



COWICHAN PERFORMING ARTS CENTRE FEE SCHEDULE

Rates do not include applicable taxes and are subject to change.

Rental rates subject to GST.

THEATRE RENTAL

Stage Events: Includes stage, lobby, rehearsal hall, green room & dressing rooms.

Local Non-Profit Groups	\$375/event or 9% of Gross Gate + technical costs
Commercial and Non-resident Groups	\$775/event or 11% of Gross Gate + technical costs

Technical Stage Rehearsal: \$150/rehearsal + technical costs

- Includes stage and/or dressing rooms as required.
- Fridays and Saturdays are not available.
- The technical rehearsal rate will be charged for any non-stage event during the stage event week (ie. load-ins, cue-to-cues, etc.).

Dark Days \$150/day

ANCILLARY ROOMS

	1 Hour	8 Hours	8+ Hours Rate/hr
Rehearsal Hall or Green Room			
Local Non-Profit	\$21	\$160	\$20
Private Local Groups	\$27	\$170	\$21.25
Commercial and Non-resident Groups	\$38	\$206	\$25.75
Theatre Lobby & Gallery			
Local Non-Profit	\$37.50	\$150	\$18.75
Private Local Groups	\$50	\$176	\$22
Commercial and Non-resident Groups	\$62.50	\$200	\$25
Large Dressing Rooms			
Local Non-Profit	\$12.25	\$54	\$ 6.75
Private Local Groups	\$15	\$66	\$ 8.25
Commercial and Non-resident Groups	\$21.25	\$96	\$12

Cancellation Policy: No charge with minimum 7 days' notice of event date; 25% rate charge for notice between 3 - 6 days of event date; full rate charge for notice less than 3 days before event date.

COMPLIMENTARY EQUIPMENT AND SERVICES

Tables: Two skirted tables in theatre lobby. More available upon request.

Wireless Internet: By request

SUPPLEMENTARY SERVICES

Ticket Printing:

\$25 set-up per event plus printing fees

Local Non-Profit Groups

Printing: 15¢ per ticket

Commercial and Non-resident Groups

Printing: 25¢ per ticket

- Advertised ticket prices must include GST, Ticket User Fee and Capital Improvement Fee if applicable.
- **Please note:** theatre patrons purchasing online and/or by phone will be charged \$2.25 credit card fee and \$2.50 *mail out fee (*if applicable).

Technical Staffing: **Contracted rates may be subject to change.*

All charges listed below are based on a minimum call four (4) hours. Pre-consultation with Technical Director included. Technical staffing requirements determined by Technical Director for set up, run and strike based on each production/event.

	* Rate/ Hour- For First 8 Hrs
Key Technicians (3)	\$36.11
Department Head	\$29.25
Assistant Sound	\$28.22
Operator (<i>Sound/lights/stage manager/etc.</i>)	\$27.65
Loader	\$26.58
Stage Hand (<i>Grip</i>)	\$25.62

Overtime rates apply after 8 hours. The maximum worktime between meal breaks is up to five (5) hours. Meal penalties will apply after this time. Hours worked between Midnight and 8:00am are charged 1.5 x hourly rate listed above.

Incidental Shop Supplies Fee:

\$25, if applicable

Steinway Rental: 10 days' notice required. **Steinway piano tuning mandatory.*

Local Non-Profit Groups

\$50 per event

Commercial and Non-resident Groups

\$75 per event

Piano Tuning: (**Steinway - mandatory or Rehearsal*)

\$155 per event

32" TV: With/without Blu-ray. Theatre use only

\$17 per day

Front of House Manager: includes ushers

\$21 per hour

Merchandise Sales: commission on net sales

Licensee staffs table

10% commission

Cowichan Performing Arts Centre staffs table

15% commission

Marketing Services:

Poster Distribution within Cowichan Valley

\$1.35 per poster

Email Blast

\$35 per blast

TV Monitors – 5 key locations in Island Savings Centre

\$40 for 4 to 6 weeks

SOCAN Licensing Fees:

Classical / Serious Music

\$35 or 1.56% Gross Gate

Popular Music

\$35 or 3% Gross Gate

Comedy or Magic

\$36.60

Re:Sound Licensing Fees

Where applicable