

Minutes of the meeting of the Central Sector Liquid Waste Management Plan Steering Committee held in the Boardroom, 175 Ingram Street, Duncan, on March 28, 2013 at 9:00 a.m.

PRESENT: Jon Lefebure, North Cowichan, Chair
Loren Duncan, CVRD Electoral Area E
Lori Iannidinardo, CVRD Electoral Area D
Sharon Jackson, City of Duncan

ABSENT: Chief Alphonse and Mayor Kent

ALSO PRESENT: Brian Dennison, P. Eng., CVRD
Peter de Verteuil, City of Duncan
Abbas Farahbakhsh, City of Duncan
Dave Devana, CAO, North Cowichan
John MacKay, P. Eng., North Cowichan
Baljeet Mann, MoE (*Via Conference Call*)
Joanne Bath, Recording Secretary

APPROVAL OF AGENDA

Item R2.1 was added to the agenda.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded that the minutes of the January 24, 2013 Central Sector Liquid Waste Management Plan Steering Committee meeting be adopted as presented.

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

CORRESPONDENCE

C1

Correspondence was received from UBCM advising that the Gas Tax General Strategic Priorities Fund and Innovations Fund application for the Duncan/North Cowichan JUB Wastewater Outfall Relocation and Community Integrated Resource Recovery Project was not successful.

John MacKay suggested that another application be submitted for the next round.

It was moved and seconded that the correspondence from UBCM be received and filed.

MOTION CARRIED

C2

Correspondence was received from the Cowichan Watershed Board regarding "*Non-point Source Pollution*".

Brian Dennison advised that the CVRD has re-directed gas tax funding to undertake a stakeholder process in the Cowichan Basin area, which the CVRD are suggesting could include non-point source pollution. It was suggested that Mr. Dennison write the Cowichan Watershed Board requesting he attend their next meeting to discuss this issue.-

It was moved and seconded that the correspondence from the Cowichan Watershed Board be received and filed.

MOTION CARRIED

REPORTS

R1

Brian Dennison provided an update on the creation of a CVRD function for the Central Sector Liquid Waste Management Plan, advising that the Province has approved the function for 2013, for which \$100,000 has been requisitioned.

FOR INFORMATION

R2

A draft RFP for the Joint Utilities Board (JUB) Governance Study was reviewed.

Mr. Dennison asked for direction regarding proceeding with this RFP.

It was moved and seconded that the Municipality of North Cowichan modify the Terms of Reference for the Request for Proposals to investigate alternatives for governance of the JUB lagoon treatment system and circulate the revised Terms of Reference to the Central Sector Liquid Waste Management Plan Steering Committee for input, prior to be approved by the Joint Utilities Board.

MOTION CARRIED

The Committee agreed by consensus that, once the report is complete, the JUB will bring its recommendations back to the Steering Committee for comment prior to the JUB making a decision on the options presented.

It was agreed that the governance determined by this study for the JUB facility could also determine a governance model for any new facility that may evolve.

- R3** John MacKay provided an update on the technical study regarding the lagoon treatment process, advising that it will not move ahead until funding is approved by the JUB.

FOR INFORMATION

- R4** A staff report from Brian Dennison was reviewed regarding options for a public and technical advisory committee.

The Committee discussed the inclusion of agricultural development in the amendment.

It was moved and seconded that it be recommended to the CVRD Board that the CVRD formally notify the Ministry of Environment of the intent to commence an amendment process for the Central Sector Liquid Waste Management Plan.

MOTION CARRIED

- R5** The following membership representation was suggested for striking a public and technical committee:

- CVRD Electoral Area D representative
- CVRD Electoral Area E representative
- North Cowichan Chief Engineer
- City of Duncan – Director of Public Works
- 1 Cowichan Tribes representative
- 5 public representatives (perhaps Environment Commission members)
- 1 Ministry of Environment representative
- 1 VIHA representative
- 1 CVRD Planner
- 1 Economic Development Commission member
- 1 Department of Fisheries and Oceans representative

Baljeet Mann, Ministry of Environment, commented that she agreed that all the above noted parties should be invited and that it be documented if they do not accept. Ms. Mann also suggested including the Ministry of Agricultural, Environment Canada, CVRD Environment Commission and the Cowichan Watershed Board.

It was suggested that the CVRD receive input from Steering Committee members prior to formalizing the committee structure.

The Committee agreed that Steering Committee members would not sit on the Public and Technical Committee.

The Committee agreed by consensus that a revised list of committee representation be brought back to the next meeting of the Steering Committee.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 11:05 a.m.

Chair

Recording Secretary

Dated: _____