



COMMUNITY SAFETY ADVISORY COMMITTEE

THURSDAY, NOVEMBER 1, 2012
9:00 AM BOARD ROOM
175 INGRAM STREET, DUNCAN BC

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	R2 Report from Safer Futures/CWAV Society Re: Draft Report on Cowichan Valley Youth Safety Dialogues	To Be Distributed
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7.	<u>INFORMATION:</u>	
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The next Regular meeting of Community Safety Advisory Committee is scheduled to be held at the call of the Chair.

NOTE: A copy of the full agenda package is available at the CVRD website www.cvrld.bc.ca

CVRD – Director Lori Iannidinardo
District of North Cowichan/CVRD – Director Barb Lines
City of Duncan – Councillor Michelle Bell
District of North Cowichan – Councillor John Koury
Town of Lake Cowichan – Councillor Jayne Ingram
Town of Ladysmith – Councillor Jill Dashwood
CWAV Society – Theresa Gerritsen
Community Options Society – Cheryl Stone
Cowichan Independent Living – Jim Harnden

RCMP – Corporal Jon Stuart
RCMP Alternate – Constable Kelly Rydholm
Community Policing – Carol-Ann Rolls
Youth Representative – Zoe Sorenson
Cowichan Tribes – Councillor William Seymour
Cowichan Tribes Alternate – Councillor Cindy Daniels
CAC/Advisory Committee for Corrections Canada, Nanaimo
Parole Board – Dr. Frank Groenewold
Social Planning Cowichan – Linden Collette

Safer Futures – Terri Dame
Safer Futures – Thanya Al-Saadoon

Minutes of the Regular meeting of the Community Safety Advisory Committee held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, September 5, 2012 at 9:15 am.

PRESENT: Director Lori Iannidinardo (Chair)
Councillor Jill Dashwood, Town of Ladysmith
Carol-Ann Rolls, Community Policing <to 11:16 am>
Corporal Jon Stuart, RCMP, Duncan/North Cowichan
Theresa Gerritsen, Cowichan Women Against Violence Society – CWAV (Safer Futures)
Linden Collette, Social Planning Cowichan
Cheryl Stone, Community Options Society
Dr. Frank Groenewold, Citizen Advisory Committee to the Correctional Service of Canada
Terri Dame, Cowichan Women Against Violence Society – CWAV (Safer Futures)

ABSENT: Director Barb Lines (Vice-Chair)
Councillor Michelle Bell, City of Duncan
Councillor Jayne Ingram, Town of Lake Cowichan
Councillor Chip Seymour, Cowichan Tribes
Jim Harnden, Cowichan Independent Living
Zoe Sorenson, Youth Representative
Thanya Al-Saadoon, Cowichan Women Against Violence Society – CWAV (Safer Futures)

ALSO

PRESENT: Joe Barry, Corporate Secretary, CVRD
Tara Daly, Recording Secretary

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the additions of two New Business items:

NB1 Verbal Altercation on the Cowichan River

NB2 Announcement of the Annual COPs Conference; and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1

It was moved and seconded that the minutes of the Regular meeting of the Community Safety Advisory Committee, held June 6, 2012, be adopted.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

BA1

Linden Collette, Social Planning Cowichan, provided an update on item NB1 noting that the Call for Expressions of Interest re: Learning

Initiatives for Rural and Northern BC, specifically a workshop focused on “Planning Together: Building Respectful and Effective Aboriginal/Non-Aboriginal Relationships”, that was to be pursued by Social Planning Cowichan has been taken over by Cowichan Green Community. Further updates will be supplied as necessary.

CORRESPONDENCE

- C1** A Letter, dated July 16, 2012, from Mike McKay, Official Trustee, School District No. 79 (Cowichan Valley), re: informing the Committee that he would be unable to attend CSAC meetings, was received for information.

REPORTS

- R1** Joe, Barry, Corporate Secretary, presented a draft bylaw to establish a Community Safety Advisory Commission for the Cowichan Valley Regional District for consideration.

It was moved and seconded that a Commission Membership Sub-Committee consisting of: Director Iannidinardo; Linden Collette, Social Planning Cowichan; and Terri Dame, Safer Futures; be formed to bring back suggestions for members of CSAC, as to the composition of membership for the proposed Community Safety Advisory Commission.

