



COWICHAN
VALLEY
REGIONAL
DISTRICT

2016

THIRD QUARTER REPORT

November 2016



MESSAGE from the CAO

I am pleased to provide the Board of Directors with the third quarter report of 2016.

Highlights of third quarter activities include:

- Attendance at the UBCM annual convention with four resolutions passed
- Completion of priority-based budget process for Solid Waste function
- Commencement of the Utility Services Review
- Rezoning of new hospital lands, allowing removal of subjects on property purchases
- Media event for the testing of pumps at the Cowichan Lake weir
- BC Court of Appeal hearing for contaminated soil facility in Shawnigan Lake
- Commencement of the South Sector Liquid Waste Management Plan process

As you will see in the following report, staff and the Board have made significant progress in furthering the Board's priorities in the third quarter of the year.



Brian Carruthers
Chief Administrative Officer



COWICHAN
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Regional Strategic Focus Areas



Strategic Focus Area #1

Excellence in regional land use planning

Goal: Supporting sustainable and coordinated growth and development in the region.

Action	Measure	Target	Q3 status
Regional Integrated Planning Strategy (Cowichan 2050)	Completion of a draft policy document	<ul style="list-style-type: none">• Q1 2017	Refocused as Cowichan 2050 Presentation to Regional Services Committee in September
	Adoption of Regional Integrated Plan by member municipalities and electoral area directors	<ul style="list-style-type: none">• Q3 2017	This project is dependent on direction from November CVRD Budget deliberations.



Strategic Focus Area #2

Response to climate change

Goal: Ensuring the impacts of climate change are understood and appropriate strategies and policies are developed to mitigate and adapt to a changing climate.

Action	Measure	Target	Q3 status
Climate Change Risk Assessment	Establish climate change working group Complete risk assessment	Q2 2016 Q3 2017	Complete A revised technical team is now in place. Pacific Climate Impacts Consortium (PCIC) has been engaged to provide input into the formal risk assessment process. Draft risk assessment protocol in development with Natural Resources Canada. Six funding proposals submitted to National Disaster Mitigation Program for detailed engineering impacts of major risks through out the region.
Climate Change Adaptation Strategy	Complete Climate Change Adaption Strategy	Q2 2018	Background materials, review of best available management information in process and ongoing.
GHG Reduction Strategy	Authorize Strategic Energy Management Plan Complete Greenhouse Gas Reduction Strategy	Q1 2016 Q4 2016	Complete Preliminary greenhouse gas inventory complete. Strategy under development.



Strategic Focus Area #3

Sound fiscal management Goal: Striving for the highest degree of value, transparency and accountability in the management of the CVRD's resources.

Action	Measure	Target	Q3 status
Service delivery reviews	Develop priorities for future service delivery reviews	Q3 2016	Preliminary work done
	Complete external review of water and sewer utilities	Q4 2016	RFP issued and proposals reviewed. Consultant engaged. Work underway.
Asset Management Plan	Collect and compile sufficient asset data	Q4 2016 – 25% Q4 2017 – 50% Q4 2018– 75%	Ongoing work to compile data
	Complete infrastructure condition assessments	Q4 2016 – 20% Q4 2017 – 40% Q4 2018– 75%	Developed framework and budgets to complete condition assessments
	Develop asset management strategies and plans	Q4 2017 – 20% Q4 2018– 50%	No update
Budget transparency	Refine the annual budget calendar	Q1 2016	Completed Q2
	Initiate a trial priority based budget process with solid waste function	Q1 – Q4 2016	Completed
	Develop budget public engagement strategy	Q2 2016	Four Budget Open Houses planned for Q4.



Strategic Focus Area #3

Sound fiscal management Goal: Striving for the highest degree of value, transparency and accountability in the management of the CVRD's resources.

Action	Measure	Target	Q3 status
Corporate performance measurement	Complete 2014-2018 Strategic Plan	Q1 2016	Approved by Board
	Initiate quarterly reporting	Q2 2016	Complete
	Complete 2016 Annual Report	Q2 2017	No update



Strategic Focus Area #4

Protection of water resources

Goal: Working in partnership with other stakeholders to better understand and protect the region's water resources and promote sustainable water use.

