must be submitted at the time of filing.

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Form C3 – Other Information Provided by Candidate: Following submission to the CVRD, this form will be provided to Elections BC. This form must be submitted at the time of filing.

Form C4 – Appointment of Candidate Financial Agent: Following submission to the CVRD, this form will be provided to Elections BC. This form must be submitted at the time of filing.

Form C5 – Appointment of Candidate Official Agent: This form is optional and is only required if you are going to appoint an Official Agent. If you choose to appoint an Official Agent later during the election process, you need to submit this form as soon as practicable after the appointment has been made.

Form C6 – Appointment of Candidate Scrutineer: This form is optional and is only required if you are going to appoint a scrutineer. Under the *Local Government Act*, each candidate is permitted to appoint one (1) scrutineer for each ballot box used at a voting place. While you can only have one scrutineer per ballot box per voting place at any one time, you may appoint multiple scrutineers to rotate through the voting place throughout voting day. The CVRD will have one ballot box at each voting place. If you choose to appoint a scrutineer later during the election process, you must submit this form as soon as practicable after the appointment has been made.

Statement of Disclosure – Financial Disclosure Act: In accordance with the *Local Elections Campaign Financing Act*, responsibility for campaign financing oversight is under the jurisdiction of Elections BC. Accordingly, Elections BC has requested that all campaign financing inquiries be handled directly by Elections BC staff in order to ensure consistency of information. If you have any questions or concerns regarding campaign financing, please consult the Elections BC website at www.elections.bc.ca, email electoral.finance@elections.bc.ca or call toll free 1.855.952.0280. The Statement of Disclosure form must be submitted at the time of filing.

Online Resources

The Local Government Division of the Ministry of Community, Sport and Cultural Development has the following documents available on their webpage located at: <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>:

- [Local Elections in BC: What Every Candidate Needs to Know](#)
- [Candidate's Guide to Local Government Elections in BC](#)
- [Elector Organization Guide to Local Government Elections in BC](#)
- [Guide for Local Elections Third Party Sponsors in BC](#)
- Voter's Guide to Local Elections in BC in [English](#); [Chinese – Simplified](#); [Chinese – Traditional](#); [Farsi](#); [French](#); [Korean](#); and [Punjabi](#).

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Elections BC has the following document available on their website at:
<https://elections.bc.ca/political-participants/local-elections-campaign-financing/2018-general-local-elections>

- [Guide to Local Elections Campaign Financing in BC](#)
- [Guide to Local Elections Campaign Financing in BC – Elector Organizations](#)
- [Guide to Local Elections Campaign Financing in BC – Third Party Sponsors](#)

On behalf of Islands Trust I would like to thank you for your interest in running as a candidate for the position of Local Area Trustee for the 2018 Thetis Island Local Trust Area Trustee Election. If you have any questions regarding the nomination process, or the Election process, please contact the Chief Election Officer by email at kharrison@cprd.bc.ca or by phone at 250.746-2517 or Shannon Carlow, Deputy Chief Election Officer by email at scarlow@cprd.bc.ca or by phone at 250.746.2508.

