



## REGIONAL SERVICES COMMITTEE MEETING

WEDNESDAY, OCTOBER 24, 2012  
BOARD ROOM  
175 INGRAM STREET, DUNCAN, BC

6:00 PM

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### AGENDA

### PAGES

1. **APPROVAL OF AGENDA:**

2. **ADOPTION OF MINUTES:**

M1 Regional Services Committee minutes of July 25, 2012 1 - 3

3. **BUSINESS ARISING FROM THE MINUTES:**

4. **DELEGATIONS:**

D1 Debby Funk, Communications Manager, Parks Canada 4 - 4  
Re: Joint Federal/Provincial Proposal to Establish a National Marine  
Conservation Area in the Southern Strait of Georgia.

5. **REPORTS:**

R1 Report from Chief Administrative Officer 5 - 9  
Re: Cowichan Sportsplex Funding Models

R2 Report from A/General Manager, Public Safety Department 10 - 11  
Re: Community Wildfire Protection Plan

R3 Report from General Manager, Corporate Services 12 - 30  
Re: CVRD 2012 Five Year Financial Plan Amendment

R4 Report from General Manager, Corporate Services 31 - 34  
Re: CVRD Recovery of Administration/Finance Charges Policy  
Amendment

R5 R5 - Report from General Manager, Corporate Services To Be  
Re: Island Corridor Foundation Contribution Distributed

6. **CORRESPONDENCE:**

7. **UNFINISHED BUSINESS:**

8. **NEW BUSINESS:**

9. **QUESTION PERIOD:**

10. **CLOSED SESSION:**

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

CS M1 - Adoption of Closed Session minutes of July 25, 2012. 35-36

CS R1 - Land Disposition {Sub (1) (e)} 37-76

CS R2 - Land Acquisition {Sub (1) (e)} 77-80

11. **ADJOURNMENT:**

The next Regional Services Committee Meeting will be held Wednesday, November 28, 2012 at 6:00 PM, in the Board Room, 175 Ingram Street, Duncan, BC.

**Committee Members**

Director J. Lefebure, Chair  
Director L. Iannidinardo, Vice Chair  
Director B. Fraser  
Director I. Morrison  
Director R. Hutchins

Director M. Marcotte  
Director M. Walker  
Director G. Giles  
Director B. Lines  
Director P. Kent

Director P. Weaver  
Director R. Hartmann  
Director L. Duncan  
Director M. Dorey  
Director T. McGonigle

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, July 25, 2012 at 6:07 pm.

**PRESENT:** Chair J. Lefebure  
Directors L. Iannidinardo, L. Duncan, M. Walker, G. Giles,  
B. Fraser, R. Hartmann, P. Kent, I. Morrison, P. Weaver,  
R. Hutchins, M. Marcotte, T. McGonigle, and Alternate  
Directors H. Nelles and A. Siebring

**ALSO**

**PRESENT:** Warren Jones, Chief Administrative Officer  
Joe Barry, Corporate Secretary  
Mark Kueber, General Manager, Corporate Services  
Ron Austen, General Manager, Parks, Recreation & Culture  
Harmony Huffman, Recycling and Waste Management  
Tara Daly, Recording Secretary

**ABSENT:** Directors M. Dorey, B. Lines

**APPROVAL OF  
AGENDA**

**It was moved and seconded that the agenda be amended with the addition of the following New Business item:**

**NB1 Island Corridor Foundation Update; and  
that the agenda, as amended, be approved.**

**MOTION CARRIED**

**M1**

**It was moved and seconded that the minutes of the Regular meeting of the Regional Services Committee, held June 27, 2012, be adopted.**

**MOTION CARRIED**

**DELEGATIONS**

**D1**

Don McClintock, President, Chesterfield Sports Society  
Re: An Update on the Financial Position of the Chesterfield Sports Society and in Particular the Growing Operating Deficit.

Mr. McClintock presented, with a PowerPoint presentation, an update of activities at Chesterfield Park and the financial status of the Chesterfield Sports Society.

**It was moved and seconded that Staff reintroduce, at the August 1, 2012 Board meeting, the required motions to create a Cowichan Sportsplex annual financial contribution service.**

**MOTION CARRIED**

**It was moved and seconded that it be recommended to the Board that Staff be requested to review the 2012 General Government budget to determine the suitability of allocating a portion of the operating**

surplus to provide an additional Grant-in-Aid to the Chesterfield Sports Society and to bring a recommendation forward to the September Board meeting for the Board's consideration.

**MOTION DEFEATED**

## **REPORTS/CORRESPONDENCE**

**R1** Staff Report dated July 17, 2012, from the General Manager, Corporate Services re: 2013 Regional Budgets Discussion was considered.

**It was moved and seconded that it be recommended to the Board that:**

- 1. The 2013-2017 Five Year financial plan objectives, as presented, be endorsed.**
- 2. Staff prepare budgets for the ten Regional Budgets reflecting both a 0% and a 1.5% increase and outline the effect on each service.**

**MOTION CARRIED**

**R2** Staff Report from Environmental Technologist, Recycling and Waste Management re: The progress on bylaws for outdoor burning and air quality was presented for consideration.

**It was moved and seconded that it be recommended to the Board that CVRD Staff, Dr. Paul Hasselback, Medical Health Officer and Directors for Electoral Areas A – Mill Bay/Malahat, B – Shawnigan Lake, C – Cobble Hill, D – Cowichan Bay, and possibly E – Cowichan Station/Sahtlam/Glenora meet with representatives from the three south end Improvement Districts in September or October to discuss outdoor burning and air quality.**

**MOTION CARRIED**

**C1** Coastal Community Network re: Request for Support

**It was moved and seconded that the report from the Coastal Community Network Board be received and filed.**

**MOTION CARRIED**

## **NEW BUSINESS**

**NB1** Report from CAO re: Island Corridor Foundation

Mr. Jones introduced Graham Bruce who gave an update on the status of the Island Corridor Foundation including the re-opening of the Nanaimo Train Station, Trackman Employment Program, two-year pilot project for a passenger train between Cowichan and Victoria/Langford, connecting gateway with Port Alberni and Nanaimo Port Authorities, and the progress of an agreement with VIA Rail, for information.

**RESOLVE INTO  
CLOSED  
SESSION  
8:36 pm**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, (1) (c).

**MOTION CARRIED**

**RISE FROM  
CLOSED  
SESSION  
10:55 pm**

It was moved and seconded that the Committee rise without report and return to the Regular portion of the meeting.

**MOTION CARRIED**

**ADJOURNMENT  
10:55 pm**

It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 10:55 pm.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated:\_\_\_\_\_

## Request to Appear as a Delegation

### Meeting Information

Request to Address:

☐ CVRD Board

☒ Committee

If Committee, specify the Committee here:

Regional Services Committee

Meeting Date:

10/24/2012

Meeting Time:

6:00 PM

### Applicant Information

Applicant Name:

Debby Funk

Representing:

Parks Canada

(Name of organization if applicable)

As:

Communication Manager

(Capacity / Office)

Number Attending:

4

### Applicant Contact Information

Applicant Mailing Address:

603 Fort Rodd Hill Road, Victoria, BC V9C 2W8

Applicant City:

Victoria, BC

Applicant Telephone:

2504809106

Applicant Fax:

250-478-8415

Applicant Email:

debby.funk@pc.gc.ca

### Presentation Topic and Nature of Request:

We are presenting information on a joint federal/provincial proposal, which is to establish a national marine conservation area in the Southern Strait of Georgia. We are interested in hearing initial feedback (if there is time) and will also be seeking direction on how best to follow up with the CVRD for further discussions.

We will also have a short power point presentation which I will be emailing to Brian Farquhar.



## STAFF REPORT

### REGIONAL SERVICES COMMITTEE MEETING OF OCTOBER 24, 2012

**DATE:** October 16, 2012  
**FROM:** Warren Jones, Chief Administrative Officer  
**SUBJECT:** Cowichan Sportsplex Funding Models

#### Recommendation/Action:

1. That it be recommended that a grant in aid of \$146,000 be referred for consideration as part of the 2013 budget deliberations.
2. That it be recommended that the Board select the *User Based Funding Model* as the basis for establishing a function in 2013 to provide stable, long-term funding for the Cowichan Sportsplex.

#### Relation to the Corporate Strategic Plan:

The *Corporate Strategic Plan* identifies the development of a long term recreation funding strategy for the region as a priority. Selection and implementation of a preferred funding model for the Cowichan Sportsplex would represent progress toward achieving this priority.

#### Financial Impact: (Reviewed by Finance Division: \_\_\_\_\_)

The financial impact on any given geographic area depends on the preferred funding model. The three attached models are based on a proposed funding contribution of \$146,000. The Cowichan Sportsplex currently receives a regional grant in aid of \$100,000.

#### Background

The Cowichan Sportsplex is a multi-sport facility that includes a track, 3 sports fields, artificial turf, lacrosse box, 3 ball diamonds, a children's playground and a nature trail. A non-profit organization called the Chesterfield Sports Society runs the Sportsplex, based on revenue from donations, sponsorships and government grants. As a result of this unique operating model, the society has been able to maintain and operate a high quality facility at a cost below that which local government could normally achieve in the absence of volunteers, sponsorships and donations. As such, there is no doubt that the community receives excellent value for tax dollars invested in this facility.

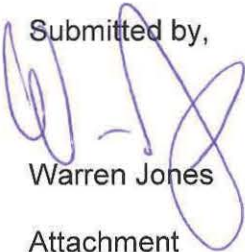
Over the past five years, the CVRD has provided the Cowichan Sportsplex with a grant in aid to assist this non-profit society to operate. From 2008-09 the CVRD provided an annual grant in aid of \$80,000. From 2010-12 this grant amount was increased to \$100,000.

On July 25, 2012 the Society made a presentation to the Regional Services Committee to explain its financial condition, and in particular, discuss its operating deficit. Despite best efforts, the Society is experiencing considerable financial hardship and cannot continue operating in the long term without greater financial support. Specifically, the Society has requested a grant in aid of \$146,000 for 2013. This would result in a cost of \$0.94 per \$100,000 in assessed value.

In recent years, the CVRD has looked at creating a permanent function that would provide stable, long term funding for the facility. Further to this goal, at its regular meeting on Sept 12, 2012, the Board directed "that staff prepare a report on possible funding options for the Cowichan Sportsplex, including but not limited to, a facility use model, a concentric circle model, and a Cowichan Theatre-based model."

The attached models break down the financial impact of each of the three potential funding models by area. Figures are based on the 2012 budget and assessment figures.

Submitted by,

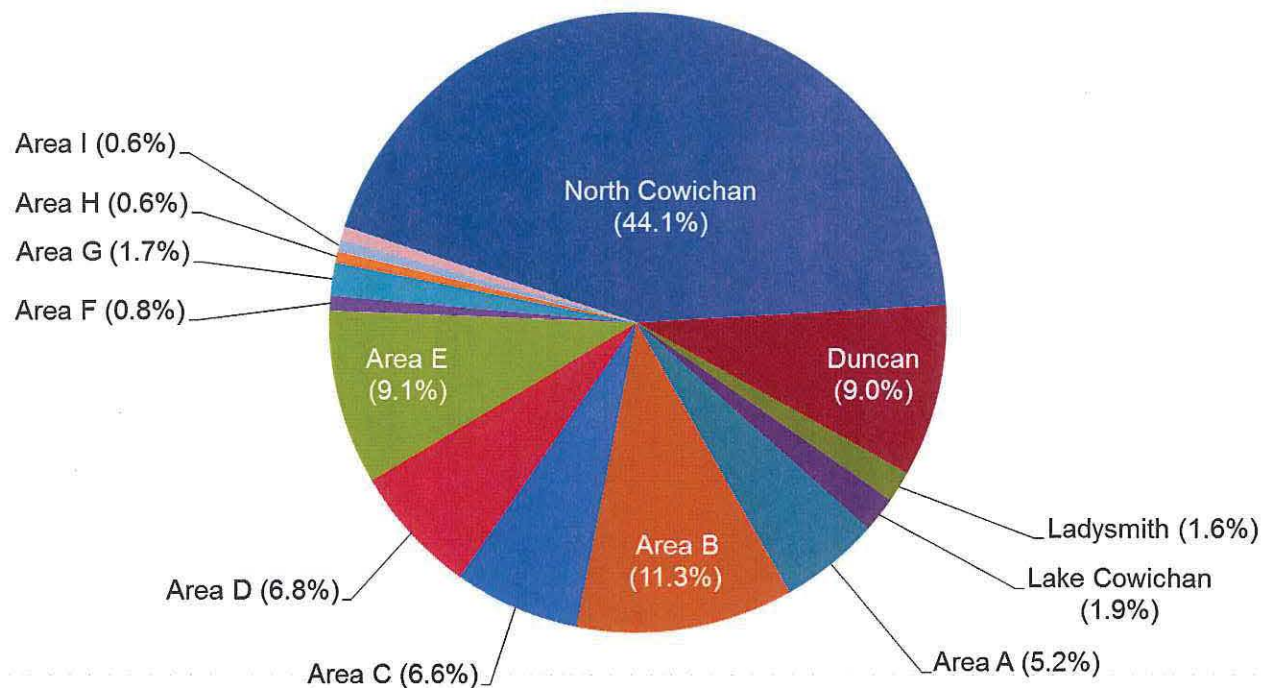
A handwritten signature in blue ink, appearing to read "Warren Jones", is written over the printed name.