Action	Measure	Target	Q3 status
Watershed Management Plans	Complete draft watershed analysis/characterization	Q1 2016	Draft watershed atlas complete and presented to Regional Services Committee, Lake Cowichan First Nation and municipalities. Internal GIS and web deployed version of atlas in development. Individual watershed characterization in progress for 13 watersheds.
	Contribute to prioritization of watershed management planning	Q4 2016	Planning underway for a process to develop a standardized template for regional watershed management plans.
	Complete value/risk assessment	Q2 2017	Risk assessment framework currently being developed.
	Consideration of values/risks in land use planning processes and decisions and develop environmental recommendations	Q4 2017	Background discussions with other local governments on Best Management Practices ongoing.



Strategic Focus Area #4

Protection of water resources

Goal: Working in partnership with other stakeholders to better understand and protect the region's water resources and promote sustainable water use.

Action	Measure	Target	Q3 status
Cowichan Lake water storage	Support efforts to increase water storage on Cowichan Lake	2016	Ongoing discussions with Catalyst and other partners. Terms of Reference for flows analysis complete. Meetings held with Federal MP and Federal agencies to explore funding opportunities for flows analysis and engineering.
	Work with Province and others to develop financial and legal frameworks for drought management and response plans	2016	Ongoing discussions with Forest Lands Natural Resource Operations re water resources and communications, ongoing work with Ministry of Agriculture. Input provided to the Province on local government policy and legal framework requirements.
	Undertake process for creation of a service establishment bylaw as necessary	2016-2017	Report to Regional Services Committee recommending funds from Feasibility Reserve Fund be used for public engagement process.



Strategic Focus Area #5

Engaging our communities

Goal: Enhancing the CVRD's engagement with residents and our communities and ensuring opportunities for local input to decision-making.

Action	Measure	Target	Q3 status
Formalize First Nations relationships	Hold community-to-community forum with Lake Cowichan First Nations	Q1 2016	Protocol signed April 29. Ongoing meetings
	Hold community-to-community forum with Ditidaht First Nations	Q2 2016	No progress. Support Nitinaht Road upgrades at UBCM
	Finalize framework for engagement protocols with First Nations	Q3 2016	In progress
Community engagement policy/guidelines	Develop AAP policy and procedures	Q1 2016	Complete Q2
	Complete community engagement guidelines	Q3 2016	Under development
Enhancing communications capacity and tools	Implement Manager of Strategic Services position	Q1 2016	Complete
	Develop and deliver appropriate training	Q1 – Q3 2016	Business case training delivered Q3. Staff survey to be conducted in Q1 2017 to identify future training needs.
	Establish communications calendar	Q2 2016	Complete



Strategic Focus Area #5

Engaging our communities

Goal: Enhancing the CVRD's engagement with residents and our communities and ensuring opportunities for local input to decision-making.

Action	Measure	Target	Q3 status
Commission roles and structure review	Proposed Commission bylaw amendments presented to the Board	Q3 2016	Preliminary work has been done, draft report prepared with focus on Parks Commissions
Conduct regular household surveys in 2016 and 2018	Develop and distribute household surveys	Q2 2016	Survey completed Q3. Report to be presented to Board in December.
		Q2 2018	2018 survey will reflect 2016 survey



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Electoral Strategic Focus Areas



Strategic Focus Area #1

Responsive Official Community Planning Goal: Enhancing the capacity for OCP reviews and updates as well as harmonizing language for common land use objectives and policies, where possible while respecting the character and aspirations of each community.

Action	Measure	Target	Q3 status
Gap analysis of existing OCPs and zoning bylaws	Review zoning bylaw general regulations for the electoral areas against best practice. Propose a priority list for identified amendment	Q2 2017	This project is dependent on direction from November CVRD Budget deliberations.
Bylaw amendments as required	Adopt for Areas B, E and F three comprehensive zoning bylaw amendments	Q4 2017	Progress dependent on current OCP review processes in Areas E and F
Develop a trial format for an accelerated review of Area F OCP	Complete OCP draft for Electoral Area F	Q4 2016	In progress, public consultation underway.
	Adopt new Area F OCP	Q3 2017	
Develop five-year OCP review strategy	Present a proposed five-year strategy to EASC	Q4 2016	2017 workplan reflects priorities for OCP reviews in accordance with capacity.
Conduct a review of Area I OCP	Complete OCP draft for Electoral Area I	Q4 2017	No update
	Adopt new Area I OCP	Q1 2018	



Strategic Focus Area #2

Proactive approach to bylaw compliance

Goal: Enhance public awareness of relevant regulatory bylaws in order to reduce the number of infractions and mitigate costs of pursuing enforcement and remediation.