Sincerely,

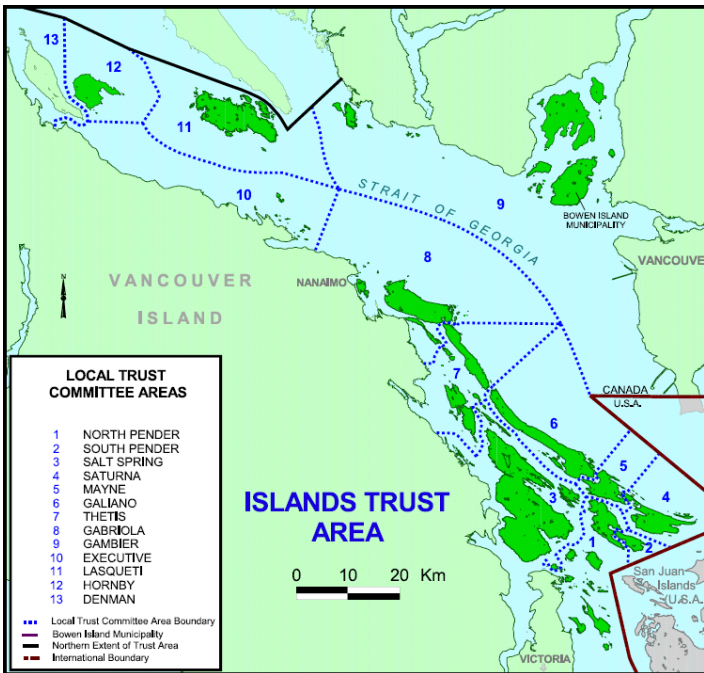


Kathleen Harrison
Chief Election Officer



Islands Trust

GENERAL INFORMATION FOR CANDIDATES ISLANDS TRUST LOCAL GENERAL ELECTIONS 2018



What is the Islands Trust?

The Islands Trust is a unique federation of local island governments with a provincial mandate (from the *Islands Trust Act*) to make land use decisions that will “preserve and protect” British Columbia’s Gulf Islands. The Islands Trust also includes a land trust (Islands Trust Conservancy) that holds land and covenants for conservation purposes.

Where is the Islands Trust Area?

The Trust Area covers the islands and waters between the British Columbia mainland and southern Vancouver Island, including Howe Sound and as far north as Comox (excluding Texada Island). The area is approximately 5200 square kilometres in size and includes 13 major islands and over 450 smaller islands.

Who makes up the Islands Trust and what do they do?

Like other communities in British Columbia, island communities elect their local representatives for the Islands Trust in accordance with Part 3 of the *Local Government Act*, every four years. There are two **Local Trustees** elected for each group of islands designated as a **Local Trust Area**. Together with an appointed Chair, Local

Trustees are responsible for land use decisions within their respective Local Trust Area, excluding First Nation reserves. Each **Local Trust Committee** has land use jurisdiction over a major island, plus smaller islands and surrounding waters. **Bowen Island Municipality**, an incorporated island municipality with an elected Council, is responsible for municipal functions, including land use. Two Municipal Trustees represent Bowen Island Municipal Council on the Islands Trust Council. British Columbia’s *Local Government Act* guides land use decisions in the Islands Trust Area.

The 24 Local Trustees and 2 Municipal Trustees form the **Islands Trust Council**, which makes decisions about overall policy, staff resources and budget. The Islands Trust has a staff of 50, with offices on Gabriola and Salt Spring Islands and in Victoria. Positions include land use and policy planners, researchers, mapping technicians and support staff. Funding for operations comes from property taxes, provincial grants and development application fees.

An **Executive Committee**, consisting of a Chair and three Vice-Chairs elected by the Islands Trust Council, guides day-to-day operations and cooperative relations with other levels of government. It also reviews the land use bylaws of Local Trust Committees and Bowen Island Municipality to ensure consistency with the Islands Trust object. Executive Committee members serve as Chairs of Local Trust Committees.

The Islands Trust Object
“to preserve and protect the trust area and its unique amenities and environment for the benefit of the residents of the trust area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the government of British Columbia”
-- the *Islands Trust Act*

When will elections be held for Islands Trust trustees?

General local elections for local government officials in British Columbia (including trustees for the Islands Trust) take place every four years. **The next general voting day is Saturday, October 20, 2018.**

What are some of the important dates leading up to the elections?

Here are some dates and deadlines regarding the 2018 General Local Elections:

September 4, 2018	Nomination period begins at 9:00 a.m.
	List of electors becomes available for review and objection
September 14, 2018	Nomination period ends at 4:00 p.m.
	End of opportunity to register objections to names on the list of electors
September 17, 2018	4:00 p.m. – Deadline for nominations if there is an extension due to insufficient candidates
September 18, 2018	4:00 p.m. – Deadline for challenge of nominations
September 19, 2018	Last day to move or buy property and qualify as an elector
September 21, 2018	4:00 p.m. – Deadline for withdrawal of candidates
September 24, 2018	4:00 p.m. – Declaration of election by voting or of candidates elected by acclamation
October 10, 2018	Required advance voting opportunity (additional advance voting day may be scheduled in some locations – see local advertisements for details)
October 20, 2018	GENERAL VOTING DAY

Who administers General Local Elections in the Trust Area?

