

Minutes of the Cowichan Station/Glenora/Sahtlam Parks and Recreation Commission Meeting, held on October 15th, 2009 at the Glenora Community Hall.

Present: Ron Smith, Howard Heyd, Frank McCorkell, John Ramsey, Irene Evans, Larry Whetstone, Director Loren Duncan, Paul Slade, Ryan Dias

Call To Order: The meeting was called to order at 7:35 p.m.

Minutes: The minutes of the September 22nd, 2009 meeting were distributed and reviewed by the commission members present and accepted.

Business Arising: The commission requested that the inside dead bolt to the main door to the washrooms at the Glenora Staging Area be removed, and also, that the caretaker undertake a check of both washrooms prior to locking them up for the night.

New Business:

Ryan Dias, CVRD Parks Operations Superintendent went through the Draft 2010 Community Park Budget for Electoral Area E. This included a full review of the 2009 Budget, the 2009 forecasted expenditures, and the proposed 2010 budget.

The Commission and Director Duncan had a number of questions and suggestions. These included why there seems to be a considerable number of split cedar rails missing from the Glenora Staging Area Park. These were stored there and were supposed to be used at this park.

Also, it was requested that there be a gradual expansion and improvement of the Miller Road Rest Stop area to the north between the E & N Railway and Trans Canada Highway. It was hoped that this beautification program would extend as far as Roberts Road.

There was a general discussion regarding the Cowichan Station School, the community aspirations and seemingly change of direction. Because the community is now in negotiations with the School District and want to acquire a lease for the buildings and property it was decided that this line expense be eliminated from the 2010 parks proposed budget.

At this point Mr. Dias also explained why the budget for 2010 would include the "Transfer to General Capital Reserve" and the need for the Commission set aside funds for the replacement of various facilities as they age. In this way there would be no major 'shock' to the budget in any specific year when a large item within a park has to be replaced or significantly upgraded.

At this point the Commission members reviewed the projects finished or about to be finished or have funds to finish minor and major capital projects. The following proposed capital projects were recommended for 2010.

- that a small tot lot be developed at the Glenora Staging Area Community Park and include a few swings, teeter totters, etc.
- that a trail way be subdivided out of the parkland reserve lot located on the north side of Riverbottom Road in the Sandy Pool Area.
- that the summer students work at the Area E parks for two weeks in 2010, with the budget altered accordingly. One full week would be dedicated to work around the Glenora Staging Area Community Park.
- a total of \$8,000 be dedicated to the John's Road right-of-way for improvements to allow Glenora area residents access to the Cowichan River. It was pointed out that there are very few areas where there is now access and this particular area has a nice riverside sand beach.

Area E Parks and Recreation Commission meeting of October 15, 2009 continued:

Other Business:

1. Corrals at the Glenora Staging Area Park: The Commission was brought up-to-date on the work already undertaken as well as the corral design/layout and material to be used. It was also mentioned certain other amenities in the area would be developed such as a manure compost facility, re-location of the kiosk sign to this area, an entrance 'gate' from the parking area to the corrals, and signage.

The commission is also going to contact the Valley riding club executives who have been involved with the planning of the facility to see if they have been able to get any materials donated for the project or have accessed funding that could offset costs this year or next year.

2. Sahtlam Sign: Paul Slade indicated that the kiosk is finished and now ready for the information sign(s). Director Duncan will be contacting the Economic Development Commission to get the allocated funds directed to have the signs made in this year's budget. It was also pointed out there are timelines that must be met for the completion of other signs within the Glenora Staging Area Community Park or the grant will be lost.

Next Meeting

The next meeting will be at the call of the Chair.

Adjournment:

The meeting adjourned at 9:45 p.m.