Action	Measure	Target	Q3 status
Develop a welcome/information letter program for all new property owners in electoral areas	Develop format for each electoral area	Q2 2016	Final version of letters distributed to Directors for input.
	Distribute letter to all new property owners	Q3 2016	To be distributed starting in November to new homeowners.
Initiate targeted information campaigns for problematic enforcement issues	Research best practices for enforcement campaigns	Q3 2016	Launched PETE (planning and environment technical expert) communications program
Identify gaps in current enforcement powers and authorities and advocate for enhanced enforcement authority	Review current deficiencies in enforcement powers and authorities	Q4 2016	In progress, initial scoping
	Revise/meet CVRD regulatory bylaws as necessary	Q4 2017	No update
	Submit appropriate resolutions/recommendations to UBCM, AVICC and Province	Ongoing	



Strategic Focus Area #3

Electoral area director development

Goal: Develop Director's knowledge and capacity to fulfill their range of responsibilities as an elected official and community representative

Action	Measure	Target	Q3 status
Establish 12 month lunch and learn calendar	Complete calendar and have endorsed by EASC	Q1 2016	Under development
Professional development on public engagement and facilitation tools	Recommendations for appropriate professional development opportunities provided to EASC	Q3 2016	Workshop to be held in Q1 2017



Strategic Focus Area #4

Engaged communities

Goal: Support and empower volunteer involvement to ensure rewarding and beneficial relationships for the CVRD and its volunteers

Action	Measure	Target	Q3 status
Develop strategy and guidelines for use of volunteers in CVRD functions	Research volunteer delivery programs offered by other local governments	Q2 2016	No update
	Identify range of possible volunteer opportunities and administrative support requirements	Q4 2016	No update
	Present draft strategy and guidelines to EASC	Q2 2017	No update



Strategic Focus Area #5

Road safety/pedestrian pathways

Goal: Improve pedestrian/cycling safety on rural roads by developing a network of on-roadway and off-roadway pedestrian pathways and trail linkages

Action	Measure	Target	Q3 status
Develop inventory of critical pedestrian pathway requirements	Identify key roadside pathway community connections between Electoral Areas, member municipalities and adjacent regions	Q2 2016	Inventory complete. Discussions underway with electoral area directors. Meetings with Ministry of Transportation and Infrastructure underway. Moving toward development of draft pathway specifications.
Lobby AVICC for increased participation of MOTI in developing rural pedestrian pathways in highway RoWs	Attend Association of Vancouver Island and Coastal Communities (AVICC) workshop at annual convention as well as Minister meetings at annual conventions	Q2-Q3 2016	CVRD resolution passed at AVICC. Topics discussed at electoral area directors' forum.



REPORT Capital Projects

Q3 2016 status update

Project	Tasks	Status
Cowichan Lake Recreation	Replace arena dehumidifier.	<ul style="list-style-type: none"> • Project completed.
Island Savings Centre	Parking lot pavement project.	<ul style="list-style-type: none"> • Project completed.
Island Savings Centre	Construction of an ice melt pit.	<ul style="list-style-type: none"> • Project 90% complete, except for the roof of the structure which will be completed with the separate exterior north end wall cladding project. The cladding project has been awarded with an expected completion date of November 15.
Island Savings Centre	Replace wooden floor in multi-purpose hall.	<ul style="list-style-type: none"> • Not started. Fundraising status to be reviewed.
CVRD Head Office	Property improvements for previously demolished house at 148-1 st Street.	<ul style="list-style-type: none"> • Project is on hold. Options being reconsidered for 2017. Conceptual design for an extended parking lot completed and discussion with the City of Duncan regarding the Development permit application has taken place.
North Oyster Fire Department	Land purchase and new fire hall build.	<ul style="list-style-type: none"> • Land purchased. Work underway on design and public engagement. 10% completed.
Youbou Fire Department	Fire truck purchase.	<ul style="list-style-type: none"> • Work underway 50% complete. Contract awarded & construction commenced with delivery expected by April 2017.
Kerry Park Upgrades	Design and complete phase one and two of facility upgrades.	<ul style="list-style-type: none"> • 90% completed. • Front entrance, canopy and walkway improvements completed. • Replacement of flat roof at front of facility completed. • Replacement of arena sports flooring completed. • New exterior facility cladding and insulation project has been awarded and work started with an expected completion by the end of November. • Interior ceiling replacement project for Denis Mclean Room, lounge and hallway completed. • Replacement of floor finishes project is in final stages of RFP development with the expected flooring install in mid December.



