



## REGIONAL SERVICES COMMITTEE

WEDNESDAY, NOVEMBER 23, 2011

6:00 PM – CVRD BOARD ROOM – 175 INGRAM STREET

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## **MEETING CONDUCT**

The CVRD is committed to fostering a safe, respectful, orderly environment for the public to observe its local government meetings. Adherence to following code of conduct will help us meet that commitment:

1. Respect will be shown to other members of the public, the Board and staff;
2. Individuals will refrain from disruptive behavior impeding the proceedings or other disorderly conduct;
3. Directives of the Chair will be complied with in a prompt and orderly fashion;
4. Questions and comments during delegations and question period will be made at the appropriate time.

**Failure to comply with this code of conduct may result in your expulsion from this facility in accordance with Section 133 of the *Community Charter*.**

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, October 26, 2011 at 6:00 pm.

**PRESENT:** Chair P. Kent  
Directors K. Cossey, M. Dorey, L. Duncan G. Giles, B. Harrison, D. Haywood, R. Hutchins L. Iannidinardo, K. Kuhn, T. McGonigle, M. Marcotte, I. Morrison, G. Seymour <6:05 pm>, and T. Walker

**ALSO  
PRESENT:** Warren Jones, Chief Administrative Officer  
Tara Daly, Recording Secretary

**APPROVAL OF  
AGENDA**

It was moved and seconded that the agenda be amended with the addition of the following item:

**SR2 – Regional Recreation Update**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

**M1**

It was moved and seconded that the minutes of the Regular meeting of the Regional Services Committee, held Wednesday, July 27, 2011, be adopted.

**MOTION CARRIED**

**M2**

It was moved and seconded that the minutes of the Special meeting of the Regional Services Committee, held Thursday, September 8, 2011, be adopted.

**MOTION CARRIED**

**DELEGATIONS:**

**D1**

Ranjit Dhami, Geoff Millar, Cowichan Valley Chambers of Commerce presidents, and Steve Cohlmeier were present.

A presentation was provided by Steve Cohlmeier showing an overview of the Regional Visitors' Centre at the Forest Discovery Centre.

It was moved and seconded that it be recommended to the Board that funding for the purpose of assisting with the construction of the Regional Cowichan Visitors' Information Centre be considered as a Regional Grants-in-Aid in the 2012 Budget deliberations.

**MOTION CARRIED**

It was moved and seconded that Staff review the 2011 Budget to determine if a surplus in General Government would allow funding

of \$160,000 towards the construction of the Regional Cowichan Visitors' Information Centre.

**MOTION CARRIED**

It was moved and seconded that Staff investigate the option of borrowing for the full amount required (\$609,000) to assist in the construction of the Regional Cowichan Visitors' Information Centre.

Opposed Directory M. Dorey, Director K. Kuhn, Director T. McGonigle

**MOTION CARRIED**

**D2** Rodger Hunter provided a presentation updating the activities of the Cowichan Watershed Board.

The website for information is [cowichanwatershedboard.ca](http://cowichanwatershedboard.ca)

**STAFF REPORTS**

**SR1** Staff Report from the EDC Business Development Officer, dated October 18, 2011, re: Update on Agricultural Advisory Committee was presented by Director M. Marcotte for information.

**SR2** Verbal update of the Regional Recreation Committee meeting was presented by the Chief Administrative Officer for information.

**RESOLVE TO  
CLOSED SESSION  
7:45 pm** It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, (1) (j).

**MOTION CARRIED**

**RISE FROM  
CLOSED SESSION  
8:49 pm** It was moved and seconded that the Committee rise without report and return to the Regular portion of the meeting.

**ADJOURNMENT  
8:50 pm** It was moved and seconded that the meeting adjourn.

**MOTION CARRIED**

The meeting adjourned at 8:50 pm.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_

**D1****Request to Appear as a Delegation****Meeting Information**

Request to Address:

☒ CVRD Board☐ Committee

If Committee, specify the Committee here:

Meeting Date:

11/09/2011

Meeting Time:

6:00 PM

**Applicant Information**

Applicant Name:

R. Thomas Boughner

Representing:

Arbutus Ridge Emergency Preparedness

(Name of organization if applicable)

As:

Deputy Coordinator

(Capacity / Office)

Number Attending:

**Applicant Contact Information**

Applicant Mailing Address:

561 Marine View

Applicant City:

Cobble Hill

Applicant Telephone:

250-929-3395

Applicant Fax:

Applicant Email:

Boughner@Shaw.Ca

**Presentation Topic and Nature of Request:**

I spent 12 weeks as Town Recovery Manager in Slave Lake, Alberta in the aftermath of the May 2011 wildfires.

Reporting to the Town CAO, I was responsible for monitoring and facilitating activities in the Recovery Zone and reporting regularly to the Town admin team, Town Council and bi-weekly community meetings.

My presentation gives some basic background information on the town and the fire, followed by more specifics on the disaster Recovery Phase: stabilization and immediate sub-phases and more detailed on the long-term aspects which were my direct responsibility.

**D2****Request to Appear as a Delegation****Meeting Information**

Request to Address:

☐ CVRD Board☐ Committee

If Committee, specify the Committee here:

regional services committee

Meeting Date: 11/23/2011

Meeting Time: 6:00 pm

**Applicant Information**Applicant Name: Judy BraydenRepresenting: Cowichan Valley Arts Council

(Name of organization if applicable)

As: President of the Board of Directors

(Capacity / Office)

Number Attending: 10**Applicant Contact Information**Applicant Mailing Address: 5658 West Riverbottom RoadApplicant City: Duncan, BCApplicant Telephone: 250 701 0570

Applicant Fax:

Applicant Email: jbrayden@xplornet.com**Presentation Topic and Nature of Request:**

The Cowichan Valley Arts Council wishes to express its appreciation for the recent support shown for the arts by the board of directors of the CVRD. We would like to highlight our activities and the community services that we provide, and the work of those groups with which we collaborate. This will be a six-minute power point presentation.