Warren Jones

Attachment



# User Based Model

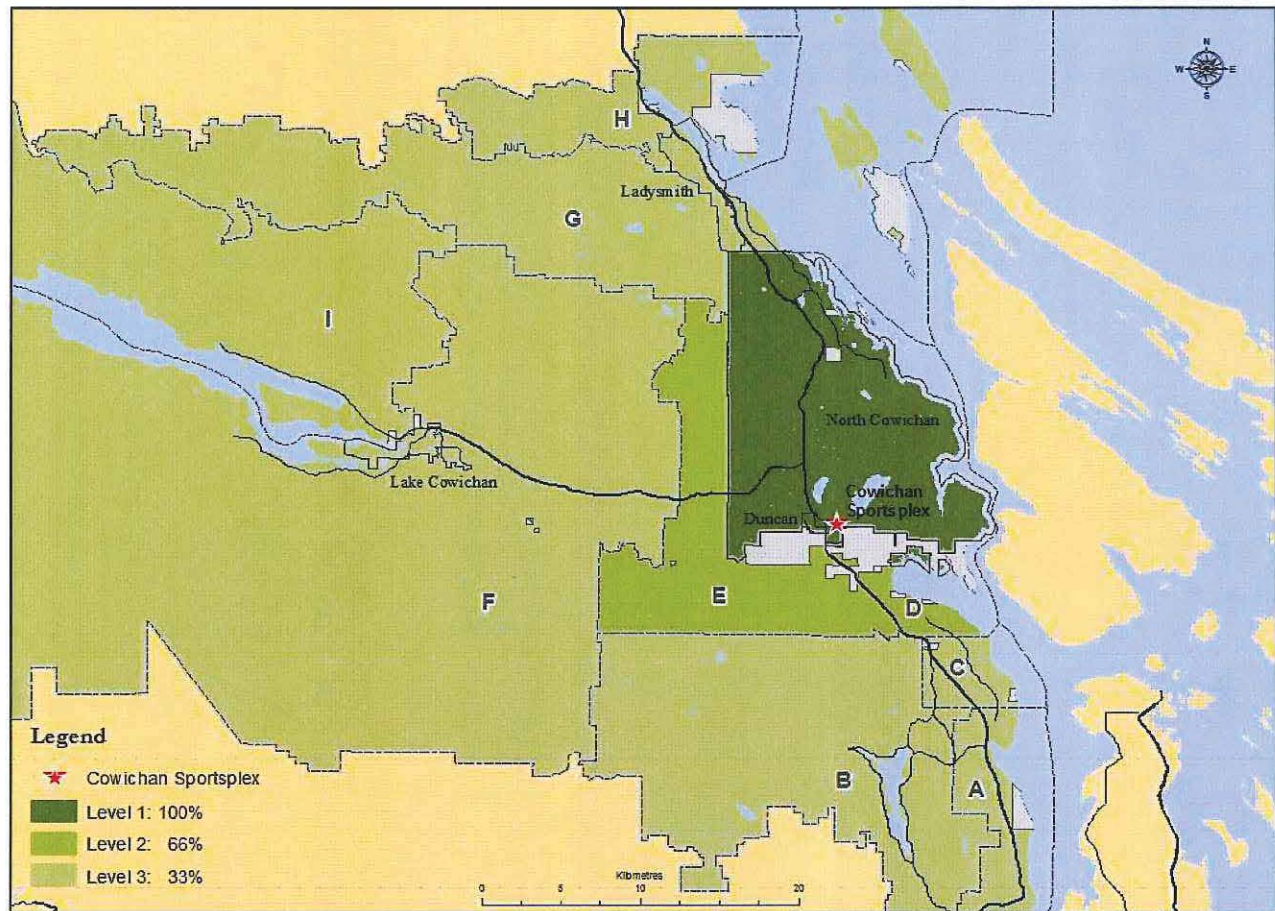


## Financial Impact

Jurisdiction	Cost	Cost Per \$100,000 in assessed Value
Duncan	\$13,140	\$1.61
Ladysmith	\$2,336	\$0.19
North Cowichan	\$64,386	\$1.21
Lake Cowichan	\$2,774	\$0.65
Electoral Area A	\$7,592	\$0.76
Electoral Area B	\$16,498	\$0.95
Electoral Area C	\$9,636	\$0.95
Electoral Area D	\$9,928	\$1.60
Electoral Area E	\$13,286	\$1.88
Electoral Area F	\$1,168	\$0.19
Electoral Area G	\$2,465	\$0.37
Electoral Area H	\$876	\$0.11
Electoral Area I	\$876	\$0.14



# Variable Rate Model

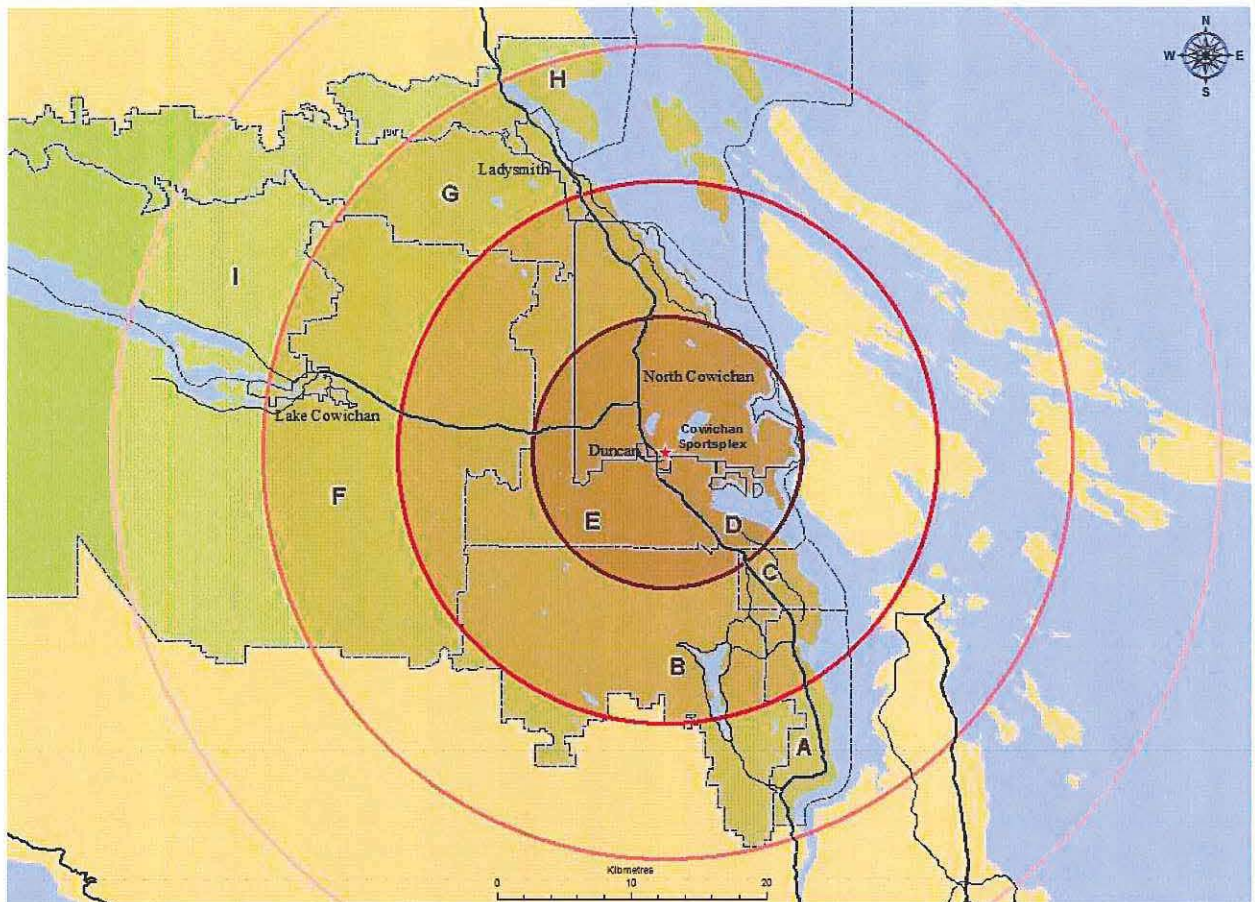


## Financial Impact

Jurisdiction	Cost sharing %	Cost	Cost Per \$100,000 in assessed Value
Duncan	L1 = 1.00%	\$12,281	\$1.49
Ladysmith	L3 = .333%	\$6,332	\$0.50
North Cowichan	L1 = 1.00%	\$80,030	\$1.49
Lake Cowichan	L3 = .333%	\$2,122	\$0.50
Electoral Area A	L3 = .333%	\$4,994	\$0.50
Electoral Area B	L3 = .333%	\$8,593	\$0.50
Electoral Area C	L3 = .333%	\$5,037	\$0.50
Electoral Area D	L2 = .666%	\$6,187	\$0.99
Electoral Area E	L2 = .666%	\$7,023	\$0.99
Electoral Area F	L3 = .333%	\$3,098	\$0.50
Electoral Area G	L3 = .333%	\$3,316	\$0.50
Electoral Area H	L3 = .333%	\$3,932	\$0.50
Electoral Area I	L3 = .333%	\$3,053	\$0.50



# Concentric Circle Model



10, 20, 30 and 40 km radii

## Financial Impact

Jurisdiction	Tax Rate	Cost	Cost Per \$100,000 in assessed Value
Duncan	R1 = (100%)	\$10,547.52	\$1.28
Ladysmith	R3 = (50%)	\$8,154.06	\$0.64
North Cowichan	R1 (S.E. 100%); R2 (N.E. 75%)	\$63,216.14	\$1.17
Lake Cowichan	R3 = (50%)	\$2,733.70	\$0.64
Electoral Area A	R2 (75%); R3 (50%)	\$8,814.74	\$0.88
Electoral Area B	R1 (100%); R2 (75%); R3 (50%)	\$15,280.99	\$0.88
Electoral Area C	R2 (75%); R3 (50%)	\$9,817.34	\$0.97
Electoral Area D	R1 (100%); R2 (75%)	\$7,214.22	\$1.16
Electoral Area E	R1 (100%); R2 (75%)	\$8,591.94	\$1.21
Electoral Area F	R2 (75%); R3 (50%); R4 (25%)	\$3,063.94	\$0.49
Electoral Area G	R2 (75%); R3 (50%)	\$3,352.84	\$0.50
Electoral Area H	R3(50%); R4 (25%)	\$3,642.82	\$0.52
Electoral Area I	R3(50%); R4 (25%)	\$1,570.75	\$0.26

Notes: Tax rates = R1 = 100%; R2 = 75%; R3 = 50%; R4 = 25%. The Towns of Ladysmith and Lake Cowichan contribution is estimated based on each being completely in the 50% tax rate. The gulf islands in area G are assumed to not be included in this function.





## STAFF REPORT

### REGIONAL SERVICES COMMITTEE MEETING OF OCTOBER 24, 2012

DATE: October 11, 2012 FILE NO:  
FROM: Sybille Sanderson, BYLAW No:  
A/General Manager, Public Safety Department  
SUBJECT: Community Wildfire Protection Plan

#### **Recommendation/Action:**

That it be recommended that the Board approve the CVRD Community Wildfire Protection Plan (CWPP) – 2012 Update in principle and that staff be directed to prioritize and implement the recommendations outlined in the report.

#### **Relation to the Corporate Strategic Plan:**

One of the strategic goals of the CVRD Strategic Plan is to “establish sustainable communities” and this can best be accomplished by mitigating potential hazards such as wildfires before they negatively impact our communities.

#### **Financial Impact:** (Reviewed by Finance Division: *Senf*)

The report was developed in partnership with UBCM's 2012 CWPP Program. Cost for the consultant was \$20,350 with an anticipated reimbursement of 50% equaling \$10,175 as was budgeted in 2012. CVRD contribution also included GIS Mapping and administration services. Adoption of this report does not commit the CVRD financially as each project will be brought forward separately with associated costs for Board review and decision. Annual supplemental requests will be included in the budget process to ensure funding in future years.

#### **Background:**

In 2006, the CVRD applied for and was approved to conduct a Community Wildfire Protection Plan. The document was prepared by Strathcona Forestry Consulting and paid in part through UBCM grant funding. The Municipality of North Cowichan had also conducted a CWPP and the recommendation was put forward to work collaboratively with other local governments.

On September 7, 2007 the CVRD Board resolved:

That the Staff Report dated August 16, 2007 entitled “Community Wild Fire Protection Plan (CWFFP) Action Plan) and the Community Wild Fire Protection Plan Report (prepared by Strathcona Forestry Consulting), be forwarded to the concerned CVRD departments and member municipalities for their comments within a six week turnaround

Although some mitigation work has been done in CVRD Parks as well as with several of the Emergency 911 Repeater sites, five years have elapsed. There have been enough changes in the CVRD to warrant and receive UBCM approval to have an updated CWPP conducted.

To ensure that the 2012 CWPP is implemented in a timely fashion, Public Safety will develop an overall prioritization and implementation strategy. This will involve many individual projects. Some projects can quickly be implemented such as putting information on our website and incorporating the updated CWPP information into our ongoing public education campaign. Others will require consultation and grant funding, and as these more complex projects rise in our priority list, they will be brought forward to the appropriate Committee and Board for review and approval prior to implementation.

The Community Wildfire Protection Plan can be viewed at:  
<\\CVRDSTORE1\CVRD General\CWPP\CVRD CWPP-2012.pdf>

Submitted by,

*Sybil Sanderson*



## STAFF REPORT

### REGIONAL SERVICES COMMITTEE MEETING OF OCTOBER 24, 2012

DATE: October 17, 2012 FILE NO:

FROM: Mark Kueber, General Manager BYLAW NO: 3643  
Corporate Services Department

SUBJECT: CVRD 2012 Five Year Financial Plan Amendment

**Recommendation/Action:**

That the Five Year Financial Plan Amendment Bylaw No. 3643 be recommended to the Board for three readings and adoption.

**Relation to the Corporate Strategic Plan:**

The contents of the Five Year Financial Plan is consistent with the goals and objectives of the Corporate Strategic Plan and it includes funding necessary to move forward to implement portions of the plan.

**Financial Impact:** *(Reviewed by Finance Division: [Signature])*

The Board approved its 2012 Five Year Financial Plan bylaw at the March 28, 2012 Board meeting. Since that time a number of Departments have taken new items to their committees or commissions for approval to move ahead. For these projects to move ahead in 2012 the five year financial plan will need to be amended and the new expenditures included. Funding for these projects is from Gas tax grants, reserve funds bylaws, EMBC grants and MFA borrowing.