REPORT Capital Projects

Q3 2016 status update

Project	Tasks	Status
Lambourn Wastewater Plant Upgrades	Complete the Lambourn wastewater treatment plant upgrade.	<ul style="list-style-type: none"> • 100% complete
3 Stream Upgrades at Bings Creek	Complete design preparation for the new three stream operation at Bings Creek Waste Solid Waste Management Complex.	<ul style="list-style-type: none"> • Work is underway. • Detailed design work is complete. Competitive contractor quotes submission and review in process. Aim to finish the project on or before December 31, 2016 (Q4).
Meade Creek Transfer Station Upgrades	Complete the design of the Meade Creek transfer station upgrades and closure plan.	<ul style="list-style-type: none"> • Work is underway. • Design team (KWL) was selected and project initiation meeting was conducted (Q2). • Base Drawings and Draft Preliminary design work (Q3) • Final Detailed Design is aimed to be completed on or before December 31, 2016 (Q4).
Shawinigan Lake North Water Metering	Complete the Shawinigan Lake North water metering project.	<ul style="list-style-type: none"> • Work underway. 89% of services located. • Contract for 152 meter installations being prepared.
Burnham Park Water System Upgrades	Design and construct the Burnham Park Water System upgrades.	<ul style="list-style-type: none"> • Work underway. Crown lease application, and design for treatment building. Q1 2018
Sediment Removal and Long Term Management Plan	Complete development of long term Sediment Management Plan for Cowichan River, develop removal locations and test methodology.	<ul style="list-style-type: none"> • Complete. Additional removal undertaken by Cowichan Tribes in Summer of 2016 as per plan
Cowichan River Dikes above Highway	Complete diking network above highway on both sides of river to Allenby Road Bridge.	<ul style="list-style-type: none"> • Complete



REPORT Capital Projects

Q3 2016 status update

Project	Tasks	Status
Saltair Water System	4-3-2-1 Treatment Upgrade	<ul style="list-style-type: none">• Work underway. Preliminary design and Class C estimate completed by consultant.
Shawnigan Lake North Water	4-3-2-1 Treatment Upgrade	<ul style="list-style-type: none">• Work underway. Preliminary design and Class C estimate work underway by consultant.
Youbou Water System	Tie-in Well No. 4	<ul style="list-style-type: none">• Work underway. Contract documents being prepared.
Saltair Water System	Annual distribution system replacement/upgrade	<ul style="list-style-type: none">• Work underway. 2015 portion completed. 2016 – Linton-Rumble completed. Design work started for 2017 portion.
North Side Dikes - City of Duncan to Somenos Lake, Protectives armoring Quamichan village	Build dikes on north side of river to protect City and adjacent areas as per the Integrated Flood Plan. Protect key infrastructure below Somenos Creek to Protect Quamichan Village.	<ul style="list-style-type: none">• Complete
South Side Dikes – Cowichan Tribes dikes development below TCH1	Build dikes, setback dikes and flood reduction floodways below TCH1 to protect Cowichan Tribes, lands and communities, Regional drinking water well systems and DFO hatchery infrastructure.	<ul style="list-style-type: none">• Complete, North Cowichan currently completing Bings Creek pump station to address stormwater

REPORTS Utilities

Summary Water Sample Results: July 1 – September 30

Water System	Sample Frequency	No. of Sample Locations	Parameter Exceeded	Total Count (MAC CDWG = <1)	NOTES
Arbutus Mountain Estates	Weekly	5	None	< 1	
Arbutus Ridge	2 samples/weekly	6	None	< 1	
Bald Mountain	Weekly	7	Total coliform	68	Re-sample <1
Burnum	Weekly	2	None	< 1	
Carlton	Weekly	3	None	< 1	
Cherry Point	Weekly	4	Total coliform	13	Re-sample <1
Dogwood Ridge	Weekly	2	None	< 1	
Douglas Hill	Weekly	3	None	< 1	
Fern Ridge	Weekly	2	None	< 1	
Honeymoon Bay	Weekly	4	Total coliform	1	Re-sample <1
Kerry Village	Weekly	3	None	< 1	
Lambourn Estates	Weekly	4	None	< 1	
Mesachie Lake	Weekly	3	Total coliform/E Coli	1, 1 est 230, 2/est. 3	Re-sample <1
Saltair Water	2 samples/weekly	9	Total coliform	24	1, re-sample < 1
Satellite Park	Weekly	3	None	< 1	
Shawnigan Lake North	2 samples/weekly	8	None	< 1	
Shellwood	Weekly	4	None	< 1	
Youbou	2 samples/weekly	7	Total coliform/E coli	93, est 2, 19/2	Re-sample <1
Woodley Range	Weekly	5	None	< 1	