MOTION CARRIED

- R2** Terri Dame, Safer Futures; Cheryl Stone, Community Options Society; Linden Collette, Social Planning Cowichan; and Theresa Gerritsen, CWAV Society; gave an overview of preliminary results of data collected from the Youth Dialogues Project. The final report must be presented to the Justice Department by the beginning of November 2012. CSAC members are invited to join the sub-committee to further review the collected data formulating directives and recommendations for the final report.

A presentation will be made to the Regional Services Committee meeting on October 24, 2012.

- R3** Terri Dame, Safer Futures, distributed information on the change in focus of the Canadian Association of Chiefs of Police from ‘police economics and performance’ to ‘community safety economics and performance’; the key difference being the shift from police alone or agencies in silos to a multi-agency approach.

- 11:16 am** Carol-Ann Rolls left the meeting at 11:16 am.

- ADJOURNMENT** Due to a lack of quorum, the meeting adjourned at 11:16 am.
11:16 am

Chairperson

Recording Secretary

Dated: _____

Lori Iannidinardo
 Chair,
 Community Safety Advisory Committee (CSAC)
 Cowichan Valley Regional District (CVRD)

September 28 2012

Dear Ms. Iannidinardo,

I write this letter on behalf of the *Advisory Committee on Seniors' Issues*, a newly formed sub-committee of the *City of Duncan's Mayor's Advisory Committee on Disability Issues* to raise the topic of seniors' perspectives in the work of the Community Safety Advisory Committee (CSAC) of the CVRD. At a recent meeting of this committee, we discussed how to streamline the work of various regional and issue-specific committees in order to be more efficient with our time, avoid duplication of work, and yet ensure diverse perspectives are included.

We have identified four over-arching organizations that work at the regional scale:

1. Community Safety Advisory Committee (CSAC) of the Cowichan Valley Regional District (CVRD)
2. Social Planning Cowichan (SPC)
3. Cowichan Seniors' Network
4. Cowichan Communities Health Network (CCHN)

In the spirit of clarification we noted the distinction between the work of the Cowichan Seniors Network and the Advisory Committee on Seniors' Issues. The Seniors' Network exists to share information, coordinate activities and services, foster collaboration, and identify unmet needs in the community. The Advisory Committee on Seniors' Issues exists as an advisory group to the Mayor's Advisory Committee on Disability Issues who then brings issues and actions directly to Duncan City Council; ensures that an age-friendly perspective is included in the City's operations, planning, and development processes; and fosters cross-jurisdictional inclusion of seniors' perspectives in community planning at the regional level.

This newly formed committee on seniors' issues was spawned from the previous Seniors Safety Advisory Committee of 2009-2011. The reason for shifting from a *safety* specific focus to a wider focus is to work in a more holistic manner. However, the group would like to ensure that seniors' safety issues are included in the other regional groups. CSAC seems the best suited organization given that this group provides a "forum for multi sectoral discussion where local government and community groups can work together". We understand that CSAC is in discussions to transition into a Commission of the CVRD a process that likely involves a review of its mandate. It is within this context that the Advisory Committee on Seniors' Issues raises the topic of incorporation of seniors' perspectives in the mandate of CSAC.

Specifically, we would like to know if there is a representative for seniors' issues on the current committee. If not, is there a member who is connected with seniors' organizations who could

formally assume such a role. Alternatively, is there a process by which the seniors' community could nominate a person for that purpose to the CSAC as it exists or into a newly formed Commission of the CVRD?

In closing, I would like to add that the previous committee, *the Seniors' Safety Advisory Committee of the City of Duncan*, appreciated having had the opportunities to introduce and present the results from our community consultation to CSAC in February and October 2010. We value the mandate of CSAC and look forward to formalizing the ways in which we can collectively and efficiently work to enhance the lives of Cowichan seniors.

Truly,

Pam Alcorn
Coordinator,
Duncan Advisory Committee on Seniors' Issues
Phone: 250-710-2524
Email: pamination@shaw.ca



UB1

STAFF REPORT

COMMUNITY SAFETY ADVISORY COMMITTEE MEETING OF SEPTEMBER 5, 2012

DATE: August 30, 2012

FROM: J.E. Barry, Legislative Services Manager BYLAW NO: 3622

SUBJECT: CVRD Bylaw No. 3622 – Community Safety Advisory Commission Establishment Bylaw, 2012

Recommendation/Action:

For discussion.

Relation to the Corporate Strategic Plan:

Establishing a Community Safety Advisory Commission will compliment the Board's identified strategic action of continuing to support the Community Safety Advisory Committee and is consistent with the Corporate Strategic Plan's objective of promoting individual and community wellness.