The Islands Trust is responsible for coordinating its General Local Elections process. For cost-effectiveness and for the convenience of voters, it contracts with the following Regional Districts for administration of its elections.

LOCAL TRUST AREA	REGIONAL DISTRICT
Denman Hornby	Comox Valley www.comoxvalleyrd.ca
Gabriola	Nanaimo www.rdn.bc.ca
Galiano / Mayne North Pender / South Pender Salt Spring / Saturna	Capital www.crd.bc.ca
Gambier	Sunshine Coast www.scrd.ca Greater Vancouver (Metro) www.metrovancouver.org
Lasqueti	Powell River www.powellriverrd.bc.ca
Thetis	Cowichan Valley www.cvrld.bc.ca

Maps showing the boundaries of Local Trust Areas and Bowen Island Municipality are available on the Islands Trust website: <http://mapfiles.islandstrust.bc.ca/MAPS/IT/LocalTrustAreas.pdf>

Municipal trustees for Bowen Island are determined as part of the election process for the Bowen Island Municipal Council. Additional information about elections on Bowen Island is available from the Chief Election Officer at Bowen Island Municipality: <http://www.bowenismunicipality.ca/elections>

Who may run for election?

You may run for local government office in BC if you:

- are a Canadian citizen
- are at least 18 years old on election day
- have lived in BC for at least six months, and
- have not been disqualified from voting in a BC local election

You do not have to live in the jurisdiction in which you are running for office.

For more information for candidates in local elections, see the **Candidate's Guide** in the nomination package (if included) or at: https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates_guide_to_local_elections.pdf

How do electors learn about candidates?

Candidates may request a list of registered electors from those regional districts that maintain such lists. The Islands Trust is not permitted to release contact information for property owners in the Trust Area.

The Islands Trust will not assist in your campaign, but will post basic candidate information on its website. During the campaign period the Islands Trust will post your nomination papers and provide an optional space for a photo and short biographical statement. Please provide this before the nomination period ends.

Candidates must be familiar with the *Local Elections Campaign Financing Act* – enacted in 2014 - and its requirements. Elections BC oversees the campaign financing and third party advertising rules for local elections. After the election, campaign finance disclosure documents (mandatory for all candidates, even if a candidate withdraws and even if no money is spent or raised) will be posted on the Elections BC website.

The *Local Elections Campaign Financing Act* (LECFA) is available online at BC Laws (www.bclaws.ca). Refer to Elections BC's *Guide to Local Elections Campaign Financing in B.C.* and *Guide for Local Elections Third Party Sponsors in B.C.* for detailed information and instructions about the campaign financing disclosure process and requirements, and rules related to third party sponsors, available online at: www.elections.bc.ca

What are standards of conduct for elected officials?

All elected local government officials in BC must make an Oath of Office, must disclose financial information, and must comply with certain ethical conduct rules in accordance with the *Community Charter*. This statute provides rules regarding topics such as conflict of interest, insider information, influence, gifts and confidentiality. Violation of these rules can lead to disqualification from office. Islands Trust Council has also adopted a policy on standards of conduct. Candidates should familiarize themselves with these rules and standards to ensure they are comfortable with them before running for election. Specific guidelines about conduct are available on the Islands Trust website.

http://www.islandstrust.bc.ca/media/346006/tc_1994-09-12_212_standardsofconduct_pol_final.pdf

http://www.islandstrust.bc.ca/media/346004/tc_1994-06-11_211_statutoryrulesofconduct_pol_final.pdf

How much time does it take to serve as a trustee?

Time commitments for trustees vary considerably, based on the population they represent and the number and types of land use issues that face their community.