* <1 = LESS THAN 1



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REPORTS Utilities

Summary Water Sample Results: July 1 – September 30

Boil Water Advisories

WATER SYSTEM	ADVISORY TYPE	DATE OF ADVISORY	REASON FOR ADVISORY
Boil Advisories for Q3 2016			
Mesachie Lake Water	Boil water	August 10 - 13	E Coli = est. 3 Total Coliform = est. 230
Youbou water	Boil water	September 1 – 10	E Coli = 2 Total Coliform = 19



REPORTS Utilities

Significant Operational Issues: July 1 – September 30

WATER SYSTEM	SIGNIFICANT OPERATIONAL ISSUE	RESOLUTION/ TIMELINE
Lambourn Estates	<ul style="list-style-type: none">Water quality issues (High Manganese levels).	Ongoing
Shawnigan Lake North	<ul style="list-style-type: none">Out of compliance with 4-3-2-1 surface water source standards.	Completion in 2019
Woodley Range	<ul style="list-style-type: none">Insufficient water supply during dry seasons, requiring bulk water delivery when production wells run dry due to no rain.	Ongoing
Saltair Water	<ul style="list-style-type: none">Out of compliance with 4-3-2-1 surface water standards	Q2 2018



REPORTS Utilities

Significant Operational Issues: July 1 – September 30

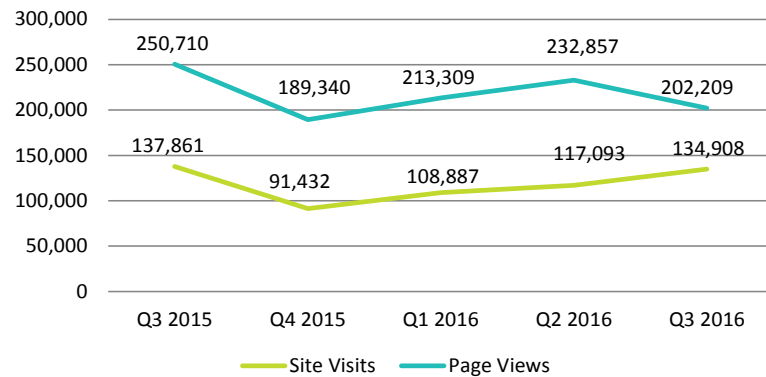
SEWER SYSTEM	SIGNIFICANT OPERATIONAL ISSUE	RESOLUTION TIMELINE
Arbutus Ridge	<ul style="list-style-type: none">Wastewater breakout occurring on Fairway 2 & 3. Temporary repairs completed; Major upgrade needed.	Consultation complete. Consent by petition Q1 2017
Cowichan Bay/Eagle Heights	<ul style="list-style-type: none">Insufficient wet weather capacity in collection system; swabbing forcemain for I/I reduction	Swabbing complete. Trial procedures for infiltration and inflow reduction being investigated.
Kerry Village	<ul style="list-style-type: none">No monitoring well - triggering MoE advisory	Complete
Lambourn Estates	<ul style="list-style-type: none">No equalization storage capacity at WWTP to deal with wet weather flows	Work underway
Shawnigan Beach Estates	<ul style="list-style-type: none">Insufficient wet weather capacity due to inflow and infiltration problems	Ongoing
Mesachie Lake Sewer	<ul style="list-style-type: none">Chronic system failures. Replacement required.	Ongoing