Financial Impact: *(Reviewed by Finance Division: n/a)*

Background:

The Community Safety Advisory Committee (CSAC) was established a number of years ago, but like all Regional District committees, is subject to annual establishment by the incoming Board Chair each December. The Chair is under no obligation to create standing committees or create the same committees that their predecessor established. As a result, all CSAC appointments are short term and long term projects are difficult to undertake.

To create a higher level of long-term focus on community safety issues, the Board passed a resolution on June 13, 2012 that a Community Safety Advisory Commission Establishment Bylaw be prepared.

Attached is the first draft of Bylaw No. 3622 which is being presented for discussion and input from CSAC. Following is my rationale for some of the items contained in the bylaw.

Membership:

It appears that most of the issues/activities that CSAC have been involved with center around the Duncan area (where most of the people live). This includes the City, the south end of North Cowichan, the Eagle Heights/Glenora area of Area E, Cowichan Bay and Cowichan Tribes. Based on this rationale, there should be direct representation from these five jurisdictions (all of the other jurisdictions are represented at the Board level where recommendations from the Commission will be considered).

Due to higher densities in the two Towns, they would also face many of the same issues so I have included representation from both Lake Cowichan and Ladysmith. Many issues touch on youth involvement so a representative has been included from School District No. 79. Although both Ladysmith and North Oyster/Diamond are served by School District No. 68, the major focus of issues centre around the Duncan area. Representatives from SD68 can always be invited to attend a meeting as a resource, if required due to a north end issue.

Using the above rationale, eight members on the Commission would be elected officials. How many other members should serve on the Commission? The other CVRD Commissions have a total of 13 (Economic Development), 15 (Environment) and 16 (Regional Agricultural). I have selected 15 as the membership. There should always be an odd number of members to reduce the opportunity of tie votes (which result in a defeated motion). This would leave seven positions open for Community Representatives. By not identifying specific agencies or groups, this would allow good latitude in appointments by the Board.

Term of Office:

There needs to be consistency and a solid period of time for projects to commence and be undertaken. It is important that the elected officials on the Commission be there for their entire term. As drafted, the Commission would always have the elected representatives from Electoral Areas D and E. The other elected officials (municipalities, Cowichan Tribes, School Trustee) would be appointed by their respective Councils/Boards and would be a member for the three year length of their term (two years for Cowichan Tribes). The Community Reps will have continuity by being appointed for up to three years. All appointments would end at the same time as the elected officials (following an election).

Chair/Vice-Chair

Of the three Commissions noted above, one picks their own Chairperson while the other two have their Chairpersons selected by the Board Chair. I feel it is important that this Commission selects their own Chair and Vice-Chair. It is possible that the Lake Cowichan Councillor may have a huge passion for community safety. Because that Councillor is potentially unknown to our Board Chair, they would never have an opportunity to shine as a Chair. Allowing the Commission to select their own Chair/Vice-Chair provides the opportunity for an election (with knowledge of a person's background) at the Commission. Perhaps one of the Community members would make the best Chair? This process would allow that to happen.

Quorum

Quorum for the Environment Commission is eight, for the Regional Agricultural Commission is nine and for the Economic Development Commission is five. Having the quorum too low creates an opportunity for poorly supported recommendations to pass. Setting the quorum at eight means at least half of the Commission is involved with decisions. If there are problems with frequently not obtaining a quorum, that can mean either the Commission is too large or that too many members haven't bought into the importance of the Commission and are missing meetings.

Responsibilities

The responsibilities have been incorporated from the CSAC Terms of Reference.

Effective Date

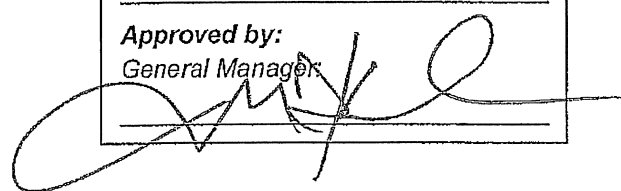
The Commission would formally exist as of Jan. 1, 2013. This will allow CSAC to consider the draft bylaw at the September meeting and any requested changes to the bylaw can be reviewed at the November meeting. This time frame also allows CSAC to consider making recommendations for appointment of Community Representatives in November (with appointment by the Board in December).