The new Capital expenditures include the following items:

Flood Plain Management (Diking project)	\$4,229,357
Cowichan Lake Arena compressor & parking lot lighting	70,000
Cowichan Station Area Association	125,000
Douglas Hill Water upgrades	165,000
Twin Cedars Sewer upgrades	115,000
	<u>\$4,704,357</u>

In addition amendments are proposed to reduce the scope of capital works in the Saltair Water System by \$1,848,000 in 2012; there is the addition of Shawnigan Creek Cleanout System with a budget of \$13,500, and Woodley Range Water System with a budget of \$233,100. Also included is the establishment of a function for Cowichan Valley Health Projects.

.../2

Staff Report  
Regional Services Committee Meeting

October 24, 2012

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As of October 4, 2012, the proposed amended plan has been posted on our website seeking input from the public. To date no comments have been received.

Submitted by,

A handwritten signature in black ink, appearing to read 'Mark Kueber', with a long horizontal flourish extending to the right.

Mark Kueber, C.G.A.  
General Manager, Corporate Services Department

MK:tk

Attach.

Z:\Mark\Staff Reports - 2012\Staff Report - CVRD 5 Year Financial Plan Amendment.doc





## COWICHAN VALLEY REGIONAL DISTRICT

### BYLAW No. 3643

#### A Bylaw To Amend the 2012 – 2016 Five Year Financial Plan

**WHEREAS** the Board of the Cowichan Valley Regional District adopted the 2012 – 2016 five year financial plan pursuant to CVRD Bylaw No. 3592;

**AND WHEREAS** the Board of the Cowichan Valley Regional District wishes to amend the plan;

**NOW THEREFORE** the Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

#### 1. CITATION

This Bylaw may be cited for all purposes as "**Cowichan Valley Regional District Bylaw No. 3643 - Five Year Financial Plan (2012 – 2016) Amendment Bylaw, 2012**".

#### 2. AMENDMENT

That Bylaw No. 3592 be amended as follows:

- a) That Schedule A to Bylaw No. 3592 be deleted and replaced with the Schedule A attached to this Bylaw; and
- b) That Schedule B to Bylaw No. 3592 be deleted and replaced with the Schedule B attached to this Bylaw.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary



## SCHEDULE "A"

SUMMARY OF 5 YEAR FINANCIAL PLAN2012 - 2016

	2012	2013	2014	2015	2016
<b>SUMMARY OF REVENUE</b>					
Tax Requisition	\$28,144,120	\$30,145,749	\$31,171,720	\$32,324,601	\$33,343,132
Parcel Taxes	1,706,854	1,822,272	1,878,786	1,976,917	2,064,120
Fees & Charges	10,296,753	10,656,890	10,936,854	11,178,066	11,532,732
Other Revenue	27,452,366	18,175,568	17,632,380	12,684,766	11,808,678
Proceeds of Borrowing	4,573,000	2,764,954	1,150,000	2,030,000	740,000
	<u>\$72,173,093</u>	<u>\$63,565,433</u>	<u>\$62,769,740</u>	<u>\$60,194,350</u>	<u>\$59,488,662</u>
Transfers from (to)					
- Special Funds	(2,407,455)	(800,965)	(1,612,148)	(1,425,048)	(1,930,175)
- Surplus - Prior Year	3,853,501	700,000	-	-	-
Total Transfers	<u>\$1,446,046</u>	<u>(\$100,965)</u>	<u>(\$1,612,148)</u>	<u>(\$1,425,048)</u>	<u>(\$1,930,175)</u>
<b>TOTAL REVENUE</b>	<u>\$73,619,139</u>	<u>\$63,464,468</u>	<u>\$61,157,592</u>	<u>\$58,769,302</u>	<u>\$57,558,487</u>
<b>SUMMARY OF EXPENDITURES</b>					
Debt Principal & Interest	\$6,541,246	\$6,899,171	\$6,632,366	\$6,320,827	\$6,164,977
Capital	13,886,974	6,922,300	8,491,700	5,155,672	2,812,897
Other Purposes	52,827,309	49,642,997	46,033,526	47,292,803	48,580,613
Deficit Prior Year	363,610	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<u>\$73,619,139</u>	<u>\$63,464,468</u>	<u>\$61,157,592</u>	<u>\$58,769,302</u>	<u>\$57,558,487</u>

Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2012)

SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)			Expenditures					
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
100 General Government	1,527,388			469,286	293,000	2,289,674		320,133	320,133	2,609,807	62,200	35,000	2,512,607		2,609,807
101 Cowichan Valley Health Projects				928,240		928,240				928,240			928,240		928,240
102 V. I. Regional Library	1,407,280					1,407,280				1,407,280			1,407,280		1,407,280
105 H.R. / L.T. / M.L.A./G.L.S.				1,466,066		1,466,066		250,190	250,190	1,716,256			1,716,256		1,716,256
106 Malahat Transit	160,944		199,500	8,000		368,444		30,710	30,710	399,154			399,154		399,154
107 Transit	1,576,745		489,000	51,500		2,117,245		213,809	213,809	2,331,054			2,331,054		2,331,054
109 911	622,434					622,434				622,434			581,032	41,402	622,434
119 Grants-in-Aid	98,063					98,063		10,937	10,937	109,000			109,000		109,000
121 Economic Development	442,996			165,178		608,174		1,940	1,940	610,114			610,114		610,114
123 Regional Tourism	119,177			118,376		237,553		33,451	33,451	271,004			271,004		271,004
130 Electoral Feasibility Studies	25,000			4,250		29,250		37,550	37,550	66,800			66,800		66,800
131 Environmental Initiatives	489,214			6,368,902		6,858,116		111,068	111,068	6,969,184		30,000	6,939,184		6,969,184
150 Municipalities - M.F.A. Debt				2,932,858		2,932,858				2,932,858	2,932,858				2,932,858
199 Parks, Recreation, Culture & Facilities				330,503		330,503		33,668	33,668	364,171			364,171		364,171
200 Administration Building				520,359		520,359		46,167	46,167	566,526	253,507		313,019		566,526
205 Emergency Planning	511,432		16,601			528,033	(25,000)	38,667	13,667	541,700	30,240		511,460		541,700
230 Community Parks	1,503,502		4,000	673,000	1,090,000	3,270,502	839,000	195,562	1,034,562	4,305,064	82,878	3,082,857	1,139,329		4,305,064
250 Electoral Area Services	189,268					189,268		70,191	70,191	259,459			259,459		259,459
279 Parks & Trails	601,610					601,610		21,309	21,309	622,919	6,762		616,157		622,919
280 Regional Parks	937,178			538,330		1,475,508		135,494	135,494	1,611,002	126,500	698,874	785,628		1,611,002
281 Bright Angel Park	40,000		4,000	460,000		504,000		67,856	67,856	571,856		533,843	38,013		571,856
South Cowichan Community Parks	60,000					60,000		110,607	110,607	170,607		112,264	58,343		170,607
Kinsol Trestle	10,996					10,996		10,804	10,804	21,800			21,800		21,800
285 Regional Parkland Acquisition	782,206			250,000	1,500,000	2,532,206	(340,852)	95,510	(245,342)	2,286,864	649,760	1,600,000	37,104		2,286,864
310 Animal Control	31,942			70,000		101,942		7,754	7,754	109,696			109,696		109,696
320 Enforcement & Inspection	259,833			668,000		927,833				927,833		23,000	888,467	16,366	927,833
325 Community Planning	1,638,304			205,000		1,843,304		120,451	120,451	1,963,755			1,963,755		1,963,755
350 North Oyster Fire Protection	410,728		72,346			483,074	(168,669)	40,362	(128,307)	354,767		60,000	294,767		354,767
351 Mesachie Lake Fire Protection	38,880					38,880	(5,566)	10,557	4,991	43,871	4,345		39,526		43,871
352 Lake Cowichan Fire Protection	155,704					155,704		2,962	2,962	158,666			158,666		158,666
353 Saltair Fire Protection	133,012					133,012				133,012			133,012		133,012
354 Sahtlam Fire Protection	191,004			1,597		192,601		21,385	21,385	213,986	36,676		177,310		213,986
355 Malahat Fire Protection	151,179			112,930	265,000	529,109	60,000	17,968	77,968	607,077	2,300	425,000	179,777		607,077
356 Eagle Heights Fire Protection	165,497					165,497	(20,000)	5,102	(14,898)	150,599			150,599		150,599
357 Honeymoon Bay Fire Protection	165,077				75,000	240,077	3,461	146,726	150,187	390,264	43,219	225,000	122,045		390,264
358 Youbou Fire Protection	187,992					187,992	(104,069)	55,506	(48,563)	139,429			139,429		139,429
405 Cowichan Lake Recreation	2,127,661		311,278	173,690	100,000	2,712,629	70,000		70,000	2,782,629	500,657	170,000	2,072,307	39,665	2,782,629
411 Kerry Park Recreation	2,766,860		790,625	154,148		3,711,633	(94,754)	353,891	259,137	3,970,770	499,040	362,708	3,109,022		3,970,770
420 Island Savings Centre	3,665,318		1,465,053	532,562		5,662,933	(234,000)	40,418	(193,582)	5,469,351	273,736	353,393	4,842,222		5,469,351
429 Island Savings Centre Theatre Loan	53,020					53,020				53,020			53,020		53,020
435 Theatre Grant - Area A	33,504					33,504				33,504			33,504		33,504
436 Theatre Grant - Area B	57,928					57,928				57,928			57,928		57,928
437 Theatre Grant - Area C	67,676					67,676				67,676			67,676		67,676
438 Theatre Grant - N. Cowichan	119,871					119,871				119,871			119,871		119,871
439 Theatre Grant - Ladysmith	42,590					42,590				42,590			42,590		42,590
450 Recreation Mill Bay	10,000					10,000				10,000			10,000		10,000
451 Recreation Glenora	7,500					7,500				7,500			7,500		7,500
456 Recreation Saltair	20,000					20,000		4,371	4,371	24,371			24,371		24,371
457 Victim Services West	12,500					12,500				12,500			12,500		12,500
458 Cowichan Lake Activity Centre	55,000					55,000				55,000			55,000		55,000
459 Victim Services	80,000					80,000				80,000			80,000		80,000
460 Recreation N. Oyster	90,978					90,978				90,978			90,978		90,978

Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2012)

SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
463 Cowichan Wooden Boat Society	10,000					10,000				10,000			10,000		10,000
464 Shawnigan Lake Community Centre	660,781		521,475	333,725	65,000	1,580,981	63,475		63,475	1,644,456	51,565	460,900	1,062,398	69,593	1,644,456
465 Cobble Hill Historical Society	15,000					15,000				15,000			15,000		15,000
466 Cobble Hill Hall	16,500					16,500				16,500			16,500		16,500
467 Shawnigan Lake Historical Society	17,000					17,000				17,000			17,000		17,000
469 Cowichan Station Area Association Area E	21,250			125,000		146,250				146,250			146,250		146,250
470 Frank Jameson Centre	40,000					40,000				40,000			40,000		40,000
472 Senior Centre Grant	16,000					16,000				16,000			16,000		16,000
474 Kaatza Society	30,000					30,000				30,000			30,000		30,000
475 Mill Bay/Malahat Historical Society	15,000					15,000				15,000			15,000		15,000
478 Cowichan Station Association Area B	5,000					5,000				5,000			5,000		5,000
489 Nature and Habitat - Area I				20,250		20,250		306	306	20,556			20,556		20,556
490 Thetis Island Wharf		9,000				9,000		7,363	7,363	16,363		11,788	4,575		16,363
491 Thetis Island Boat Launch		1,000				1,000		1,288	1,288	2,288			2,288		2,288
492 Environmental Fund				700		700		6,716	6,716	7,416			7,416		7,416
493 Safer Futures	27,500					27,500				27,500			27,500		27,500
494 Social Planning	50,000					50,000				50,000			50,000		50,000
495 South Cowichan Community Policing	45,000					45,000				45,000			45,000		45,000
496 Cowichan Community Policing	100,000					100,000				100,000			100,000		100,000
575 Engineering Services - Administration				686,165		686,165				686,165	25,934		639,057	21,174	686,165
576 Engineering Services - Utilities				1,644,791	34,000	1,678,791				1,678,791	37,551	24,000	1,595,152	22,088	1,678,791
Thetis Island Solid Waste & Recycling		40,000				40,000				40,000			40,000		40,000
Curbside Collection			1,143,625			1,143,625		62,201	62,201	1,205,826			1,205,826		1,205,826
520 Solid Waste Complex	2,980,989		3,350,000	1,070,100	645,000	8,046,089	(280,000)		(280,000)	7,766,089	601,979	818,000	6,233,209	112,901	7,766,089
531 South Cowichan Water Study Plan	100,000					100,000		194,466	194,466	294,466			294,466		294,466
540 Liquid Waste Plan South Sector				100,000		100,000				100,000			100,000		100,000
550 Street Lighting - Mesachie	4,675					4,675		111	111	4,786			4,786		4,786
551 Street Lighting - Youbou		23,700				23,700				23,700			23,186	514	23,700
552 Street Lighting - Brentwood			189	100		289		50	50	339			339		339
553 Street Lighting - Cowichan Bay	3,600					3,600		65	65	3,665			3,665		3,665
554 Street Lighting - Honeymoon Bay	19,117					19,117		1,133	1,133	20,250			20,250		20,250
555 Street Lighting - Mill Bay						2,250		50	50	2,300			2,300		2,300
556 Street Lighting - Cobble Hill		800		150		800		1,762	1,762	2,562			2,562		2,562
557 Critical Street Lighting A	1,100					1,100		473	473	1,573			1,573		1,573
558 Critical Street Lighting B	2,800					2,800				2,800			1,410	1,390	2,800
559 Critical Street Lighting C	500					500		2,817	2,817	3,317			3,317		3,317
560 Critical Street Lighting D	300					300		1,490	1,490	1,790			1,790		1,790
561 Critical Street Lighting E	2,000					2,000		2,002	2,002	4,002			4,002		4,002
562 Critical Street Lighting F						0		300	300	300			300		300
565 Critical Street Lighting I	400					400		144	144	544			544		544
580 Street Lighting - Wilnot Road	3,000					3,000		6,253	6,253	9,253			9,253		9,253
581 Street Lighting - Sentinel Ridge	4,000					4,000		10,875	10,875	14,875			14,875		14,875
583 Street Lighting - Twin Cedars	4,000					4,000		6,965	6,965	10,965			10,965		10,965
585 Street Lighting - Arbutus Mountain	4,000					4,000		12,732	12,732	16,732			16,732		16,732
601 Satellite Park Water		30,375	33,500			63,875				63,875	18,556		44,425	894	63,875
603 Douglas Hill Water		41,000	31,500	238,884		311,384	(3,000)	94,452	91,452	402,836	11,337	331,000	60,499		402,836
604 Lambourn Water		33,000	37,500	100,000		170,500	15,000		15,000	185,500	7,088	15,000	135,495	27,917	185,500
605 Arbutus Mountain Water		36,900	23,980	3,000		63,880	(10,000)	39,583	29,583	93,463			93,463		93,463
608 Fern Ridge Water		12,950	13,100			26,050		15,436	15,436	41,486	1,735		39,751		41,486
611 Bald Mountain Water System		31,500	1,300	3,000		35,800		8,855	8,855	44,655			44,655		44,655
613 Dogwood Ridge Water System		14,850	19,200	63,048		97,098		10,678	10,678	107,776	5,312	63,048	39,416		107,776
615 Arbutus Ridge Water System			231,340			231,340	(15,000)	112,769	97,769	329,109	6,608	79,000	243,501		329,109