Most Local Trust Committees meet monthly. Some Local Trust Committees may meet less frequently but there is a minimum requirement of at least two meetings a year. The purpose of these business meetings is to deal with land use planning applications and long range planning projects. Local Trust Committees may hold other meetings to obtain community opinion or to meet statutory requirements. Local Trust Committees are supported by planning and administrative staff. Municipal Trustees (on Bowen Island) do not have Local Trust Committee meetings. They attend the regularly scheduled meetings of the Bowen Island Municipal Council which are held twice a month, as well as other meetings related to Bowen Island Municipality.

Trustees also spend time meeting, speaking or corresponding with community members and attending meetings of other organizations.

All trustees attend four annual meetings of Trust Council. Trust Council holds most of its meetings on different islands throughout the Trust Area, although the December meeting is traditionally held in Victoria.

Most trustees also sit on one of the committees of Trust Council (Local Planning, Financial Planning or Trust Programs) or on the Islands Trust Conservancy, each of which meets at least quarterly. In November of an election year, Trust Council will elect four trustees to sit on the Executive Committee, which meets bi-weekly. Each member of Executive Committee also serves as the Chair of one or more Local Trust Committees, leading to a more demanding work load and much more inter-island travel.

The Islands Trust Conservancy is a separate body of the Islands Trust and it consists of three Trustees (two elected by Trust Council and one appointed by the Executive Committee) and up to three members appointed by the Minister of Municipal Affairs and Housing. The Islands Trust Conservancy can acquire and manage land for conservation, hold conservation covenants on private land and accept donations to help preserve places of natural significance or cultural value within the Trust Area.

Potential candidates may wish to speak to current or former trustees to get a better sense of time commitments. <http://www.islandstrust.bc.ca/connect/contact-trustees.aspx>

What is the remuneration for trustees?

As defined in [Trustee Remuneration Policy 7.2.1](#), Trustees receive remuneration for their service to their community, reflecting the population size and level of work in their community, with the following amounts approved for the fiscal year April 1, 2018 to March 31, 2019.

Local Trustees	Remuneration \$ per Year	Remuneration \$ per Month
Denman	\$ 10,731.00	\$ 894.25
Gabriola	\$ 18,659.00	\$ 1,554.92
Galiano	\$ 11,313.00	\$ 942.75
Gambier	\$ 10,466.00	\$ 872.17
Hornby	\$ 10,819.00	\$ 901.58
Lasqueti	\$ 9,097.00	\$ 758.08
Mayne	\$ 11,412.00	\$ 951.00
North Pender	\$ 13,817.00	\$ 1,151.42
Salt Spring	\$ 31,407.00	\$ 2,617.25
Saturna	\$ 9,197.00	\$ 766.42
South Pender	\$ 8,625.00	\$ 718.75
Thetis	\$ 9,489.00	\$ 790.75
Municipal Trustees		
Bowen	\$ 3,389.00	\$ 282.42

Executive Committee Remuneration	Remuneration \$ per Year	Remuneration \$ per Month
Chair	\$ 43,184.84	\$ 3,598.74
Vice-chairs	\$ 34,547.88	\$ 2,878.99

Remunerations are subject to Income Tax and CPP under applicable regulations in place at the time of payment.

Medical and Dental Benefits

As defined in [Trustee Remuneration Policy 7.2.1](#), the premiums for the following medical and dental benefits are 100% paid by Islands Trust for Trustees and their eligible dependents:

- Premiums for the Medical Services Plan (MSP)
- Premiums for dental plan available through the Union of BC Municipalities (UBCM)
- Premiums for extended health care available through the Union of BC Municipalities (UBCM)

Payments of these premiums by the Islands Trust may be subject to Income Tax as defined by Canada Revenue Agency.

Local Trustees who do not register for any health or dental benefits through Islands Trust shall be paid \$1,000.00 per annum, paid monthly at a rate of \$83.33 per month and prorated for periods of less than one year.

Honoraria for Board Members who attend IslandsTrust Conservancy Meetings

The Chair of the Board for the Islands Trust Conservancy is paid an honorarium of \$250.00 per meeting attendance. The remaining members of the Board shall be paid \$150.00 per meeting attendance.

