



2020 Budget Calendar

APRIL 2019		
10	Board direction for 2020 Budget process and Calendar	
JUNE		
13	All Managers meeting to review budget process and training	
17	Draft allocation (199,200,575,576 & GIS) core budgets and list of Supplemental requests due to Finance with backup.	
JULY		
8	Budget package distributed to GM's and DM's	
AUGUST		
16	Deadline for budget preparation and entry by staff into Vadim	
	Deadline for budgets and supplemental requests, with backup, submitted to Finance	
SEPTEMBER		
20	Finance review of budgets completed	
26	SMT review of budgets	
OCTOBER		
3	SMT review of budgets	
9	Electronic budget booklet distributed	
	Budget 2020 overview at Corporate Services Committee including a report from the CAO re Supplemental requests	
21	Shawnigan Lake Recreation Commission	Budgets presented to Commission
22	Kerry Park Recreation Commission	Budgets presented to Commission
23	Regional Services Committee	Budgets discussion and Committee direction for: <ul style="list-style-type: none"> • Land Use Services Department (Economic Development) • Community Services Department (911, Emergency Preparedness) • Engineering Services Department (Solid Waste, Drinking Water & Watershed Protection, Environmental Initiatives) • Corporate Services Department (Function 100)
24	Cowichan Lake Recreation Commission	Budgets presented to Commission



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NOVEMBER		
6	Electoral Area Services Committee	Budgets discussion and Committee direction for: <ul style="list-style-type: none">• Land Use Services Department• Public Safety Division (Fire Services)• Water Management Division (Water & Sewer Utilities)• Recycling & Solid Waste Management Division (Curbside and Garbage)
13	Community Services Committee	Budgets discussion and Committee direction for: <ul style="list-style-type: none">• Land Use Services Department (Parks & Trails)• Community Services Department (Arts and Culture, Transit)
14	Island Savings Commission	Budgets presented to Commission
21,22	Special Corporate Services Committee review of all Budgets. Final review prior to adoption.	
DECEMBER		
11	Regular Board meeting for approving the 5 Year Financial Plan (Annual Budget)	