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Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

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SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
620 Mesachie Lake Water		30,300	12,900			43,200	25,000	2,667	27,667	70,867		25,000	45,867		70,867
640 Saltair Water		191,328	192,000	292,000		675,328		283,235	283,235	958,563		569,000	389,563		958,563
652 Central Youbou Water Debt		36,850				36,850				36,850	36,850				36,850
653 Youbou Water		153,588	91,000	18,367		262,955		6,586	6,586	269,541	8,506	13,867	247,168		269,541
660 Honeymoon Bay Water		62,212	60,000	3,500		125,712		16,590	16,590	142,302	9,384		132,918		142,302
661 Honeymoon Bay (Sutton Cr.) Water Debt		2,623				2,623				2,623	2,623				2,623
670 Cherry Point Water		18,750	12,000			30,750		10,471	10,471	41,221			41,221		41,221
680 Shawnigan Lake North Water		175,254	138,954	646,159		960,367		45,995	45,995	1,006,362	19,139	639,000	348,223		1,006,362
681 Shawnigan Weir						13,210				13,210			13,210		13,210
690 Kerry Village Water		18,100	28,500	4,200		50,800				50,800			50,127	673	50,800
700 Twin Cedars Drainage	7,125					7,125		9,251	9,251	16,376			16,376		16,376
701 Wilmot Road Drainage	8,625					8,625		7,026	7,026	15,651			15,651		15,651
702 Sentinel Ridge Drainage	10,320					10,320		11,496	11,496	21,816			21,816		21,816
703 Shawnigan Lake East Drainage	3,400					3,400		2,030	2,030	5,430			5,430		5,430
705 Arbutus Mountain Drainage	12,300					12,300		18,814	18,814	31,114			31,114		31,114
707 Lanes Road Drainage	6,000					6,000		3,665	3,665	9,665			9,665		9,665
709 Cobble Hill Drainage #2	2,800					2,800		937	937	3,737			3,737		3,737
711 Bald Mountain Drainage System	8,750					8,750		8,181	8,181	16,931			16,931		16,931
714 Cobble Hill Drainage System	8,260					8,260	(2,000)		(2,000)	6,260			5,880	380	6,260
715 Arbutus Ridge Drainage System	32,037					32,037				32,037			31,911	126	32,037
799 Shawnigan Creek Cleanout System				13,500		13,500				13,500			13,500		13,500
800 Cowichan Bay Sewer		150,768	170,690	1,449,000		1,770,458	(1,340,246)	35,453	(1,304,793)	465,665	44,796	115,000	305,869		465,665
801 Brulett Sewer System		24,780	21,300	3,500	30,000	79,580		2,524	2,524	82,104	2,500	30,000	49,604		82,104
802 Sentinel Ridge Sewer		42,400	12,750	425,320		480,470		7,336	7,336	487,806		418,500	69,306		487,806
803 Twin Cedars Sewer		34,960	19,290	615,600	150,000	819,850	(3,000)	6,730	3,730	823,580		765,000	58,580		823,580
804 Lambourn Sewer		20,200	39,029	691,310		750,539	(1,000)	12,484	11,484	762,023	10,629	685,206	66,188		762,023
805 Arbutus Mountain Sewer		51,045	18,110	3,000		72,155		12,630	12,630	84,785			84,785		84,785
809 Cobble Hill Sewer		29,750	18,400	16,812		64,962	(250)	7,536	7,286	72,248	3,115		69,133		72,248
810 Mesachie Lake Sewer		15,883	11,938	352,000	176,000	555,821		14,523	14,523	570,344		528,000	42,344		570,344
811 Bald Mountain Sewer System		31,500	3,250	10,000		44,750		11,723	11,723	56,473			56,473		56,473
813 Mill Springs Sewer System		60,000	55,000		100,000	215,000	(10,000)		(10,000)	205,000	1,000	100,000	104,000		205,000
815 Arbutus Ridge Sewer System			231,340			231,340	(15,000)	42,592		258,932	8,261		250,671		258,932
820 Eagle Heights Sewer			158,500	1,022,000		1,180,500	(844,767)		(844,767)	335,733		110,726	219,726	5,281	335,733
830 Maple Hills Sewer		25,000	16,900			41,900		8,615		50,515	1,753		48,762		50,515
840 Shawnigan Lake Sewer		135,338	147,000	116,000		398,338	39,282		39,282	437,620	46,330	173,000	218,290		437,620
850 Kerry Village Sewer		23,750	30,500	14,000		68,250			0	68,250	6,287		60,324	1,639	68,250
860 Youbou Sewer System		39,000	13,490	1,200		53,690			0	53,690			52,083	1,607	53,690
Shellwood Water System		17,000	14,000			31,000	(2,000)		(2,000)	29,000	8,658		20,342		29,000
Woodley Range Water System		25,900	7,200	150,000	50,000	233,100				233,100	1,723	200,000	31,377		233,100
Carlton Water System		15,500	11,500			27,000	(3,500)		(3,500)	23,500	4,329		19,171		23,500
TOTALS	28,144,120	1,706,854	10,296,753	27,452,366	4,573,000	72,173,093	(2,407,455)	3,853,501	1,446,046	73,619,139	6,541,246	13,886,974	52,827,309	363,610	73,619,139

Cowichan Valley Regional District  
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SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
General Government	1,558,293			200,000		1,758,293				1,758,293		35,000	1,723,293		1,758,293
Cowichan Valley Health Projects						0		700,000	700,000	700,000			700,000		700,000
V. I. Regional Library	1,450,000					1,450,000				1,450,000			1,450,000		1,450,000
H.R. / L.T. / M.L.A./G.L.S.				1,797,646		1,797,646				1,797,646			1,797,646		1,797,646
Malahat Transit	282,293		215,000	9,500		506,793				506,793			506,793		506,793
Transit	2,377,573		600,548	65,000		3,043,121				3,043,121			3,043,121		3,043,121
911	475,000					475,000	(25,000)		(25,000)	450,000			450,000		450,000
Grants-in-Aid	109,000					109,000				109,000			109,000		109,000
Economic Development	449,000			120,000		569,000				569,000			569,000		569,000
Regional Tourism	120,000			157,150		277,150				277,150			277,150		277,150
Electoral Feasibility Studies	35,000					35,000				35,000			35,000		35,000
Environmental Initiatives	514,000			4,490,995		5,004,995				5,004,995			5,004,995		5,004,995
Municipalities - M.F.A. Debt				2,936,183		2,936,183				2,936,183	2,936,183				2,936,183
Parks, Recreation, Culture & Facilities				371,454		371,454				371,454			371,454		371,454
Administration Building				572,786		572,786				572,786	253,507		319,279		572,786
Emergency Planning	497,440		16,601			514,041	(25,000)		(25,000)	489,041	29,835		459,206		489,041
Community Parks	1,510,212		7,500			1,517,712				1,517,712	299,920	167,700	1,050,092		1,517,712
Electoral Area Services	244,793					244,793				244,793			244,793		244,793
Parks & Trails	632,509					632,509				632,509	6,762		625,747		632,509
Regional Parks	937,500					937,500				937,500	126,500	121,000	690,000		937,500
Bright Angel Park	40,000		4,000			44,000				44,000			44,000		44,000
h Cowichan Community Parks	60,000					60,000				60,000			60,000		60,000
el Trestle	11,000					11,000				11,000			11,000		11,000
Regional Parkland Acquisition	782,340					782,340	(132,580)		(132,580)	649,760	649,760				649,760
Animal Control	27,000			76,000		103,000				103,000			103,000		103,000
Enforcement & Inspection	213,000			724,000		937,000				937,000		25,000	912,000		937,000
Community Planning	1,702,023			284,964		1,986,987				1,986,987			1,986,987		1,986,987
North Oyster Fire Protection	307,504		67,427		48,354	423,285	25,000		25,000	448,285		150,000	298,285		448,285
Mesachie Lake Fire Protection	50,835					50,835	(4,495)		(4,495)	46,340	4,253		42,087		46,340
Lake Cowichan Fire Protection	156,191					156,191				156,191			156,191		156,191
Saltair Fire Protection	137,000					137,000				137,000			137,000		137,000
Sahtlam Fire Protection	181,841		1,597			183,438	(15,244)		(15,244)	168,194	36,676	10,000	121,518		168,194
Malahat Fire Protection	177,699			87,630		265,329	(15,533)		(15,533)	249,796	22,486	40,000	187,310		249,796
Eagle Heights Fire Protection	182,700					182,700	(20,000)		(20,000)	162,700			162,700		162,700
Honeymoon Bay Fire Protection	176,355			12,112	150,000	338,467	(13,216)		(13,216)	325,251	43,219	150,000	132,032		325,251
Youbou Fire Protection	195,918			29,180		225,098	20,800		20,800	245,898		100,000	145,898		245,898
Cowichan Lake Recreation	2,174,256		331,287	164,554		2,670,097				2,670,097	498,957		2,171,140		2,670,097
Kerry Park Recreation	2,993,247		807,518	6,540	65,000	3,872,305	(100,000)		(100,000)	3,772,305	511,958	120,000	3,140,347		3,772,305
Island Savings Centre	4,598,917		1,502,012	452,169		5,553,098	(468,000)		(468,000)	6,085,098	197,106	720,000	5,167,992		6,085,098
Island Savings Centre Theatre Loan						53,020				53,020	53,020				53,020
Theatre Grant - Area A	34,000					34,000				34,000			34,000		34,000
Theatre Grant - Area B	58,000					58,000				58,000			58,000		58,000
Theatre Grant - Area C	68,000					68,000				68,000			68,000		68,000
Theatre Grant N. Cowichan	120,000					120,000				120,000			120,000		120,000
Theatre Grant - Ladysmith	43,000					43,000				43,000			43,000		43,000
Recreation Mill Bay	10,000					10,000				10,000			10,000		10,000
Recreation Glenora	7,500					7,500				7,500			7,500		7,500
Recreation Saltair	20,000					20,000				20,000			20,000		20,000
Victim Services West	12,500					12,500				12,500			12,500		12,500
Cowichan Lake Activity Centre	55,000					55,000				55,000			55,000		55,000
Victim Services	80,000					80,000				80,000			80,000		80,000
Recreation N. Oyster	91,000					91,000				91,000			91,000		91,000

