



## KERRY PARK RECREATION COMMISSION

Tuesday, December 11<sup>th</sup>, 2012

5:15 pm - Regular Commission Meeting  
Kerry Park Recreation – Social Lounge

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### AGENDA

1. **APPROVAL OF AGENDA:**
2. **ADOPTION OF MINUTES:**  
A1 - Adoption of the Kerry Park Commission meeting minutes – October 9<sup>th</sup>, 2012.
3. **BUSINESS ARISING FROM THE MINUTES:**
4. **DELEGATIONS:**
5. **DEPARTMENT REPORTS/CORRESPONDENCE:**  
DR1 - Manager's Report  
DR2 - Facility Coordinator's Report
6. **UNFINISHED BUSINESS:**  
UB1 - Recreation Program Subsidy  
UB2 - Female Dressing Room
7. **NEW BUSINESS:**  
NB1 – Consultant Stakeholder Meeting Update
8. **QUESTION PERIOD:**
9. **ADJOURNMENT:**

The next regularly scheduled commission meeting will be January 22<sup>nd</sup> 2013

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#### **Distribution:**

Mike Walker,	Director Area A	Brian Harrison,	Appointee Area A
Bruce Fraser,	Director Area B	vacant	Appointee Area B
Gerry Giles,	Director Area C	Michael Croft,	Appointee Area C
Lori Iannidinardo	Director Area D	Leslie Heino	Appointee Area D
Kim Liddle,	Manager, South Cowichan Recreation		
Sheena Boyles	Admin and Facility Bookings Coordinator, South Cowichan Recreation		
Tony Liddle	Facilities Coordinator, South Cowichan Recreation		
Ron Austen	General Manager, Parks Recreation and Culture Department		

**COWICHAN VALLEY REGIONAL DISTRICT  
KERRY PARK RECREATION CENTRE**

Minutes of the regular commission meeting of the Kerry Park Recreation Centre Commission, meeting held at Kerry Park Recreation Centre on Tuesday, Oct 9th, 2012 at 5:00 pm.

**PRESENT:** Chairperson: Mike Croft  
Directors: Mike Walker, Bruce Fraser, Gerry Giles,  
Lori Iannidinardo,  
Commissioners: Leslie Heinio, Brian Harrison  
Alternates: Kelly Musselwhite

**ALSO**

**PRESENT:** Kim Liddle, Manager, South Cowichan Recreation  
Tony Liddle, S. C. Facility Operations Coordinator  
Sheena Boyles, Recording Secretary

**CALL TO ORDER**

The meeting was called to order at 5:30 pm.

**APPROVAL OF  
AGENDA**

**The agenda was amended to include the addition of DR 3 – Directors Report. It was moved and seconded that the agenda as amended be approved.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

**It was moved and seconded that the minutes from the August 28<sup>th</sup>, 2012 Kerry Park Recreation Commission meeting be adopted as presented.**

**MOTION CARRIED**

**BUSINESS ARISING  
FROM THE MINUTES**

None

**DELEGATIONS**

None

**DEPARTMENT  
REPORTS/  
CORRESPONDENCE**

**DR1. Managers Report**

- The manager reported that a CVRD wide policy on memorial plaques has not yet been discussed by the division managers, as soon as the managers have done so it will be brought back to the commission for review.
- Fall registration has gone well so far for both Kerry Park and Shawnigan programs and we are on target for revenues for 2012.
- The World Junior Hockey Challenge was presented at the September 12<sup>th</sup> Board meeting; the board forwarded the funding request to the Economic Development Commission for further review; the EDC formed a Sub-Committee which will review the event further and send recommendation back to the board for final review.
- Island Savings Centre will be applying for the U16 Female Hockey Championship in 2016 to work towards increasing sports tourism in the Valley. If the bid is successful, all funding will be done through BC Hockey and donations.
- 2013 budgeting is almost done. Tax increase will not exceed 2% as per the direction of the commission.

**NB3 – Female Dressing Room**

- The Manager brought to the attention of the commission the

need for a female change space. This year there is one hockey team of mixed boys and girls that has a higher than normal amount of girls on the team, and there are, at times, no adequate place for the girls to change due to the limited number of dressing rooms, size of each and the fact that they share showers.

**MOTION** It was moved and seconded that staff be directed to provide suitable space for a female or flex dressing room space as quickly as possible..

**MOTION CARRIED**

**QUESTION PERIOD**      None

**MEETING DATE**      The next meeting is scheduled for November 27<sup>th</sup>, 2012.

**ADJOURNMENT**      The meeting adjourned at 6:20 pm

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Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated

## DR 1&2



KPRC Commission Meeting December 11th, 2012

### DR 1 – MANAGER’S REPORT

Topics:

- CLASS Database Update
- Winter/Spring Brochure
- Upcoming Events

### DR 2 – FACILITY COORDINATOR’S REPORT

Topics:

- Electric Charge Station
- AED