Travel

As defined in [Trustee Travel Policy and Procedure 7.2.iii.](#), Trustees are reimbursed for costs they incur to travel to meetings.

Where can I find more information?

General information about local elections in British Columbia is available at the provincial website: <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>

Please check regularly for Islands Trust election information online and sign up for a subscription to receive ongoing election updates by email: <http://www.islandstrust.bc.ca/trust-council/elections/>

Additional information about the Islands Trust is available from Islands Trust staff (250-405-5151) and on the Islands Trust website: www.islandstrust.bc.ca. For toll free access, request a transfer via Enquiry BC: in Vancouver 604-660-2421 and elsewhere in B.C. 1-800-663-7867

Preserving **Island** communities, culture and environment



Islands Trust

NOMINATION DOCUMENTS

CHECKLIST

- Nomination Paper made by two qualified electors of the jurisdiction the Candidate is running in, together with consent to the nomination signed by the nominee (Form C-2).
- Declaration of Candidate (Form C-2)
- Statement of Disclosure *Financial Disclosure Act*.
- Appointment of Financial Agent (optional unless an elector Organization) (Form C-4).
- Appointment of Official Agent (optional unless an elector Organization) (Form C-5).
- Appointment of Scrutineer (optional) (Form C-6).
- Candidate Information Release Authorization (optional).
- Not Disqualified by Statute or Law from Running (Inspector's List)

Eligibility Dates:

Candidates:	Six Month BC Residency –	March 13, 2018 if submitting September 14 th March 16, 2018 if submitting September 17 th (extended)
Nominators:	Six Month BC Residency –	Before nomination date (varies)
	30 Day Area Residency –	Before nomination date (varies)
Voters:	Six Month BC Residency –	April 19, 2018 if voting October 20 th April 15, 2018 if voting October 16 th April 9, 2018 if voting October 10 th
	30 Day Area Residency -	September 19, 2018 if voting October 20 th September 15, 2018 if voting October 16 th September 9, 2018 if voting October 10 th

CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the local Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

The Candidate Cover Sheet and Checklist Form C1 are for the local Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the local Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the local Chief Election Officer: C3 – Other Information Provided by Candidate; and, C4 – Appointment of Candidate Financial Agent.

After election results have been declared, please send any changes to these documents to:

Elections BC
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Toll-free fax: 1-866-466-0665
Email: electoral.finance@elections.bc.ca

C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION		

SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

- C2 – Nomination Documents
- C3 – Other Information Provided by Candidate
- C4 – Appointment of Candidate Financial Agent (if Candidate is not acting as own Financial Agent)
- C5 – Appointment of Candidate Official Agent (if applicable)
- C6 – Appointment of Candidate Scrutineer (if applicable)
- Statement of Disclosure: Financial Disclosure Act (required under the *Financial Disclosure Act*)

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package – however the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements.

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION NAME (E.G. MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA)

We, the following electors of the above named jurisdiction, hereby nominate:

NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
RESIDENTIAL ADDRESS (STREET ADDRESS)	CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE

As a Candidate for the office of:

POSITION (E.G. MAYOR, COUNCILLOR, DIRECTOR)	JURISDICTION NAME (E.G. MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA)
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Each of us **affirms** that to the best of our knowledge, the above named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 52 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act*, or any other enactment from being nominated for, being elected to or holding the office, or is not otherwise disqualified by law.
5. Is not subject to any of the disqualifications set out in section 66(2) of the *Local Government Act*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

Please see over for additional space when more than two nominators are required. For local governments that require 25 nominators attach an additional sheet as necessary.

