

Minutes of the regular meeting of the meeting of the ENVIRONMENT COMMISSION, held in the CVRD Boardroom, 175 Ingram Street, Duncan, on November 15, 2012 at 6:00 pm.

**PRESENT:** Director Lefebure, Chair           Justin Straker  
                  Director Hutchins                Janna Jorgensen  
                  Judy Stafford                         Pete Keber  
                  Roger Wiles                             Rodger Hunter  
                  Director Duncan                     Sophy Roberge  
                  Tyler Innes

**ALSO**

**PRESENT:** Ann Kjerulf, Senior Planner, Planning and Development  
                  Dyan Freer, Recording Secretary  
                  Brian Roberts, Delegate

**REGRETS:** Kate Miller, Larry George, Roger Hart, Dave Polster, Director  
                  Giles, Director Kent

**APPROVAL  
OF AGENDA**

**It was moved and seconded that the agenda be approved with the addition of C1, a letter from Cycle Cowichan and NB2, a verbal report on the Cowichan Watershed Management Committee.**

**MOTION CARRIED**

**ADOPTION  
OF MINUTES**

**It was moved and seconded that the minutes of the October 18, 2012, Environment Commission meeting be adopted as presented.**

**MOTION CARRIED**

**DELEGATION  
D1**

**Ann Kjerulf, Senior Planner,** Planning and Development gave an overview of the Draft Area D OCP for Cowichan Bay, highlighting proposed changes. She invited the Environment Commission to review the proposed amendments of the OCP and provide comments by December 15. Discussion ensued.

**ACTION** - to set up the Environment Commission to meet at an earlier date than scheduled to provide feedback.

**D2**

**Brian Roberts, Executive Director, of the Cowichan Energy Alternatives Society, Cowichan Bio-Diesel Co-op, and Grease Cycle,** gave a presentation on providing a Community Carbon Marketplace, an alternative model of reducing GHG and growing the low carbon economy, benefiting small, local businesses and providing a non-profit guideline. Click on [www.communitycarbonmarketplace.org](http://www.communitycarbonmarketplace.org) for more information. They will create carbon footprint assessments for local small businesses. City of Duncan has committed to becoming Carbon Neutral through the Community Carbon Marketplace.

**It was moved and seconded that the Environment Commission recommends that Brian Roberts request to be a delegation to the CVRD Regional Services Committee at an upcoming meeting, to present on the Community Carbon Marketplace.**

**MOTION CARRIED****BUSINESS ARISING  
OUT OF MINUTES****B1**

**Regional Environmental Strategic Plan (RESP) update** - members of the Economic Development Commission, Social Planning Cowichan and the Environment Commission met Tuesday, November 13, to develop dialogue and participate in providing information on the RESP. The consultant has met with many different groups and will now begin compiling information.

**B2**

**Green Building Policy discussion** - Sophy Roberge and Pete Keber met with planner Rachelle Moreau and Kate Miler to discuss ideas and incentives to enhance the green building policy. They discussed what areas to focus on and how to make changes to development permit areas.

**B3**

**Liquid Waste Management Plan (LWMP)** - linking of South End and Central Sector LWMP's might be discussed. Meeting in a week to plan a two year schedule.

**B4**

**Action List** - to be updated for next meeting

**REPORTS****R1**

**Communications Committee** - Janna Jorgensen

Engaged in 3 major projects at this time:

1. Supporting RESP by sending out a news release and creating a public web page to notify residents what is happening with the commission on the RESP project and to invite input.
2. Branding - updated blue-print. Needs to harmonize with the CVRD branding and communication efforts and we must work together. Mickelson Consulting must review it before we can launch.

**R2**

**2012 Video Contest** - officially closes November 30. Judging takes place on December 6. Panel includes past participants, Paul Fletcher, Jenn George, media and entertainment participants, one from CVRD Green Team, and two Environment Commission members. Sophy Roberge and Judy Stafford volunteered to be judges from this commission.

**R3**

**Solid Waste Committee** - Roger Wiles

1. Terms of Reference document - committee met with staff and had some discussions about it and management would like some changes
2. Automated curbside waste collection system - presentation last week to committee and they are in support of it. Leads to 33% more recycling collected and a large cost saving for the CVRD.
3. They are invited to attend a meeting with staff to discuss further.