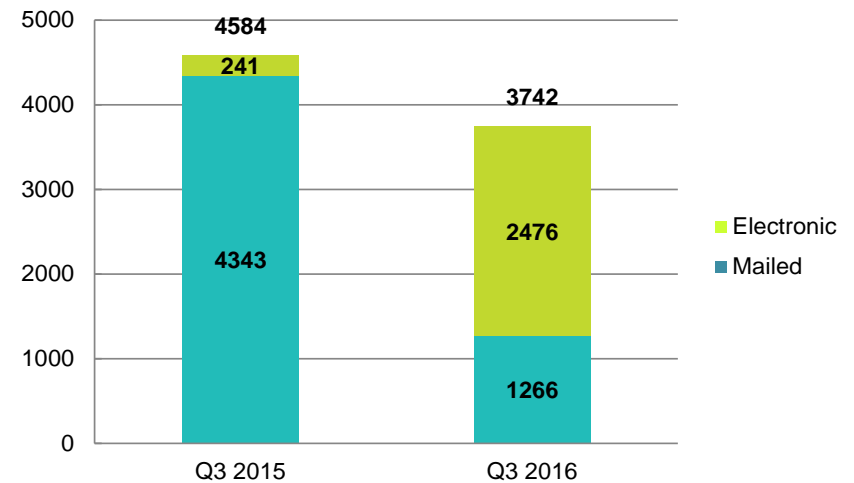
REPORT Corporate Services

Q3 Operating Statistics

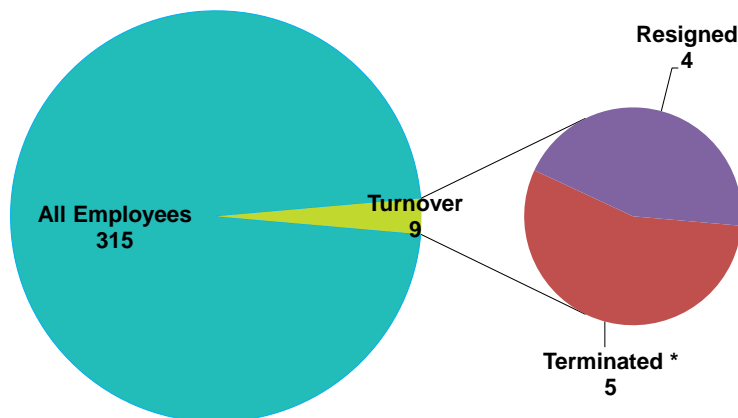
CVRD Website Use



of Invoices Processed

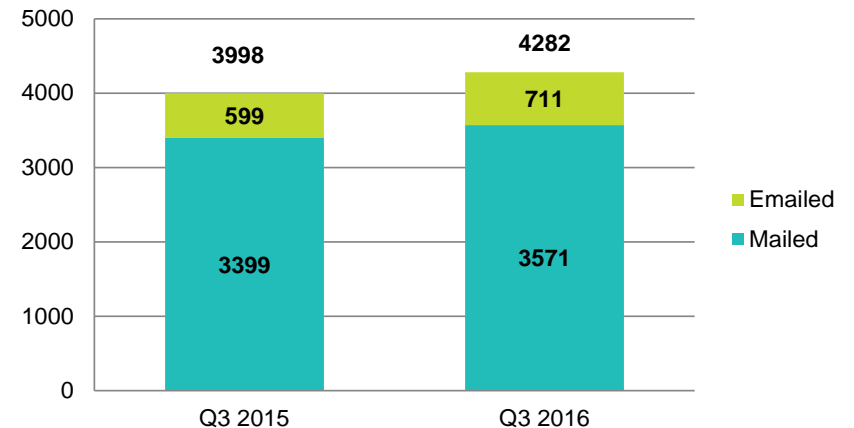


Quarterly Turnover Stats July 1, 2016 - Sept 30, 2016



*Mostly casuals who were unavailable to work

of Utility Bills Sent





REPORTS Public Safety

Quarter 3 Incidents by Fire Department

Departments	Alarms	Burn Complaints	Rescue	Hydro Lines	Medical Aid	Hazmat-Gas/Fuel Leak	MVI	Mutual Aid	Assistance	Structure Fire	Wildland Fire	Other Fire	Total
Malahat VFD	1	1			19		4	1			2	7	35
Mesachie Lake VFD			1		3				1	1			5
North Oyster VFD	1	8		1	18		5	3			2	1	39
Youbou VFD	2	1			13				1			1	18
Sahtlam VFD	2	2		1	3		7	1	1		1	1	19
Honeymoon Bay VFD		1			8			2					11
Total	6	13	1	2	64		16	7	3	1	5	10	127
Quarter 3 Emergency Program Reports													

