

Minutes of the Regular Economic Development Commission Meeting held on Thursday, September 12, 2013 at 7:30 am in the Community Futures Boardroom, 135 Third Street, Duncan, BC.

**PRESENT**

George Robbins, Chair  
Director I. Morrison  
Sandra Goth, Russ Jenkins, Blair Herbert, Michael Kelly, Marsha Stanley, Dana Thorne and Roger Hart (7:45am)

**ALSO PRESENT**

Tom Anderson, General Manager, Planning & Development  
Geoff Millar, Manager, Economic Development  
Kathy Lachman, EDC Business Development Officer  
Judy Mills, Recording Secretary

**ABSENT**

Director P. Kent and Warren Weir

**APPROVAL OF  
AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

**It was moved and seconded that the minutes of the Economic Development Commission meeting held July 18, 2013 be adopted.**

**MOTION CARRIED**

**BUSINESS ARISING  
FROM THE MINUTES  
REPORTS**

None.

**R1 – Movie Theatre**

Geoff Millar gave an update and will communicate further with the City of Duncan, 2013 Junior Council.

**R2 – Subcommittee  
Report**

**It was moved and seconded to accept Blair Herbert's subcommittee report with recommendations regarding the Clemens Rettich report.**

**MOTION CARRIED**

**It was moved and seconded to recommend the Board Chair appoint Blair Herbert as the Vice-Chair of the Economic Development Commission for a term to expire December 31, 2014.**

**MOTION CARRIED**

**R3 – Updates**

Marsha Stanley gave an update on the Agriculture Advisory Commission.

Director Morrison gave an update on the Board.

Kathy Lachman gave an update on the Climate Action Project.

Mike Kelly gave an update on the Regional Tourism Advisory Group.

Roger Hart gave an update on the Environment Commission.

Dana Thorne gave an update on Cowichan Tribes.

Geoff Millar gave an update on Co-op's.

**R4 – Round Table**

Chair Robbins circulated eight goals from Economic Development Strategy.

The following list of items was compiled for further discussion at the next meeting:

Tourism Infrastructure  
Food Processing  
Marine Hwy  
Secondary Manufacturing Forest  
Transportation Plan - E&N Island Corridor, Hwys, Marine, Airport  
Knowledge Based Industries  
Unique Proposition  
Promoting area to residents / Tourist in Home Town  
Coops  
Regulatory barriers to Business & Development  
Business Walk – 5 Questions – Intel  
Local First – 10% Shift Strategy – Listening to Local Business  
CVRD Budget  
Social Service Non Profit Sector  
Film – Infrastructure  
Advocacy for Region  
Strategic Partners – Cowichan Tribes, DNC  
Agri Tourism  
Pilot Training  
Bird Watching

**CORRESPONDENCE**

None.

**UNFINISHED  
BUSINESS**

State of Economy to be placed on October agenda.

Geoff Millar will report back on Regional Chambers MOU.

**NEW BUSINESS**

None.

**CLOSED SESSION**

Not applicable.

**ADJOURNMENT**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 9:40 am. Next meeting is on October 17, 2013.

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Chair

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Recording Secretary