

Minutes of the Parks Committee Meeting held on Wednesday, November 10, 2010, at 3:00 p.m. in the Regional District Board Room, 175 Ingram Street, Duncan, BC

**PRESENT**

Director Mel Dorey, Chair	Director Dave Haywood
Director Loren Duncan	Director Ian Morrison
Director Lori Iannidinardo	Director Klaus Kuhn
Director Gerry Giles	Director Phil Kent
Director Brian Harrison	

**CVRD STAFF**

Brian Farquhar, Manager, Parks and Trails Division  
Ron Austen, General Manager, Parks, Recreation and Culture Department  
Ryan Dias, Parks Operations Superintendent  
Laura Gale, Recording Secretary

**APPROVAL OF AGENDA**

The Chair noted changes to the agenda, which included one item of New Business.

It was Moved and Seconded

*That the agenda, be amended with the addition of the following items of New Business:*

*NB1 Staff Report, dated November 10, 2010 from Ryan Dias, Operations Superintendent, Parks and Trails Division, regarding Hillcrest Road Access to Chemainus River Road – Committee Update.*

*NB2 Trails South of Cowichan River*

*CSSR2 Changed from written to verbal report and that the agenda, as amended, be approved.*

MOTION CARRIED

**M1 - MINUTES**

It was Moved and Seconded

That the Minutes of the Parks Committee Meeting of September 8, 2010, be adopted.

MOTION CARRIED

**BUSINESS ARISING**

There was no business arising.

**DELEGATIONS**

There were no delegations.

**STAFF REPORTS**

**SR1 – Cowichan Valley Trail Completion Initiative – Fall 2010 Update**

Dan Brown, Parks Trails Technician, presented this staff report, dated November 10, 2010, regarding the Cowichan Valley Trail Completion Initiative – Fall 2010 Update.

Received as information.

**SR2 – Regional Parks  
Maintenance Services  
Contract Extension**

Ryan Dias, Parks Operations Superintendent, presented this staff report dated November 4, 2010, regarding the Regional Parks Maintenance Services Contract Extension.

It was Moved and Seconded

That the regional parks portion of the parks maintenance services contract with Easy Living Landscape Holdings Ltd. be extended for an additional three years, commencing January 2011 through December 2013, as per the existing contract renewal terms, for a total fixed price of \$133,007 (excluding HST).

MOTION CARRIED

**CORRESPONDENCE**

**Municipality of North  
Cowichan regarding  
Chemainus Pedestrian  
Crossings and  
Sidewalks**

Correspondence received from Mark Ruttan, Deputy CAO, Municipality of North Cowichan, regarding the Chemainus Pedestrian Crossings and Sidewalks.

It was Moved and Seconded

That a response letter be sent to North Cowichan which acknowledges prioritization of expected higher use sections of the Cowichan Valley Trail northern completion initiative and requests that North Cowichan work with local developers to complete a multi-use trail link between Elm Street and Chapman Road.

MOTION CARRIED

**NEW BUSINESS**

**NB1 – Update –  
Hillcrest Road access to  
Chemainus River Road**

Ryan Dias, Parks Operations Superintendent, Parks and Trails Division presented this staff report dated November 10, 2010, regarding Hillcrest Road Access to Chemainus River Road – Committee Update.

It was Moved and Seconded

On behalf of the Regional Board, that the Board Chair send a letter to the Minister of Forests requesting assistance with resolving the issue of installing a gate on Hillcrest Forestry Road to manage after hour use and vandalism concerns at Chemainus River Park.

MOTION CARRIED

**NB2 – Trails South of  
Cowichan River**

Director Loren Duncan, Electoral Area E, spoke regarding trail connectivity interests from Miller Road in Electoral Area E along the rail corridor right-of-way to the Duncan train station.

Received as information.

**CLOSED SESSION**

It was Moved and Seconded

That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), Subsections as noted in accordance with each agenda item.

MOTION CARRIED

The Committee moved into Closed Session at 4:19 p.m.

**RISE**

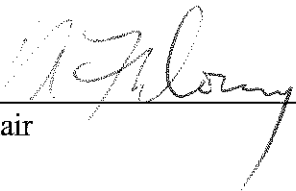
The Committee rose without report.

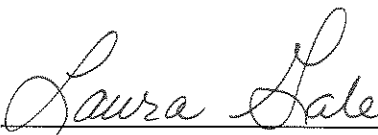
**ADJOURNMENT**

It was Moved and Seconded  
That the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 4:30 p.m.

  
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Chair

  
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Recording Secretary