Emergency Social Services Incidents: 4 Call-Outs Involving 9 Residents

Emergency Preparedness Presentations: 3 Presentations Reaching 95 Participants

FireSmart Workshops: 1 Workshops Reaching 12 Participants

Rapid Damage Assessment Workshops: 1 Workshops Reaching 21 Participants

Emergency Management Training: 1 Courses Reaching 5 Participants

REPORTS COMMUNITY SERVICES



REPORT Arts & Culture

Key Indicators and Statistics

Measure	Q1 2016	Q2 2016	Q3 2016	Q4 2016
# of patrons attend Cowichan Performing Arts Centre (CPAC) shows	10,135	13,850	No performances during summer months	
# of CPAC shows with more than half the house full	15 From 29 shows	23 From 35 shows	N/A	
# Volunteer hours	1139.75	1277.75	N/A	
# of days the Cowichan Performing Arts Centre is booked	Performance 52 Rehearsal Hall 21 Total = 73	Performance 49 Rehearsal Hall 4 Total = 53	N/A	



REPORT Cowichan Lake Recreation

Key Indicators and Statistics

Measure	Q1 2016	Q2 2016	Q3 2016	Q4 2016
# of registered program users	479	296	311	
# Drop in program users	1738	983	746	
# of users served by the recreation access/ assistance program	4	2	2	
# of programs targeting ages 0 - 18 / # participants	27 / 148	22 / 91	75 / 281	
# of programs targeting adults & seniors / # participants	47 / 217	23 / 157	33 / 154	
# of recreation programs run	61	33	93	
# of ice arena hours booked	662	298	398	
# of arena dry floor hours booked	Not applicable	20.5	38	
# curling ice hours booked	132.45	329.25 Dry Floor	161	

REPORT Island Savings Centre

Key Indicators and Statistics

Measure	Q1 2016	Q2 2016	Q3 2016	Q4 2016
# of registered program users	1391	631	1359	
# Drop in program users	4304	275	1098	
# of users served by the recreation access/ assistance program	3	0	5	
# of programs targeting ages 0 – 18 / # participants	30/369	18/321	40/368	
# of programs targeting adults & seniors / # participants	62/1022	34/310	16/991	
# of recreation programs delivered	92	52	56	
# of ice arena hours booked	954	63	484	
# of arena dry floor hours booked	Not applicable	294	75	
# multi-purpose hall hours booked	813	416	187	



REPORT South Cowichan Recreation

Key Indicators and Statistics

Measure	Q1 2016	Q2 2016	Q3 2016	Q4 2016
# of registered program users	1,595	859	1,097	
# Drop in program visits	7,137	3,273	2,193	
# of users served by the recreation access/ assistance program	9	1	2	
# of programs targeting ages 0-18 / # participants	93/1210	55/632	136/899	
# of programs targeting 19+ / # participants	45/291	42/65	54/144	
# of recreation programs run	138	97	110	
# of ice arena hours booked	1114.5	N/A	479	
# of arena dry floor hours booked	NA	159	10	
# curling ice hours booked	372	N/A	61.5	
# curling dry floor hours booked	NA	224	109	



REPORTS Development Services

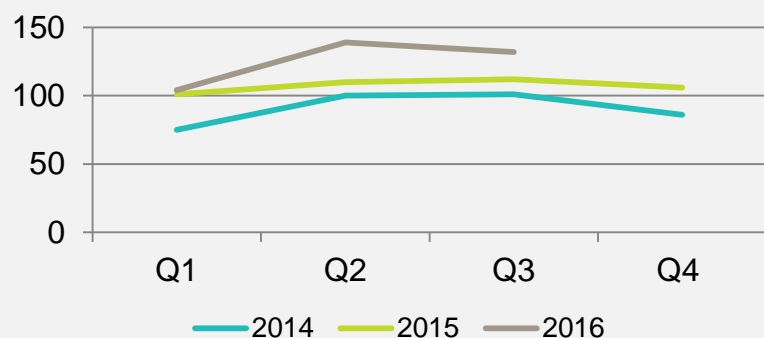
Q3 Summary of Applications and Referrals