Submitted by,


J.E. Barry,
Legislative Services Manager

Reviewed by:
Division Manager:

Approved by:
General Manager:





DRAFT

COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3622

A Bylaw to Establish a Community Safety Advisory Commission for the Cowichan Valley Regional District.

WHEREAS the Board of Directors of the Cowichan Valley Regional District wishes to establish a Community Safety Advisory Commission to provide advice on safety issues of regional, sub-regional, and interagency importance;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3622 – Community Safety Advisory Commission Establishment Bylaw, 2012**".

2. DEFINITIONS

In this bylaw:

- a) "**Commission**" means the Community Safety Advisory Commission established by this Bylaw.
- b) "**Board**" means the Board of the Cowichan Valley Regional District.

3. MEMBERSHIP

The Commission shall consist of fifteen members, as follows:

- a) Electoral Area Representatives:
 - I. The Electoral Area Director for Electoral Area D – Cowichan Bay.
 - II. The Electoral Area Director for Electoral Area E – Cowichan Station/Glenora/Skutz Falls.
- b) Municipal Representatives (appointed by their respective Councils):
 - I. One Councillor from the City of Duncan
 - II. One Councillor from the District of North Cowichan
 - III. One Councillor from the Town of Ladysmith
 - IV. One Councillor from the Town of Lake Cowichan
- c) Cowichan Tribes and School District No. 79 Representatives (appointed by Cowichan Tribes Council or School Trustee Board):
 - I. One Councillor from Cowichan Tribes
 - II. One School Trustee from School District No. 79

- d) Community Representatives (appointed by Board resolution):
Seven members representing citizens, community groups, organizations, and/or sectors concerned with community safety.

4. TERM OF OFFICE

- a) The term of office for Commission members shall be as follows:
 - i) Electoral Area Representatives:
Begins upon their election to office and continues until the end of the Director's term.
 - ii) Municipal Representatives:
Begins upon their appointment by Council and continues until their appointment expires or the Councillor's term of office ends.
 - iii) Cowichan Tribes and School Representatives:
Begins upon their appointment by Council or School Trustee Board and continues until their appointment expires or their term of office ends.
 - iv) Community Representatives:
Begins upon their appointment by the Board and continues until December 31 in the year of a general local election.
- b) Commission members may be re-appointed for a further term or terms.
- c) The Board may, at any time, terminate the appointment of a member.
- d) The Board may remove from membership any member appointed who has failed to attend three consecutive Commission meetings without good cause.

5. PROCEDURE

- a) At the first meeting following a general local election, the Commission shall elect from amongst its own members, a Chairperson and a Vice-Chairperson of the Commission who shall hold office until a successor is appointed.
- b) In the absence of the Chairperson or Vice-Chairperson, the Commission shall elect from the members present a temporary Chairperson for the purpose of that meeting only.
- c) A quorum is eight members.
- d) All decisions, resolutions and recommendations of the Commission shall be made by a majority of the members present at the meeting, with each member having one vote.
- e) Where not otherwise covered in this bylaw, the rules of procedure governing Commission meetings shall be those of the current Board Committee and Commissions Procedures Bylaw of the Cowichan Valley Regional District.
- f) Minutes shall be kept for all meetings of the Commission, and a copy of such minutes shall be forwarded to the Legislative Services Division of the Cowichan Valley Regional

District.

6. RESPONSIBILITIES

The responsibilities of the Commission shall be as follows:

- a) To advise the Board on community safety issues of regional, sub-regional and interagency importance. Advice may be in reference to programs, plans, policies, guidelines, or other local government policy instruments.
- b) To serve as a forum for multi-sectoral discussion where local government and community groups can work together. The Commission has a leading role in providing advice and support to safer communities' initiatives across the region.
- c) To be a conduit for recommendations arising from its members and from community initiatives, and for issues referred by the Board, elected officials, and staff requests.
- d) To be a resource for planning staff at various local governments and to Advisory Planning Commissions

7. GENERAL

- a) All members of the Commission shall serve without remuneration, except for such "out of pocket" expenditures as may have received prior authorization by the Board.
- b) No recommendation of the Commission or other matter requiring ratification by the Board shall be acted upon until it has been approved by the Board

8. DATE OF EFFECT

This bylaw shall come into effect on January 1, 2013.

READ A FIRST TIME this _____ day of _____, 2012.

READ A SECOND TIME this _____ day of _____, 2012.

READ A THIRD TIME this _____ day of _____, 2012.

ADOPTED this _____ day of _____, 2012.

Chair

Corporate Secretary