I consent to the above nomination for office:

NOMINEE'S SIGNATURE	DATE: (YYYY / MM / DD)
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CANDIDATE NOMINATION PACKAGE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 66 of the *Local Government Act* to be nominated, elected and to hold the office of

POSITION (E.G. MAYOR, COUNCILLOR, DIRECTOR)

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 52 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am in no way disqualified by the *Local Government Act*, or any other enactment from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I fully intend to comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY / MM / DD)

I am acting as my own Financial Agent

NOMINEE'S SIGNATURE

I have appointed as my Financial Agent

FINANCIAL AGENT'S NAME (IF APPLICABLE)

C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which individual is a nominee:

POSITION	of the	JURISDICTION NAME	
NOMINEE'S LAST NAME		FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT			
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS		CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)		CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER		EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information

OPTIONAL

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

NAME OF ELECTOR ORGANIZATION ENDORSING THE CANDIDATE (IF APPLICABLE)

<input type="checkbox"/> I am acting as my own Financial Agent	<input type="checkbox"/> I am not acting as my own Financial Agent
--	--

Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS

C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G. MAYOR, COUNCILLOR, DIRECTOR)	JURISDICTION (E.G. MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA)	
I hereby appoint as my Financial Agent for the:		
GENERAL VOTING DATE: (YYYY / MM / DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY / MM / DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY / MM / DD)	

I hereby consent to act as the Financial Agent for the above named Candidate for the:		
GENERAL VOTING DATE: (YYYY / MM / DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
Additional Addresses for Service Information OPTIONAL		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY / MM / DD)	

C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G. MAYOR, COUNCILLOR, DIRECTOR)	JURISDICTION (E.G. MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA)	
I hereby appoint as my Official Agent for the:		
GENERAL VOTING DATE: (YYYY / MM / DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
<input type="checkbox"/> I hereby delegate to the above named official agent the authority to appoint scrutineers		
CANDIDATE'S SIGNATURE	DATE: (YYYY / MM / DD)	

C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G. MAYOR, COUNCILLOR, DIRECTOR)	JURISDICTION (E.G. MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA)	
I hereby appoint as my Scrutineer for the:		
GENERAL VOTING DATE: (YYYY / MM / DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY / MM / DD)	

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

*("local government" includes municipalities, regional districts and the Islands Trust)

Form and Fact Sheets:

This form, Statement of Disclosure, can be found on the B.C. Government Web site: www.gov.bc.ca [type 'Statement of Disclosure' in the search bar]. The form can be printed and completed by hand, or it can be completed at your computer then printed. If you do complete the form at your computer, you will not be able to save it so please ensure you have printed the completed form before exiting the program. There are also important fact sheets on the Financial Disclosure Act to accompany this form on the Web site:

- Fact Sheet for those accepting nomination as a municipal official [type 'AG04003-a' in the search bar]
- Fact Sheet for those accepting nomination as member of the Legislative Assembly in B.C. [type 'AG04003-b' in the search bar].

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of the Act, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the Financial Disclosure Act a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the Income Tax Act (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	<input type="text" value="last name"/>	<input type="text" value="first & middle name(s)"/>
Street, rural route, post office box:	<input type="text"/>	
City:	Province:	Postal Code:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Level of government that applies to you:	<input type="checkbox"/> provincial <input type="checkbox"/> local government <input type="checkbox"/> school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets s. – S. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

creditor's name(s)

creditor's address(es)

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position

your capacity

name(s) of business(es)/organization(s)

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position

legal description(s)

address(es)

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.) no yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

signature of person making disclosure

date

Where to send this completed disclosure form:

- ❖ **Local government officials:**
 - ... to your local chief election officer
 - with your nomination papers, and
 - ... to the officer responsible for corporate administration
 - between the 1st and 15th of January of each year you hold office, and
 - by the 15th of the month after you leave office
- ❖ **School board trustees/ Francophone Education Authority directors:**
 - ... to the secretary treasurer or chief executive officer of the authority
 - with your nomination papers, and
 - between the 1st and 15th of January of each year you hold office, and
 - by the 15th of the month after you leave office
- ❖ **Nominees for provincial office:**
 - with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*.
- ❖ **Designated Employees:**
 - ... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)
 - by the 15th of the month you become a designated employee, and
 - between the 1st and 15th of January of each year you are employed, and
 - by the 15th of the month after you leave your position