Cowichan Valley Regional District  
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SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
Cowichan Wooden Boat Society	10,000					10,000				10,000			10,000		10,000
Shawnigan Lake Community Centre	631,240		526,689	1,300		1,159,229	(10,000)		(10,000)	1,149,229	36,142	32,000	1,081,087		1,149,229
Cobble Hill Historical Society	15,000					15,000				15,000			15,000		15,000
Cobble Hill Hall	16,500					16,500				16,500			16,500		16,500
Shawnigan Lake Historical Society	17,000					17,000				17,000			17,000		17,000
Cowichan Station Area Assoc. Area E	21,250					21,250				21,250			21,250		21,250
Frank Jameson Centre	40,000					40,000				40,000			40,000		40,000
Senior Centre Grant	16,000					16,000				16,000			16,000		16,000
Kaatza Society	30,000					30,000				30,000			30,000		30,000
Mill Bay/Malahat Historical Society	15,000					15,000				15,000			15,000		15,000
Cowichan Station Association Area B	5,000					5,000				5,000			5,000		5,000
Nature and Habitat - Area I				250		250				250			250		250
Thetis Island Wharf		9,000				9,000				9,000			9,000		9,000
Thetis Island Boat Launch		1,000				1,000				1,000			1,000		1,000
Environmental Fund				700		700				700			700		700
Safer Futures	27,500					27,500				27,500			27,500		27,500
Social Planning	50,000					50,000				50,000			50,000		50,000
South Cowichan Community Policing	45,000					45,000				45,000			45,000		45,000
Cowichan Community Policing	100,000					100,000				100,000			100,000		100,000
Engineering Services - Administration				689,083		689,083				689,083	17,245	20,000	651,838		689,083
Engineering Services Utilities				1,620,000		1,620,000				1,620,000	40,219		1,579,781		1,620,000
Island Solid Waste & Recycling		40,000				40,000				40,000			40,000		40,000
Outside Collection			1,107,464		1,746,600	2,854,064				2,854,064	46,460	1,746,600	1,061,004		2,854,064
Solid Waste Complex	2,833,200		3,425,000	2,222,061	755,000	9,235,261	185,000		185,000	9,420,261	681,717	2,435,000	6,303,544		9,420,261
South Cowichan Water Study Plan	100,000					100,000				100,000			100,000		100,000
Liquid Waste Plan South Sector						0				0			0		0
Street Lighting - Mesachie	5,141					5,141				5,141			5,141		5,141
Street Lighting - Youbou		24,570				24,570				24,570			24,570		24,570
Street Lighting - Brentwood			226	100		326				326			326		326
Street Lighting - Cowichan Bay	3,753					3,753				3,753			3,753		3,753
Street Lighting - Honeymoon Bay	21,716					21,716				21,716			21,716		21,716
Street Lighting - Mill Bay			3,021			3,021				3,021			3,021		3,021
Street Lighting - Cobble Hill		2,702				2,702				2,702			2,702		2,702
Critical Street Lighting A	1,533					1,533				1,533			1,533		1,533
Critical Street Lighting B	2,800					2,800				2,800			2,800		2,800
Critical Street Lighting C	3,513					3,513				3,513			3,513		3,513
Critical Street Lighting D	1,778					1,778				1,778			1,778		1,778
Critical Street Lighting E	4,261					4,261				4,261			4,261		4,261
Critical Street Lighting F						0				0			0		0
Critical Street Lighting I	582					582				582			582		582
Street Lighting - Wilnot Road	3,000					3,000				3,000			3,000		3,000
Street Lighting - Sentinel Ridge	4,050					4,050				4,050			4,050		4,050
Street Lighting - Twin Cedars	4,050					4,050				4,050			4,050		4,050
Street Lighting - Arbutus Mountain	4,050					4,050				4,050			4,050		4,050
Satellite Park Water		31,000	35,000			66,000				66,000	18,556		47,444		66,000
Douglas Hill Water		42,500	32,500			75,000	(3,063)		(3,063)	71,937	11,337		60,600		71,937
Lambourn Water		35,000	37,500			72,500	(3,000)		(3,000)	69,500	7,088		62,412		69,500
Arbutus Mountain Water		37,000	25,000			62,000	(10,000)		(10,000)	52,000			52,000		52,000
Fern Ridge Water		14,000	13,500	50,000		77,500				77,500	1,735	50,000	25,765		77,500
Bald Mountain Water System		34,000	10,000	300,000		344,000	(53,000)		(53,000)	291,000		250,000	41,000		291,000
Dogwood Ridge Water System		17,000	19,000			36,000				36,000	5,312		30,688		36,000
Arbutus Ridge Water System			239,000	150,000		389,000	(20,000)		(20,000)	369,000	6,608	150,000	212,392		369,000

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Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2013)

SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
Mesachie Lake Water		31,000	13,000			44,000				44,000			44,000		44,000
Saltair Water		205,000	200,000			405,000				405,000	110,000		295,000		405,000
Central Youbou Water Debt		36,850				36,850				36,850	36,850				36,850
Youbou Water		160,000	100,000	7,000		267,000	(7,000)		(7,000)	260,000	8,506		251,494		260,000
Honeymoon Bay Water		68,000	63,000	300,000		431,000	(5,000)		(5,000)	426,000	9,384	300,000	116,616		426,000
Honeymoon Bay (Sutton Cr.) Water Debt	2,623					2,623				2,623	2,623				2,623
Cherry Point Water		19,000	12,000	50,000		81,000				81,000		50,000	31,000		81,000
Shawnigan Lake North Water		185,000	145,000			330,000	(14,000)		(14,000)	316,000	19,139		296,861		316,000
Shawnigan Weir				13,210		13,210				13,210			13,210		13,210
Kerry Village Water		19,000	26,000			45,000	(3,000)		(3,000)	42,000			42,000		42,000
Twin Cedars Drainage	7,300					7,300				7,300			7,300		7,300
Wilmot Road Drainage	9,000					9,000				9,000			9,000		9,000
Sentinel Ridge Drainage	10,500					10,500				10,500			10,500		10,500
Shawnigan Lake East Drainage	3,550					3,550				3,550			3,550		3,550
Arbutus Mountain Drainage	13,000					13,000				13,000			13,000		13,000
Lanes Road Drainage	6,300					6,300				6,300			6,300		6,300
Cobble Hill Drainage #2	2,900					2,900				2,900			2,900		2,900
Bald Mountain Drainage System	9,200					9,200				9,200			9,200		9,200
Cobble Hill Drainage System	18,000					18,000				18,000			18,000		18,000
Arbutus Ridge Drainage System		33,150				33,150				33,150			33,150		33,150
Shawnigan Creek Cleanout System	18,000					18,000				18,000			18,000		18,000
N ican Bay Sewer		160,000	170,000			330,000	(18,587)		(18,587)	311,413	44,796	15,000	251,617		311,413
Left Sewer System		25,000	22,000			47,000	(9,000)		(9,000)	38,000	2,500		35,500		38,000
Sentinel Ridge Sewer		50,000	13,000			63,000	(2,000)		(2,000)	61,000			61,000		61,000
Twin Cedars Sewer		22,000	42,000			64,000				64,000	10,629		53,371		64,000
Lambourn Sewer		22,000	42,000			64,000				64,000	10,629		53,371		64,000
Arbutus Mountain Sewer		52,000	21,000	200,000		273,000	(3,000)		(3,000)	270,000		200,000	70,000		270,000
Cobble Hill Sewer		30,000	19,000			49,000	(5,000)		(5,000)	44,000	3,115		40,885		44,000
Mesachie Lake Sewer		30,000	12,000			42,000				42,000	12,739		29,261		42,000
Bald Mountain Sewer System		33,000	6,000			39,000				39,000			39,000		39,000
Mill Springs Sewer System		68,000	61,000			129,000				129,000	8,359	20,000	100,641		129,000
Arbutus Ridge Sewer System			239,000			239,000	(15,000)		(15,000)	224,000	8,261		215,739		224,000
Eagle Heights Sewer			168,000	14,000		182,000	(5,547)		(5,547)	176,453		15,000	161,453		176,453
Maple Hills Sewer		26,000	18,000			44,000				44,000	1,753		42,247		44,000
Shawnigan Lake Sewer		145,000	150,000			295,000	(20,000)		(20,000)	275,000	46,330		228,670		275,000
Kerry Village Sewer		25,000	32,000			57,000				57,000	6,287		50,713		57,000
Youbou Sewer System		40,000	16,000			56,000				56,000			56,000		56,000
Shellwood Water System		17,000	14,000			31,000	(2,000)		(2,000)	29,000	8,658		20,342		29,000
Woodley Range Water System		17,000	14,000			31,000	(1,000)		(1,000)	30,000	1,723		28,277		30,000
Carlton Water System		15,500	11,500			27,000	(3,500)		(3,500)	23,500	4,329		19,171		23,500
TOTALS	30,145,749	1,822,272	10,656,890	18,175,568	2,764,954	63,565,433	(800,965)	700,000	(100,965)	63,464,468	6,899,171	6,922,300	49,642,997		63,464,468

Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2014)

SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
General Government	1,589,458			200,000		1,789,458				1,789,458		35,000	1,754,458		1,789,458
Cowichan Valley Health Projects						0				0			0		0
V. I. Regional Library	1,494,000					1,494,000				1,494,000			1,494,000		1,494,000
H.R. / I.T. / M.L.A./G.I.S.				1,832,961		1,832,961				1,832,961			1,832,961		1,832,961
Malahat Transit	312,365		236,000	10,000		558,365				558,365			558,365		558,365
Transit	2,821,120		669,548	68,000		3,558,668				3,558,668			3,558,668		3,558,668
911	425,000					425,000	(25,000)		(25,000)	400,000			400,000		400,000
Grants-in-Aid	109,000					109,000				109,000			109,000		109,000
Economic Development	475,940			126,928		602,868				602,868			602,868		602,868
Regional Tourism	130,000			164,500		294,500				294,500			294,500		294,500
Electoral Feasibility Studies	35,000					35,000				35,000			35,000		35,000
Environmental Initiatives	525,000			259,648		784,648				784,648			784,648		784,648
Municipalities - M.F.A. Debt				2,898,933		2,898,933				2,898,933	2,898,933				2,898,933
Parks, Recreation, Culture & Facilities				378,884		378,884				378,884			378,884		378,884
Administration Building				579,172		579,172				579,172	253,507		325,665		579,172
Emergency Planning	507,389		16,601			523,990	(25,000)		(25,000)	498,990	28,890		470,100		498,990
Community Parks	1,509,962		8,000			1,517,962				1,517,962	297,670	168,200	1,052,092		1,517,962
Electoral Area Services	249,688					249,688				249,688			249,688		249,688
Parks & Trails	645,159					645,159				645,159	566		644,593		645,159
Regional Parks	937,500					937,500				937,500	126,500	121,000	690,000		937,500
Bright Angel Park	40,000		4,000			44,000				44,000			44,000		44,000
N Cowichan Community Parks	60,000					60,000				60,000			60,000		60,000
Nol Trestle	11,000					11,000				11,000			11,000		11,000
Regional Parkland Acquisition	782,340					782,340	(132,580)		(132,580)	649,760	649,760				649,760
Animal Control	30,000			76,000		106,000				106,000			106,000		106,000
Enforcement & Inspection	233,000			724,000		957,000				957,000		25,000	932,000		957,000
Community Planning	1,757,023			284,964		2,041,987				2,041,987			2,041,987		2,041,987
North Oyster Fire Protection	310,671		67,427			378,098	(70,865)		(70,865)	307,233			307,233		307,233
Mesachie Lake Fire Protection	52,869					52,869	(5,495)		(5,495)	47,374	4,025		43,349		47,374
Lake Cowichan Fire Protection	160,877					160,877				160,877			160,877		160,877
Saltair Fire Protection	141,000					141,000				141,000			141,000		141,000
Saltflam Fire Protection	187,296		1,597	100,000		288,893	(27,053)		(27,053)	261,840	36,676	100,000	125,164		261,840
Malahat Fire Protection	162,579			102,836		265,415	(50,000)		(50,000)	215,415	22,486		192,929		215,415
Eagle Heights Fire Protection	187,580					187,580	(20,000)		(20,000)	167,580			167,580		167,580
Honeymoon Bay Fire Protection	181,645			57,567		239,212				239,212	43,219	60,000	135,993		239,212
Youbou Fire Protection	201,796					201,796	(45,521)		(45,521)	156,275		6,000	150,275		156,275
Cowichan Lake Recreation	2,241,269		344,538	171,136		2,756,943				2,756,943	498,957		2,257,986		2,756,943
Kerry Park Recreation	2,893,104		822,289	6,540	300,000	4,021,933	(150,000)		(150,000)	3,871,933	207,306	470,000	3,194,627		3,871,933
Island Savings Centre	4,917,650		1,546,478	452,169		6,916,297	(702,000)		(702,000)	6,214,297	197,106	720,000	5,297,191		6,214,297
Island Savings Centre Theatre Loan	53,020					53,020				53,020			53,020		53,020
Theatre Grant - Area A	34,000					34,000				34,000			34,000		34,000
Theatre Grant - Area B	58,000					58,000				58,000			58,000		58,000
Theatre Grant - Area C	68,000					68,000				68,000			68,000		68,000
Theatre Grant N. Cowichan	120,000					120,000				120,000			120,000		120,000
Theatre Grant - Ladysmith	43,000					43,000				43,000			43,000		43,000
Recreation Mill Bay	10,000					10,000				10,000			10,000		10,000
Recreation Glenora	7,500					7,500				7,500			7,500		7,500
Recreation Saltair	20,000					20,000				20,000			20,000		20,000
Victim Services West	12,500					12,500				12,500			12,500		12,500
Cowichan Lake Activity Centre	55,000					55,000				55,000			55,000		55,000
Victim Services	80,000					80,000				80,000			80,000		80,000
Recreation N. Oyster	91,000					91,000				91,000			91,000		91,000



Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2014)

SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
Cowichan Wooden Boat Society	10,000					10,000				10,000			10,000		10,000
Shawnigan Lake Community Centre	637,552		531,984	1,300		1,170,836	(10,000)		(10,000)	1,160,836	11,628	46,500	1,102,708		1,160,836
Cobble Hill Historical Society	15,000					15,000				15,000			15,000		15,000
Cobble Hill Hall	16,500					16,500				16,500			16,500		16,500
Shawnigan Lake Historical Society	17,000					17,000				17,000			17,000		17,000
Cowichan Station Area Assoc. Area E	21,250					21,250				21,250			21,250		21,250
Frank Jameson Centre	40,000					40,000				40,000			40,000		40,000
Senior Centre Grant	16,000					16,000				16,000			16,000		16,000
Kaatza Society	30,000					30,000				30,000			30,000		30,000
Mill Bay/Malahat Historical Society	15,000					15,000				15,000			15,000		15,000
Cowichan Station Association Area B	5,000					5,000				5,000			5,000		5,000
Nature and Habitat - Area I				250		250				250			250		250
Thetis Island Wharf		9,000				9,000				9,000			9,000		9,000
Thetis Island Boat Launch		1,000				1,000				1,000			1,000		1,000
Environmental Fund				700		700				700			700		700
Safer Futures	27,500					27,500				27,500			27,500		27,500
Social Planning	50,000					50,000				50,000			50,000		50,000
South Cowichan Community Policing	45,000					45,000				45,000			45,000		45,000
Cowichan Community Policing	100,000					100,000				100,000			100,000		100,000
Engineering Services - Administration				732,115		732,115				732,115	17,240	50,000	664,875		732,115
Engineering Services - Utilities				1,630,000		1,630,000				1,630,000	38,914		1,591,086		1,630,000
Nis Island Solid Waste & Recycling		40,000				40,000				40,000			40,000		40,000
Waste Collection			1,135,978			1,135,978				1,135,978	157,000		978,978		1,135,978
Solid Waste Complex	2,889,864		3,425,000	996,468		7,311,332	(200,000)		(200,000)	7,111,332	681,717		6,429,615		7,111,332
South Cowichan Water Study Plan	100,000					100,000				100,000			100,000		100,000
Liquid Waste Plan South Sector						0				0			0		0
Street Lighting - Mesachie	5,398					5,398				5,398			5,398		5,398
Street Lighting - Youbou		25,799				25,799				25,799			25,799		25,799
Street Lighting - Brentwood			242	100		342				342			342		342
Street Lighting - Cowichan Bay	3,940					3,940				3,940			3,940		3,940
Street Lighting - Honeymoon Bay	22,802					22,802				22,802			22,802		22,802
Street Lighting - Mill Bay			3,172			3,172				3,172			3,172		3,172
Street Lighting - Cobble Hill		2,837				2,837				2,837			2,837		2,837
Critical Street Lighting A	1,610					1,610				1,610			1,610		1,610
Critical Street Lighting B	2,940					2,940				2,940			2,940		2,940
Critical Street Lighting C	3,689					3,689				3,689			3,689		3,689
Critical Street Lighting D	1,867					1,867				1,867			1,867		1,867
Critical Street Lighting E	4,474					4,474				4,474			4,474		4,474
Critical Street Lighting F						0				0			0		0
Critical Street Lighting I	611					611				611			611		611
Street Lighting - Wilmot Road	3,050					3,050				3,050			3,050		3,050
Street Lighting - Sentinel Ridge	4,100					4,100				4,100			4,100		4,100
Street Lighting - Twin Cedars	4,100					4,100				4,100			4,100		4,100
Street Lighting - Arbutus Mountain	4,100					4,100				4,100			4,100		4,100
Satellite Park Water		33,000	37,000	25,000		95,000				95,000	18,556	25,000	51,444		95,000
Douglas Hill Water		43,000	33,000			76,000	(2,000)		(2,000)	74,000	11,337		62,663		74,000
Lambourn Water		37,000	41,000			78,000	(5,000)		(5,000)	73,000	7,088		65,912		73,000
Arbutus Mountain Water		38,000	26,000	80,000		144,000	9,000		9,000	153,000		100,000	53,000		153,000
Fern Ridge Water		14,000	14,000			28,000				28,000	1,735		26,265		28,000
Bald Mountain Water System		34,000	15,000	500,000		549,000	(105,000)		(105,000)	444,000		400,000	44,000		444,000
Dogwood Ridge Water System		17,500	20,000	350,000		387,500	(50,000)		(50,000)	337,500	5,312	300,000	32,188		337,500
Arbutus Ridge Water System			247,000			247,000	(25,000)		(25,000)	222,000	6,608		215,392		222,000

Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2014)

SCHEDULE "B"

FUNCTION:	Funding Sources					Transfer from/(to)				Expenditures					
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
Mesachie Lake Water		32,000	14,000	250,000		296,000				296,000		250,000	46,000		296,000
Saltair Water		210,000	200,000	400,000		810,000				810,000	110,000	400,000	300,000		810,000
Central Youbou Water Debt		36,850				36,850				36,850	36,850				36,850
Youbou Water		165,000	105,000	250,000		520,000	(10,000)		(10,000)	510,000	8,506	250,000	251,494		510,000
Honeymoon Bay Water		70,000	65,000			135,000	(5,000)		(5,000)	130,000	9,384		120,616		130,000
Honeymoon Bay (Sutton Creek) Water Debt	2,623					2,623				2,623	2,623				2,623
Cherry Point Water		20,000	13,000			33,000	(2,000)		(2,000)	31,000			31,000		31,000
Shawnigan Lake North Water		195,000	150,000	1,500,000	500,000	2,345,000				2,345,000	19,139	2,000,000	325,861		2,345,000
Shawnigan Weir				13,210		13,210				13,210			13,210		13,210
Kerry Village Water		20,000	27,000			47,000	(4,000)		(4,000)	43,000			43,000		43,000
Twin Cedars Drainage	7,600					7,600				7,600			7,600		7,600
Wilmot Road Drainage	9,250					9,250				9,250			9,250		9,250
Sentinel Ridge Drainage	11,000					11,000				11,000			11,000		11,000
Shawnigan Lake East Drainage	3,700					3,700				3,700			3,700		3,700
Arbutus Mountain Drainage	13,500					13,500				13,500			13,500		13,500
Lanes Road Drainage	6,500					6,500				6,500			6,500		6,500
Cobble Hill Drainage #2	3,000					3,000				3,000			3,000		3,000
Bald Mountain Drainage System	9,400					9,400				9,400			9,400		9,400
Cobble Hill Drainage System	18,500					18,500				18,500			18,500		18,500
Arbutus Ridge Drainage System		34,300				34,300				34,300			34,300		34,300
Shawnigan Creek Cleanout System	18,000					18,000				18,000			18,000		18,000
Cowichan Bay Sewer		165,000	177,000			342,000	(28,587)		(28,587)	313,413	44,796	15,000	253,617		313,413
Left Sewer System		26,000	22,000	400,000	200,000	648,000	(10,000)		(10,000)	638,000	2,500	600,000	35,500		638,000
Sentinel Ridge Sewer		50,000	15,000	600,000		665,000	(3,000)		(3,000)	662,000		600,000	62,000		662,000
Twin Cedars Sewer		23,000	43,000			66,000	(2,500)		(2,500)	63,500	10,629		52,871		63,500
Lambourn Sewer		23,000	43,000			66,000	(2,500)		(2,500)	63,500	10,629		52,871		63,500
Arbutus Mountain Sewer		55,000	22,000			77,000	(5,000)		(5,000)	72,000			72,000		72,000
Cobble Hill Sewer		31,000	21,000	45,000	50,000	147,000				147,000	3,115	100,000	43,885		147,000
Mesachie Lake Sewer		30,000	13,000			43,000				43,000	12,739		30,261		43,000
Bald Mountain Sewer System		33,000	10,000	800,000		843,000	(200,000)		(200,000)	643,000		600,000	43,000		643,000
Mill Springs Sewer System		70,000	64,000			134,000	(12,000)		(12,000)	122,000	8,359	10,000	103,641		122,000
Arbutus Ridge Sewer System			247,000	550,000	100,000	897,000	85,000		85,000	982,000	8,261	750,000	223,739		982,000
Eagle Heights Sewer			170,000	14,000		184,000	244,453		244,453	428,453		265,000	163,453		428,453
Maple Hills Sewer		28,000	19,000			47,000	23,000		23,000	70,000	1,753	25,000	43,247		70,000
Shawnigan Lake Sewer		150,000	158,000			308,000	(25,000)		(25,000)	283,000	46,330		236,670		283,000
Kerry Village Sewer		26,000	33,000			59,000	(2,000)		(2,000)	57,000	6,287		50,713		57,000
Youbou Sewer System		41,000	20,000			61,000	(5,000)		(5,000)	56,000			56,000		56,000
Shellwood Water System		17,000	14,000			31,000	(2,000)		(2,000)	29,000	8,658		20,342		29,000
Woodley Range Water System		17,000	14,000			31,000	(1,000)		(1,000)	30,000	1,723		28,277		30,000
Carlton Water System		15,500	12,000			27,500	(3,500)		(3,500)	24,000	4,329		19,671		24,000
TOTALS	31,171,720	1,878,786	10,936,854	17,632,380	1,150,000	62,769,740	(1,612,148)		(1,612,148)	61,157,592	6,632,366	8,491,700	46,033,526		61,157,592

Cowichan Valley Regional District  
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SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
General Government	1,621,247			200,000		1,821,247				1,821,247		35,000	1,786,247		1,821,247
Cowichan Valley Health Projects						0				0			0		0
V. I. Regional Library	1,538,000					1,538,000				1,538,000			1,538,000		1,538,000
HLR. / LT. / M.L.A./G.L.S.				1,874,764		1,874,764				1,874,764			1,874,764		1,874,764
Malahat Transit	367,670		236,500	11,500		615,670				615,670			615,670		615,670
Transit	3,037,467		684,548	69,000		3,791,015				3,791,015			3,791,015		3,791,015
911	375,000					375,000	(25,000)		(25,000)	350,000			350,000		350,000
Grants-in-Aid	109,000					109,000				109,000			109,000		109,000
Economic Development	504,496			134,544		639,040				639,040			639,040		639,040
Regional Tourism	140,000			172,170		312,170				312,170			312,170		312,170
Electoral Feasibility Studies	35,000					35,000				35,000			35,000		35,000
Environmental Initiatives	535,000			250,000		785,000				785,000			785,000		785,000
Municipalities - M.F.A. Debt				2,745,086		2,745,086				2,745,086	2,745,086				2,745,086
Parks, Recreation, Culture & Facilities				386,461		386,461				386,461			386,461		386,461
Administration Building				585,685		585,685				585,685	253,507		332,178		585,685
Emergency Planning	517,536		16,601			534,137	(25,000)		(25,000)	509,137	27,769		481,368		509,137
Community Parks	1,509,962		8,000			1,517,962				1,517,962	247,656	217,886	1,052,420		1,517,962
Electoral Area Services	254,682					254,682				254,682			254,682		254,682
Parks & Trails	658,062					658,062				658,062			658,062		658,062
Regional Parks	937,500					937,500				937,500	126,500	111,000	700,000		937,500
Bright Angel Park	40,000		4,000			44,000				44,000			44,000		44,000
25 Cowichan Community Parks	60,000					60,000				60,000			60,000		60,000
sol Trestle	11,000					11,000				11,000			11,000		11,000
Regional Parkland Acquisition	782,340					782,340	(273,233)		(273,233)	509,107	509,107				509,107
Animal Control	33,000			76,000		109,000				109,000			109,000		109,000
Enforcement & Inspection	253,000			724,000		977,000				977,000		25,000	952,000		977,000
Community Planning	1,812,023			284,964		2,096,987				2,096,987			2,096,987		2,096,987
North Oyster Fire Protection	313,871		67,427			381,298	(64,848)		(64,848)	316,450			316,450		316,450
Mesachie Lake Fire Protection	54,983					54,983	(10,333)		(10,333)	44,650			44,650		44,650
Lake Cowichan Fire Protection	165,700					165,700				165,700			165,700		165,700
Saltair Fire Protection	145,000					145,000				145,000			145,000		145,000
Sahtlam Fire Protection	213,998		1,597		200,000	415,595				415,595	36,676	250,000	128,919		415,595
Malahat Fire Protection	171,634			68,757	335,000	575,391	50,000		50,000	625,391	26,674	400,000	198,717		625,391
Eagle Heights Fire Protection	192,600					192,600	(20,000)		(20,000)	172,600			172,600		172,600
Honeymoon Bay Fire Protection	187,095			46,317	200,000	433,412				433,412	43,340	250,000	140,072		433,412
Youbou Fire Protection	207,850			46,934		254,784	300,000		300,000	554,784		400,000	154,784		554,784
Cowichan Lake Recreation	2,310,961		358,320	177,981		2,847,262				2,847,262	498,957		2,348,305		2,847,262
Kerry Park Recreation	2,943,597		836,360	6,540		3,786,497	(212,000)		(212,000)	3,574,497	224,461	100,000	3,250,036		3,574,497
Island Savings Centre	5,351,086		1,585,687	452,169		7,388,942	(936,000)		(936,000)	6,452,942	197,106	693,786	5,562,050		6,452,942
Island Savings Centre Theatre Loan	53,020					53,020				53,020					53,020
Theatre Grant - Area A	34,000					34,000				34,000			34,000		34,000
Theatre Grant - Area B	58,000					58,000				58,000			58,000		58,000
Theatre Grant - Area C	68,000					68,000				68,000			68,000		68,000
Theatre Grant N. Cowichan	115,000					115,000				115,000			115,000		115,000
Theatre Grant - Ladysmith	43,000					43,000				43,000			43,000		43,000
Recreation Mill Bay	10,000					10,000				10,000			10,000		10,000
Recreation Glenora	7,500					7,500				7,500			7,500		7,500
Recreation Saltair	20,000					20,000				20,000			20,000		20,000
Victim Services West	12,500					12,500				12,500			12,500		12,500
Cowichan Lake Activity Centre	55,000					55,000				55,000			55,000		55,000
Victim Services	80,000					80,000				80,000			80,000		80,000
Recreation N. Oyster	91,000					91,000				91,000			91,000		91,000