Electoral Area										
	A	B	C	D	E	F	G	H	I	Total
Rezoning and/or Official Community Plan Amendments	0	0	0	1	0	1	0	0	0	2
Temporary Use Permits	0	0	0	0	0	0	0	0	0	0
Development Permits	1	2	3	11	4	1	0	0	3	25
Development Permits - Signage	0	0	0	1	2	0	0	0	0	3
Development Variance Permits	2	0	0	0	0	0	0	0	0	2
ALR Applications	0	0	0	0	0	0	0	0	0	0
Subdivision Referrals	1	3	1	2	1	0	0	2	0	10
Lots Proposed (Includes Remainder)	5	9	2	5	2	0	0	4	0	27
Crown Referrals	0	1	0	0	0	2	0	0	0	3
Total Applications & Referrals	9	15	6	20	9	4	0	6	3	

REPORTS Building Inspection

Q3 Summary of Key Statistics

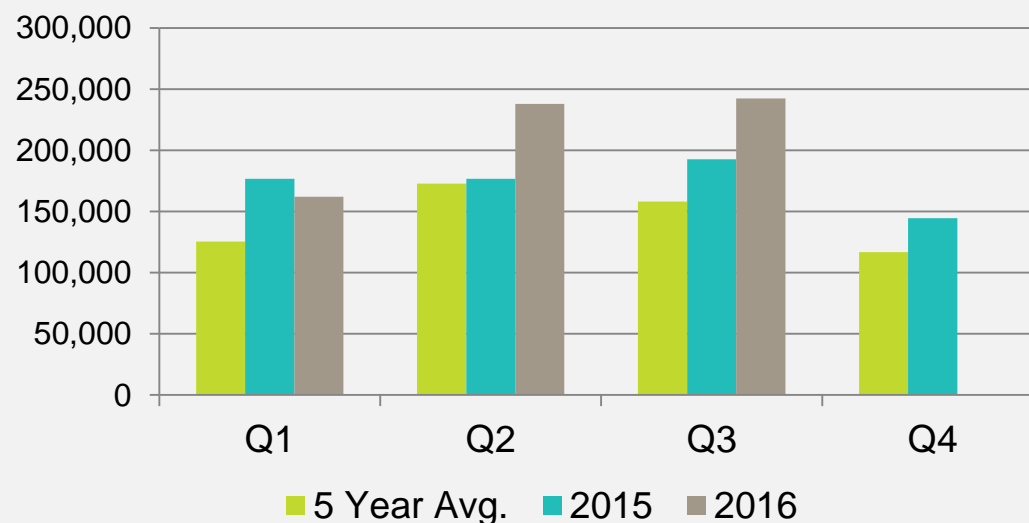
Building Permits Issued



Summary	2015 Q3	2015 Q4	2016 Q1	2016 Q2	2016 Q3	YTD
Residential permit values	14,866,462	11,753,253	13,691,115	17,780,855	18,881,833	50,353,803
Commercial permit values	1,208,500	364,750	422,340	948,280	87,000	1,457,620
Industrial permit values	1,247,000	145,000	316,350	1,889,378	3,550,000	5,755,728
Institutional permit values	0	121,280	431,720	1,350,000	0	1,781,720
Agricultural permit values	5,000	47,600	354,200	627,500	161,480	1,143,180
Total	17,326,962	12,431,883	15,215,725	22,596,013	22,680,313	60,492,051

Electoral Area	# of Permits	Construction Value (\$)	Permit Fees (\$)
A	16	4,473,940	49,376
B	21	2,580,141	28,984
C	9	1,362,120	14,542
D	14	1,015,510	10,505
E	20	4,812,780	45,083
F	7	818,252	8,877
G	14	2,724,210	29,879
H	11	1,704,920	18,982
I	20	3,188,440	36,023
Totals	132	22,680,313	242,251

Building Permit Revenue





REPORTS Bylaw Enforcement

Q3 Summary of Complaint Files

Electoral Area										
	A	B	C	D	E	F	G	H	I	Total
Dog - Vicious	0	1	1	1	1	1	0	0	0	5
DPA	0	1	2	2	0	9	0	0	1	15
Building	0	0	0	1	0	1	0	0	0	2
Liquor License	0	0	0	0	0	0	0	0	0	0
Noise	0	3	0	0	2	0	0	1	1	7
Parks	1	2	1	3	1	2	0	0	1	11
Unsightly	1	1	1	1	0	0	0	0	0	4
Waste	2	1	0	1	0	0	0	1	1	6
Zoning	1	4	2	5	0	0	0	0	4	16
Total New Complaint Files	5	13	7	14	4	13	0	2	8	