Discussion ensued. It was decided that the Environment Commission does not have a role in making comments on political issues, ie: new curbside collection program.

**R4**

**Agricultural Advisory Committee** - they received a presentation on the Electoral Area D report on the OCP from Senior Planner Ann Kjerulf. There

was not a quorum so no other business was conducted.

**CORRESPONDENCE C  
1**

Cycle Cowichan sent a letter dated November 8, 2012, to the Environment Commission asking for help in the implementation of a policy that all new roads, road restorations and road improvements include safe routes for bicycles and pedestrians. This would increase the number of cyclists and reduce emissions from motor vehicles. The Environment Commission was in support.

**It was moved and seconded to refer the letter from Cycle Cowichan, dated November 8, 2012, to an upcoming Electoral Areas Series Committee meeting.**

**MOTION CARRIED**

**INFORMATION**

**IN1**

Wetland tour by Cowichan Land Trust will be on November 23 at 10 am, at the Garry Oak Preserve. All are welcome.

**IN2**

Mill Bay and District Conservation Society moved 4200 Coho up Shawnigan Creek and more fish are still coming. Great volunteer initiative.

**NEW BUSINESS**

**NB1**

'One Cowichan' - Rob Hutchins attended the meeting and since then representatives from the Ministry, Catalyst, and CVRD staff have met and received a letter from the Ministry allowing us to start a process to change from the fixed rule curve to a flexible rule band. It is a long and challenging process which is now underway.

**ADJOURNMENT**

The meeting adjourned at 9:10 pm

**NEXT MEETING**

December 13, 2012 if possible (move ahead by one week)

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_

<b>Environment Commission Action Log</b>				
<b>Action No.</b>	<b>Description</b>	<b>Lead</b>	<b>Date Due</b>	<b>Status</b>
09-12-01	Invite EDC members to attend EC meetings	Dyan, Kate	For distribution of Oct. agenda	ongoing
09-12-02	Invite EDC to a joint meeting in Nov.	Dyan, Kate, Roger H.	Oct.	complete
09-12-03	Invite Timberwest and other forest licensees to give a presentation to the EC (perhaps in conjunction with joint EDC meeting)	EC co-chairs, Kate	Oct.	ongoing
09-12-04	Invite Tom Anderson to provide an update on the Integrated Regional Sustainability Plan, perhaps for Nov. meeting	EC co-chairs, Kate	Oct.	complete
09-12-05	EC working group to review draft "green building" policy with Rachelle Rondeau	Sophy, Pete, Phil	Q4 2012	complete
09-12-06	EC working group to meet with Alison Garnett and Kate Miller to review draft Area E amendments	Justin, Jon, Sophy, Roger H.	Oct.	ongoing
09-12-07	EC members to read Regional Energy Analysis report, Kate Miller to present in detail in Oct., with full discussion by commission	Rodger, Kate	Oct.	ongoing
10-12-08	Request MoE provide to the EC best practices for the monitoring committee on the LWMP, plus .ppt from Oct. meeting. EC to study CSLWMP and ask GM E&E for insight on EC's participation. Ask CAO, Chair Hutchins and GM E&E for meeting to discuss.	Dyan, Kate	TBD	1 <sup>st</sup> complete, second ongoing
10-12-09	Commission to look at communications blueprint and send Janna comments by Nov.	EC	Nov.	ongoing
10-12-10	Kate Miller to ask Paul Fletcher (or Harold Joe) to be part of the 2012 video contest judging panel	Kate	Nov.	complete
10-12-11	Roger W. to speak to Kate about changes to the ToR of the Solid Waste committee	Roger, Kate	Nov.	ongoing
11-12-12	EC to read draft Area D OCP and provide comment; Justin to compile	Justin, EC	Dec. 13	ongoing
11-12-13	Re-schedule Dec. EC meeting to meet deadline for Action 11-12-12	Jon, Dyan	Dec. 1	Dec. 13
	no shading denotes open action items			
	grey shading denotes completed action items			