Cowichan Valley Regional District  
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SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
Cowichan Wooden Boat Society	10,000					10,000				10,000			10,000		10,000
Shawnigan Lake Community Centre	658,928		541,590	1,300	1,200,000	2,401,818	(60,000)		(60,000)	2,341,818	17,055	1,200,000	1,124,763		2,341,818
Cobble Hill Historical Society	15,000					15,000				15,000			15,000		15,000
Cobble Hill Hall	16,500					16,500				16,500			16,500		16,500
Shawnigan Lake Historical Society	17,000					17,000				17,000			17,000		17,000
Cowichan Station Area Assoc. Area E	21,250					21,250				21,250			21,250		21,250
Frank Jameson Centre	40,000					40,000				40,000			40,000		40,000
Senior Centre Grant	16,000					16,000				16,000			16,000		16,000
Kaatza Society	30,000					30,000				30,000			30,000		30,000
Mill Bay/Malahat Historical Society	15,000					15,000				15,000			15,000		15,000
Cowichan Station Association Area B	5,000					5,000				5,000			5,000		5,000
Nature and Habitat - Area I				250		250				250			250		250
Thetis Island Wharf		9,000				9,000				9,000			9,000		9,000
Thetis Island Boat Launch		1,000				1,000				1,000			1,000		1,000
Environmental Fund				700		700				700			700		700
Safer Futures	27,500					27,500				27,500			27,500		27,500
Social Planning	50,000					50,000				50,000			50,000		50,000
South Cowichan Community Policing	45,000					45,000				45,000			45,000		45,000
Cowichan Community Policing	100,000					100,000				100,000			100,000		100,000
Engineering Services - Administration				712,571		712,571				712,571	14,399	20,000	678,172		712,571
Engineering Services - Utilities				1,640,000		1,640,000				1,640,000	12,037		1,627,963		1,640,000
Island Solid Waste & Recycling		40,000				40,000				40,000			40,000		40,000
Island Collection			1,165,347			1,165,347				1,165,347	157,000		1,008,347		1,165,347
Solid Waste Complex	2,947,661		3,425,000	1,049,762		7,422,423	(200,000)		(200,000)	7,222,423	664,216		6,558,207		7,222,423
South Cowichan Water Study Plan	100,000					100,000				100,000			100,000		100,000
Liquid Waste Plan South Sector						0				0			0		0
Street Lighting - Mesachie	5,668					5,668				5,668			5,668		5,668
Street Lighting - Youbou		27,088				27,088				27,088			27,088		27,088
Street Lighting - Brentwood			259	100		359				359			359		359
Street Lighting - Cowichan Bay	4,137					4,137				4,137			4,137		4,137
Street Lighting - Honeymoon Bay	23,942					23,942				23,942			23,942		23,942
Street Lighting - Mill Bay			3,330			3,330				3,330			3,330		3,330
Street Lighting - Cobble Hill		2,979				2,979				2,979			2,979		2,979
Critical Street Lighting A	1,690					1,690				1,690			1,690		1,690
Critical Street Lighting B	3,000					3,000				3,000			3,000		3,000
Critical Street Lighting C	3,873					3,873				3,873			3,873		3,873
Critical Street Lighting D	1,960					1,960				1,960			1,960		1,960
Critical Street Lighting E	4,698					4,698				4,698			4,698		4,698
Critical Street Lighting F						0				0			0		0
Critical Street Lighting I	641					641				641			641		641
Street Lighting - Wilmot Road	3,100					3,100				3,100			3,100		3,100
Street Lighting - Sentinel Ridge	4,150					4,150				4,150			4,150		4,150
Street Lighting - Twin Cedars	4,150					4,150				4,150			4,150		4,150
Street Lighting - Arbutus Mountain	4,150					4,150				4,150			4,150		4,150
Satellite Park Water		34,000	39,000			73,000				73,000	18,556		54,444		73,000
Douglas Hill Water		47,000	34,500		45,000	126,500				126,500	11,337	50,000	65,163		126,500
Lambourn Water		37,000	42,500	65,000		144,500	10,000		10,000	154,500	7,088	80,000	67,412		154,500
Arbutus Mountain Water		40,000	28,000			68,000	(12,000)		(12,000)	56,000			56,000		56,000
Fern Ridge Water		15,000	15,000			30,000	(2,000)		(2,000)	28,000	1,735		26,265		28,000
Bald Mountain Water System		36,000	20,000			56,000	(5,000)		(5,000)	51,000			51,000		51,000
Dogwood Ridge Water System		18,000	20,000			38,000				38,000	5,312		32,688		38,000
Arbutus Ridge Water System			256,000			256,000	50,000		50,000	306,000	6,608	80,000	219,392		306,000

Cowichan Valley Regional District  
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SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
Mesachie Lake Water		33,000	15,000			48,000	(2,000)		(2,000)	46,000			46,000		46,000
Saltair Water		220,000	205,000			425,000	(15,000)		(15,000)	410,000	110,000		300,000		410,000
Central Youbou Water Debt		36,850				36,850				36,850	36,850				36,850
Youbou Water		175,000	108,000			283,000	(20,000)		(20,000)	263,000	8,506		254,494		263,000
Honeymoon Bay Water		70,000	65,000		50,000	185,000				185,000	8,000	125,000	52,000		185,000
Honeymoon Bay (Sutton Cr) Water Debt	2,623					2,623				2,623	2,623				2,623
Cherry Point Water		21,000	14,000			35,000	(3,000)		(3,000)	32,000			32,000		32,000
Shawnigan Lake North Water		220,000	160,000			380,000				380,000	55,000		325,000		380,000
Shawnigan Weir				13,210		13,210				13,210			13,210		13,210
Kerry Village Water		22,000	28,000			50,000	10,000		10,000	60,000		15,000	45,000		60,000
Twin Cedars Drainage	8,000					8,000				8,000			8,000		8,000
Wilmot Road Drainage	9,700					9,700				9,700			9,700		9,700
Sentinel Ridge Drainage	11,500					11,500				11,500			11,500		11,500
Shawnigan Lake East Drainage	3,800					3,800				3,800			3,800		3,800
Arbutus Mountain Drainage	14,000					14,000				14,000			14,000		14,000
Lanes Road Drainage	6,800					6,800				6,800			6,800		6,800
Cobble Hill Drainage #2	3,100					3,100				3,100			3,100		3,100
Bald Mountain Drainage System	9,800					9,800				9,800			9,800		9,800
Cobble Hill Drainage System	19,500					19,500				19,500			19,500		19,500
Arbutus Ridge Drainage System		35,500				35,500				35,500			35,500		35,500
Shawnigan Creek Cleanout System	18,400					18,400				18,400			18,400		18,400
Shawnigan Bay Sewer		175,000	202,000			377,000	51,413		51,413	428,413	44,796	115,000	268,617		428,413
Shawnigan Sewer System		29,000	25,000			54,000				54,000	18,000		36,000		54,000
Sentinel Ridge Sewer		52,000	20,000			72,000	(5,000)		(5,000)	67,000			67,000		67,000
Twin Cedars Sewer		25,000	45,000	150,000		220,000	(3,000)		(3,000)	217,000	10,629	150,000	56,371		217,000
Lambourn Sewer		25,000	45,000	150,000		220,000	(3,000)		(3,000)	217,000	10,629	150,000	56,371		217,000
Arbutus Mountain Sewer		58,000	22,000			80,000	20,000		20,000	100,000		25,000	75,000		100,000
Cobble Hill Sewer		32,000	22,000			54,000	(3,000)		(3,000)	51,000	7,000		44,000		51,000
Mesachie Lake Sewer		30,000	14,000	500,000		544,000				544,000	12,739	500,000	31,261		544,000
Bald Mountain Sewer System		34,000	15,000			49,000	(3,000)		(3,000)	46,000			46,000		46,000
Mill Springs Sewer System		72,000	66,000			138,000	(8,000)		(8,000)	130,000	8,359	15,000	106,641		130,000
Arbutus Ridge Sewer System			256,000			256,000	(10,000)		(10,000)	246,000	15,000		231,000		246,000
Eagle Heights Sewer			180,000	14,000		194,000	(5,547)		(5,547)	188,453		15,000	173,453		188,453
Maple Hills Sewer		29,000	17,500			46,500				46,500	167		46,333		46,500
Shawnigan Lake Sewer		155,000	165,000	75,000		395,000	25,000		25,000	420,000	46,330	133,000	240,670		420,000
Kerry Village Sewer		28,000	35,000			63,000	(4,000)		(4,000)	59,000	6,287		52,713		59,000
Youbou Sewer System		41,000	22,000			63,000	(5,000)		(5,000)	58,000			58,000		58,000
Shellwood Water System		18,000	15,000			33,000	(2,000)		(2,000)	31,000	8,658		22,342		31,000
Woodley Range Water System		18,000	15,000			33,000	(1,000)		(1,000)	32,000	1,723		30,277		32,000
Carlton Water System		15,500	12,000			27,500	(3,500)		(3,500)	24,000	4,329		19,671		24,000
TOTALS	32,324,601	1,976,917	11,178,066	12,684,766	2,030,000	60,194,350	(1,425,048)		(1,425,048)	58,769,302	6,320,827	5,155,672	47,292,803		58,769,302

Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2016)

SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
General Government	1,653,672			200,000		1,853,672				1,853,672		35,000	1,818,672		1,853,672
Cowichan Valley Health Projects						0				0			0		0
V. I. Regional Library	1,585,000					1,585,000				1,585,000			1,585,000		1,585,000
H.R. / L.T. / M.L.A.				1,917,566		1,917,566				1,917,566			1,917,566		1,917,566
Malahat Transit	383,296		245,000	12,000		640,296				640,296			640,296		640,296
Transit	3,013,748		823,558	70,000		3,907,306				3,907,306			3,907,306		3,907,306
911	325,000					325,000	(25,000)		(25,000)	300,000			300,000		300,000
Grants-in-Aid	109,000					109,000				109,000			109,000		109,000
Economic Development	534,766			142,616		677,382				677,382			677,382		677,382
Regional Tourism	150,000			180,900		330,900				330,900			330,900		330,900
Electoral Feasibility Studies	35,000					35,000				35,000			35,000		35,000
Environmental Initiatives	550,000			250,000		800,000				800,000			800,000		800,000
Municipalities - M.F.A. Debt				2,563,878		2,563,878				2,563,878	2,563,878				2,563,878
Parks, Recreation, Culture & Facilities				394,190		394,190				394,190			394,190		394,190
Administration Building				592,329		592,329				592,329	253,507		338,822		592,329
Emergency Planning	527,887		16,601			544,488	25,000		25,000	569,488		50,000	519,488		569,488
Community Parks	1,509,962		8,000		630,000	2,147,962				2,147,962	245,646	848,746	1,053,570		2,147,962
Electoral Area Services	259,776					259,776				259,776			259,776		259,776
Parks & Trails	671,224					671,224				671,224			671,224		671,224
Regional Parks	937,500					937,500				937,500	127,339	110,161	700,000		937,500
Bright Angel Park	40,000		4,000			44,000				44,000			44,000		44,000
8 h Cowichan Community Parks	60,000					60,000				60,000			60,000		60,000
ool Trestle	103,000					103,000				103,000		92,000	11,000		103,000
Regional Parkland Acquisition	782,340					782,340	(273,233)		(273,233)	509,107	509,107				509,107
Animal Control	36,000			76,000		112,000				112,000			112,000		112,000
Enforcement & Inspection	273,000			724,000		997,000				997,000		25,000	972,000		997,000
Community Planning	1,867,023			284,964		2,151,987				2,151,987			2,151,987		2,151,987
North Oyster Fire Protection	317,104		67,427			384,531	(58,587)		(58,587)	325,944			325,944		325,944
Mesachie Lake Fire Protection	57,182					57,182	(11,193)		(11,193)	45,989			45,989		45,989
Lake Cowichan Fire Protection	170,670					170,670				170,670			170,670		170,670
Saltair Fire Protection	149,000					149,000				149,000			149,000		149,000
Sahltam Fire Protection	198,703		1,597	100,000		300,300	(836)		(836)	299,464	66,678	100,000	132,786		299,464
Malahat Fire Protection	200,459			104,705		305,164	(50,000)		(50,000)	255,164	50,486		204,678		255,164
Eagle Heights Fire Protection	197,780					197,780	(20,000)		(20,000)	177,780			177,780		177,780
Honeymoon Bay Fire Protection	192,707			14,601		207,308	(18,034)		(18,034)	189,274	45,000		144,274		189,274
Youbou Fire Protection	214,085					214,085	(54,658)		(54,658)	159,427			159,427		159,427
Cowichan Lake Recreation	2,383,442		372,652	185,100		2,941,194				2,941,194	498,957		2,442,237		2,941,194
Kerry Park Recreation	2,909,255		852,126	6,540		3,767,921	(200,000)		(200,000)	3,567,921	201,327	60,000	3,306,594		3,567,921
Island Savings Centre	5,891,009		1,626,071	452,169		7,969,249	(1,170,000)		(1,170,000)	6,799,249	197,106	761,990	5,840,153		6,799,249
Island Savings Centre Theatre Loan	53,020					53,020				53,020					53,020
Theatre Grant - Area A	35,000					35,000				35,000			35,000		35,000
Theatre Grant - Area B	58,000					58,000				58,000			58,000		58,000
Theatre Grant - Area C	68,000					68,000				68,000			68,000		68,000
Theatre Grant - N. Cowichan	116,000					116,000				116,000			116,000		116,000
Theatre Grant - Ladysmith	43,000					43,000				43,000			43,000		43,000
Recreation Mill Bay	10,000					10,000				10,000			10,000		10,000
Recreation Glenora	7,500					7,500				7,500			7,500		7,500
Recreation Saltair	20,000					20,000				20,000			20,000		20,000
Victim Services West	12,500					12,500				12,500			12,500		12,500
Cowichan Lake Activity Centre	55,000					55,000				55,000			55,000		55,000
Victim Services	80,000					80,000				80,000			80,000		80,000
Recreation N. Oyster	91,000					91,000				91,000			91,000		91,000



Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2016)

SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
Cowichan Wooden Boat Society	10,000					10,000				10,000			10,000		10,000
Shawnigan Lake Community Centre	710,445		554,328	1,300		1,266,073	(10,000)		(10,000)	1,256,073	88,815	20,000	1,147,258		1,256,073
Cobble Hill Historical Society	15,000					15,000				15,000			15,000		15,000
Cobble Hill Hall	16,500					16,500				16,500			16,500		16,500
Shawnigan Lake Historical Society	17,000					17,000				17,000			17,000		17,000
Cowichan Station Area Assoc. Area E	21,250					21,250				21,250			21,250		21,250
Frank Jameson Centre	40,000					40,000				40,000			40,000		40,000
Senior Centre Grant	16,000					16,000				16,000			16,000		16,000
Katza Society	30,000					30,000				30,000			30,000		30,000
Mill Bay/Malahat Historical Society	15,000					15,000				15,000			15,000		15,000
Cowichan Station Association Area B	5,000					5,000				5,000			5,000		5,000
Nature and Habitat - Area I				250		250				250			250		250
Thetis Island Wharf		9,000				9,000				9,000			9,000		9,000
Thetis Island Boat Launch		1,000				1,000				1,000			1,000		1,000
Environmental Fund				700		700				700			700		700
Safer Futures	27,500					27,500				27,500			27,500		27,500
Social Planning	50,000					50,000				50,000			50,000		50,000
South Cowichan Community Policing	45,000					45,000				45,000			45,000		45,000
Cowichan Community Policing	100,000					100,000				100,000			100,000		100,000
Engineering Services - Administration				711,736		711,736				711,736		20,000	691,736		711,736
Engineering Services - Utilities				1,650,000		1,650,000				1,650,000	12,037		1,637,963		1,650,000
Nis Island Solid Waste & Recycling		40,000				40,000				40,000			40,000		40,000
bside Collection			1,195,598			1,195,598				1,195,598	157,000		1,038,598		1,195,598
Solid Waste Complex	3,006,614		3,425,000	1,080,824		7,512,438	(200,000)		(200,000)	7,312,438	623,067		6,689,371		7,312,438
South Cowichan Water Study Plan	100,000					100,000				100,000			100,000		100,000
Liquid Waste Plan South Sector						0				0			0		0
Street Lighting - Mesachie	5,951					5,951				5,951			5,951		5,951
Street Lighting - Youbou		28,443				28,443				28,443			28,443		28,443
Street Lighting - Brentwood			277	100		377				377			377		377
Street Lighting - Cowichan Bay	4,344					4,344				4,344			4,344		4,344
Street Lighting - Honeymoon Bay	25,139					25,139				25,139			25,139		25,139
Street Lighting - Mill Bay			3,497			3,497				3,497			3,497		3,497
Street Lighting - Cobble Hill		3,127				3,127				3,127			3,127		3,127
Critical Street Lighting A	1,775					1,775				1,775			1,775		1,775
Critical Street Lighting B	3,000					3,000				3,000			3,000		3,000
Critical Street Lighting C	4,067					4,067				4,067			4,067		4,067
Critical Street Lighting D	2,058					2,058				2,058			2,058		2,058
Critical Street Lighting E	4,933					4,933				4,933			4,933		4,933
Critical Street Lighting F						0				0			0		0
Critical Street Lighting I	673					673				673			673		673
Street Lighting - Wilmot Road	3,150					3,150				3,150			3,150		3,150
Street Lighting - Sentinel Ridge	4,200					4,200				4,200			4,200		4,200
Street Lighting - Twin Cedars	4,200					4,200				4,200			4,200		4,200
Street Lighting - Arbutus Mountain	4,200					4,200				4,200			4,200		4,200
Satellite Park Water		36,000	41,000			77,000	(4,000)		(4,000)	73,000	18,556		54,444		73,000
Douglas Hill Water		49,000	38,000			87,000	(7,000)		(7,000)	80,000	14,000		66,000		80,000
Lambourn Water		40,000	44,000			84,000	(7,000)		(7,000)	77,000	7,088		69,912		77,000
Arbutus Mountain Water		43,000	30,000		110,000	183,000				183,000		125,000	58,000		183,000
Fern Ridge Water		15,000	16,000	45,000		76,000	5,000		5,000	81,000	1,735	50,000	29,265		81,000
Bald Mountain Water System		37,500	25,000			62,500	68,000		68,000	130,500		75,000	55,500		130,500
Dogwood Ridge Water System		19,000	21,000			40,000				40,000	5,312		34,688		40,000
Arbutus Ridge Water System			265,000			265,000	(35,000)		(35,000)	230,000	6,608		223,392		230,000

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Cowichan Valley Regional District  
Five Year Financial Plan (2012-2016)

(Year 2016)

SCHEDULE "B"

FUNCTION:	Funding Sources						Transfer from/(to)				Expenditures				
	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Special Funds	Surplus of Prior Year	Total Transfers	Total Revenue	Principal & Interest	Capital	Other Purposes	Deficit prior year	Total Expenditures
Mesachie Lake Water		35,000	17,000			52,000	(3,000)		(3,000)	49,000			49,000		49,000
Saltair Water		245,000	210,000			455,000	50,000		50,000	505,000	110,000	85,000	310,000		505,000
Central Youbou Water Debt		36,850				36,850				36,850	36,850				36,850
Youbou Water		184,000	110,000			294,000				294,000	8,506	30,000	255,494		294,000
Honeymoon Bay Water		71,000	65,000			136,000				136,000	11,250		124,750		136,000
Honeymoon Bay (Sutton Cr) Water Debt	2,623					2,623				2,623	2,623				2,623
Cherry Point Water		23,000	14,000			37,000	6,000		6,000	43,000		10,000	33,000		43,000
Shawnigan Lake North Water		220,000	165,000			385,000				385,000	55,000		330,000		385,000
Shawnigan Weir				13,210		13,210				13,210			13,210		13,210
Kerry Village Water		24,000	32,000			56,000				56,000		10,000	46,000		56,000
Twin Cedars Drainage	8,500					8,500				8,500			8,500		8,500
Wilmot Road Drainage	10,300					10,300				10,300			10,300		10,300
Sentinel Ridge Drainage	12,300					12,300				12,300			12,300		12,300
Shawnigan Lake East Drainage	4,000					4,000				4,000			4,000		4,000
Arbutus Mountain Drainage	14,500					14,500				14,500			14,500		14,500
Lanes Road Drainage	7,200					7,200				7,200			7,200		7,200
Cobble Hill Drainage #2	3,300					3,300				3,300			3,300		3,300
Bald Mountain Drainage System	10,400					10,400				10,400			10,400		10,400
Cobble Hill Drainage System	21,000					21,000				21,000			21,000		21,000
Arbutus Ridge Drainage System		36,700				36,700				36,700			36,700		36,700
Shawnigan Creek Cleanout System	18,400					18,400				18,400			18,400		18,400
Cowichan Bay Sewer		183,000	202,000			385,000	(53,587)		(53,587)	331,413	44,796	15,000	271,617		331,413
Left Sewer System		30,000	25,000			55,000	25,000		25,000	80,000	18,000	25,000	37,000		80,000
Sentinel Ridge Sewer		55,000	25,000			80,000	25,000		25,000	105,000		35,000	70,000		105,000
Twin Cedars Sewer		26,000	46,000			72,000	(2,000)		(2,000)	70,000	10,629		59,371		70,000
Lambourn Sewer		26,000	46,000			72,000	(2,000)		(2,000)	70,000	10,629		59,371		70,000
Arbutus Mountain Sewer		59,000	23,000			82,000	(2,000)		(2,000)	80,000			80,000		80,000
Cobble Hill Sewer		33,000	24,000			57,000	15,000		15,000	72,000	7,000	20,000	45,000		72,000
Mesachie Lake Sewer		30,000	15,000			45,000				45,000	12,739		32,261		45,000
Bald Mountain Sewer System		38,000	20,000			58,000	94,000		94,000	152,000		100,000	52,000		152,000
Mill Springs Sewer System		72,000	66,000			138,000	(8,000)		(8,000)	130,000	8,359	15,000	106,641		130,000
Arbutus Ridge Sewer System			265,000			265,000	(10,000)		(10,000)	255,000	15,000		240,000		255,000
Eagle Heights Sewer			190,000	14,000		204,000	(10,547)		(10,547)	193,453		15,000	178,453		193,453
Maple Hills Sewer		30,000	21,000			51,000	(4,000)		(4,000)	47,000			47,000		47,000
Shawnigan Lake Sewer		163,000	175,000			338,000	(15,000)		(15,000)	323,000	46,330	30,000	246,670		323,000
Kerry Village Sewer		29,000	36,000	20,000		85,000	9,000		9,000	94,000	6,287	35,000	52,713		94,000
Youbou Sewer System		42,000	23,000			65,000	9,000		9,000	74,000		15,000	59,000		74,000
Shellwood Water System		18,000	15,000			33,000	(2,000)		(2,000)	31,000	8,658		22,342		31,000
Woodley Range Water System		18,000	15,000			33,000	(1,000)		(1,000)	32,000	1,723		30,277		32,000
Carlton Water System		15,500	12,000			27,500	(3,500)		(3,500)	24,000	4,329		19,671		24,000
<b>TOTALS</b>	<b>33,343,132</b>	<b>2,064,120</b>	<b>11,532,732</b>	<b>11,808,678</b>	<b>740,000</b>	<b>59,488,662</b>	<b>(1,930,175)</b>		<b>(1,930,175)</b>	<b>57,558,487</b>	<b>6,164,977</b>	<b>2,812,897</b>	<b>48,580,613</b>		<b>57,558,487</b>





## STAFF REPORT

### REGIONAL SERVICES COMMITTEE MEETING OF OCTOBER 24, 2012

DATE: October 11, 2012 FILE NO:

FROM: Mark Kueber, General Manager BYLAW NO:  
Corporate Services Department

SUBJECT: CVRD Recovery of Administration/Finance Charges Policy Amendment

#### **Recommendation/Action:**

That the Recovery of Administration/Finance Charges policy be amended to increase the charge levied against all functions that the CVRD office staff actively administer from 4% based on previous year expenditures to 4.5% based on previous year operating expenditures excluding debt, transfers to reserves, transit passes and prior year's charge, 0% on capital expenditures and 2% against functions which are either inactive, annual grants or operated under contract.

#### **Financial Impact:** *(Reviewed by Finance Division: )*

Recovery is based on the prior year actual expenditures and therefore the impact from year to year of the proposed changes will differ depending on prior year activity. Based on historical expenditures it was determined that a rate of 4.5% on operating expenditures only would provide a comparable but stable recovery of administration costs and reduce the impact on smaller functions of one-time purchases and capital projects where the existing policy sometimes results in a significant impact on the operations of smaller functions such as Fire Protection and Community Parks. For example in 2011 North Oyster Fire Protection purchased vehicles & equipment costing \$371,978, which generated this year a General Government allocation of \$14,879 on the purchase. Similarly in 2011 \$344,965 was expensed on capital for Community Parks Area B resulting in a General Government allocation of \$13,799.

Had the proposed policy been implemented in 2012, based on 2011 actual expenditures the following increases (decreases) in requisition, parcel taxes and user fees would have resulted:

#### **Member Municipalities/Electoral Areas**

City of Duncan	\$1,754
District of North Cowichan	\$4,359
Town of Ladysmith	\$(2,151)
Town of Lake Cowichan	\$2,265
Electoral Area A	\$(4,325)
Electoral Area B	\$(12,809)
Electoral Area C	\$(1,448)
Electoral Area D	\$(308)
Electoral Area E	\$1,406
Electoral Area F	\$5,091

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Electoral Area G	\$(187)
Electoral Area H	\$(117)
Electoral Area I	\$5,023

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**Specified/Defined/Local Service Areas**

Electoral Area G Community Parks	\$387
Regional Parks & Trails	\$697
Malahat Fire Protection	\$(3,682)
Drainage (10 systems)	\$454
Street Lighting (6 systems)	\$103
North Oyster Fire Protection	\$(13,776)
Youbou Fire Protection	\$365
Honeymoon Bay Fire Protection	\$310
Honeymoon Bay Street Lighting	\$82
Eagle Heights Fire Protection	\$(3)
Sahtlam Fire Protection	\$439
Mesachie Lake Fire Protection	\$203

**Parcel Taxes**

Thetis Island Wharf	\$(38)
Thetis Island Boat Launch	\$29
Utilities (30 systems)	\$13,658
Street Lighting (2 systems)	\$102

**User Fees**

Curbside Garbage/Recycling	\$2,118
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**Background:**

The Cowichan Valley regional District Board has a policy that charges every budget either 4% or 2% and the recovery goes to the General Government budget (policy attached). This policy was adopted by the Board in 1991 and has been reviewed on a number of occasions during the first 10 years, each time the Board has chosen to not amend the policy. The policy is applied by charging the prior year's expenditures either 4% or 2% and then budgeting for the expenditure the next year.

This policy was adopted to insure that the costs that are incurred in Finance and in Legislative Services is charged to the function that benefits from those services, every Regional District in BC has some method that attempts to accomplish this.

The existing practice has excluded debt payments, transfer to reserves, Transit passes and the prior year's charge.

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Earlier this year a number of staff participated in a review of this policy in an attempt to resolve two of the main concerns with the policy, which are;

- 1) The impact of this allocation to functions in the year following a large one-time capital purchase is a problem for some functions that have a limited budget. Example is the purchase of fire trucks.
- 2) Allocations to expenditures on capital projects are inconsistent and run counter to the policy. Example is Parkland acquisition received the charge while Cowichan Lake Arena renovation did not.

Staff reviewed a number of alternative methods and are recommending that the 4% charge not be applied to capital and that the 4% be increased to 4.5%. The charge will only be applied to operating expenditures which is relatively consistent from year to year. This method is simple, easy to understand; it eliminates inequalities in the current system, and avoids fluctuations and spikes that resulted when large capital expenditures occurred.

The alternative methods that were reviewed were;

1. Using separate rate structure for operating vs. capital
2. Stepped approach to the allocation rate
3. Using a 5 year historical average to calculate the capital allocation
4. Increasing/decreasing the allocation charge

It should be noted that any change to this policy will result in changing the total tax requisition from each jurisdiction. The increase from 4% to 4.5% will result in a recovery rate comparable to current levels with minimal impact on overall requisition for member municipalities and electoral areas.

Submitted by,



Mark Kueber, C.G.A.  
General Manager, Corporate Services Department

MK:tk

Attach.

Z:\Mark\Staff Reports - 2012\Staff Report - Amendment to Recovery of Administration Charges Policy.doc



CVRD

## POLICIES &amp; PROCEDURES

<b>Title: RECOVERY OF ADMINISTRATION/FINANCE CHARGES</b>	
<b>Applicability:</b> All CVRD	<b>Effective Date:</b> August 28, 1991
<p><b><u>PURPOSE:</u></b></p> <p>To establish a policy for recovery of administration/finance charges.</p> <p><b><u>POLICY:</u></b></p> <p>That for the 1991/1993 fiscal year, a 3% charge be levied against all functions which the CVRD office staff actively administer and that at 2% charge be levied against those functions which are either inactive, annual grants or operated under contract and further, that for the 1994 fiscal year and all subsequent years, the 3% charge be increased to 4%.</p>	
<p><b><u>APPROVAL HISTORY:</u></b></p> <p>October 13, 1999 (Board Resolution 99-611.1)  August 28, 1991 (Board Resolution, page 7)</p>	