Islands Trust

THETIS ISLAND LOCAL TRUST AREA CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form simply allows the CVRD and Islands Trust to provide your contact information, as appearing below, to the public and / or media. The information you choose to share will also be posted on websites operated by CivicInfo BC (www.civicinfo.bc.ca) and Elections BC (www.elections.bc.ca). These are the primary sources through which the media, the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

Completing any or all of this form is not mandatory and is entirely at your option

I, _____
(please print name of person nominated)

having submitted nomination documents for the 2018 Thetis Island Local Area Trustee Election to the office of Local Area Trustee, hereby give my consent to share the following information. This information may be shared by email, website posting, social media, telephone, or by any other means of electronic communication.

Address:	
Phone:	Alternate Phone (e.g. Mobile):
Email:	
Website:	
Twitter (e.g. @candidatename):	Facebook (e.g. www.facebook.com/candidate):

Gender (Check one):

- Female

 Male

 Prefer not to disclose

Previous Elected Experience (check one):

- Incumbent. Served in the same role between 2014 and 2018
 Served in this same role before 2018, but not during the past term
 Have never been elected to this position before, but have been elected elsewhere (e.g., school board, other local government, provincial or federal government.)
 None

(Signature of Candidate)

If you have questions about the information collected being on this from, please contact Kathleen Harrison, Chief Election Officer at 250.746.2517 or kharrison@cverd.bc.ca; or Shannon Carlow, Deputy Chief Election Officer at 250.746.2508 or scarlow@cverd.bc.ca; or CivicInfo BC at info@civicinfo.bc.ca, 250.383.4898

Disqualification Lists - Candidates

The following candidates did not file a disclosure statement or supplementary report within the applicable time and are therefore disqualified from seeking office until after the 2018 General Local Elections.

2014 General Local Elections Full Name	Ballot Name (if different)	Jurisdiction	Endorsement (if applicable)
Glen Paul Armstrong	Glen Armstrong	SD40 – New Westminster School District	
Lori Ann Baxendale	Lori Baxendale	Golden	
John Lambert Bjornstrom	John Bjornstrom	Williams Lake	
Christina Janeen Bolton	Christina Bolton	SD92 – Nisga'a School District	
Christopher Denis Clarke	Christopher Clarke	Fort St. John	
Max Clough		West Vancouver	
Karen Michelle Conway	Karen Conway	SD33 – Chilliwack School District	
Peter Udo Demski	Peter Demski	Grand Forks	
James Allen Duncan	James Duncan	Surrey	

2014 General Local Elections Full Name	Ballot Name (if different)	Jurisdiction	Endorsement (if applicable)
Anthony Preston Guitar	Anthony Guitar	Vancouver	
Michael George Horn	Mike Horn	Nanaimo	
Jason William Kramer	Jason Kramer	Chilliwack	
June Sylina Lewis	June S. Lewis	SD52 – Prince Rupert School District	
Kevin James Millership	Kevin Millership	Slocan	
James Lawrence Pepa	James Pepa	SD40 – New Westminster School District	
Marlisa Power/Spadafora	Marlisa Power	Abbotsford	

By-elections held since the 2014 General Local Elections Full Name	Ballot Name (if different)	Jurisdiction	Endorsement (if applicable)
Kenneth Herbert Francis Johnston	Ken H.F. Johnston	Grand Forks	
Joshua Edward Wasilenkoff	Joshua Wasilenkoff	Vancouver	

Elector organizations

The following elector organizations did not file a disclosure statement within the applicable time and are therefore disqualified from endorsing a candidate and are prohibited from accepting campaign contributions or incurring election expenses until after the 2018 General Local Elections.

Full Name	Ballot Name (if different)	Jurisdiction
None		

Third party and non-election assent voting advertising sponsors

The following advertising sponsors did not file a disclosure statement within the applicable time and are therefore prohibited from sponsoring third party election advertising or non-election assent voting advertising and are prohibited from accepting sponsorship contributions until after the 2018 General Local Elections.

Full Name	Usual Name	Jurisdiction
None		