

Minutes of the Parks Committee Meeting held on Wednesday, July 13, 2011, at 3:30 p.m. in the Regional District Board Room, 175 Ingram Street, Duncan, BC

PRESENT

Director Mel Dorey, Chair
Director Ian Morrison, Vice-Chair
Director Loren Duncan
Director Gerry Giles
Director Brian Harrison
Director Lori Iannidinardo
Director Phil Kent
Director Klaus Kuhn
Director Mary Marcotte

Absent: Director Ken Cossey
Director Dave Haywood

CVRD STAFF

Ron Austen, General Manager, Parks, Recreation and Culture Department
Warren Jones, Corporate Administrative Officer
Brian Farquhar, Manager, Parks and Trails Division
Mary Anne McAdam, Recording Secretary

**APPROVAL OF
AGENDA**

The Chair noted changes to the agenda, which included one item of New Business

It was Moved and Seconded

That the agenda, be amended with the addition of the following item of New Business:

NB1 Report from Brian Farquhar, Manager, Parks and Trails Division, regarding Ceevacs Shawnigan-Kinsol Half Marathon Event October 20, 2011.

and that the agenda, as amended, be approved.

MOTION CARRIED

M1 - MINUTES

It was Moved and Seconded

That the Minutes of the Parks Committee Meeting of May 25, 2011, be adopted.

MOTION CARRIED

BUSINESS ARISING

1) In response to a motion passed at the May 25th meeting regarding BC Parks 100 year Celebrations – Community Legacy Grant Funding, Brian Farquhar informed the Committee that 85 applications were received by BC Parks for \$1.2 M in funding; our application for improvements to Chemainus River Park was not approved.

2) In response to a question raised at the May 25th meeting, Brian Farquhar informed the Committee that Osborne Bay Regional Park was acquired by the Regional District in 1979 for \$225,000. One-third of the purchase price was paid by the Regional District, one-third by the Province and one-third by private donor.

- 3) In response to Director Duncan's request at the May 25th meeting about the history of Sandy Pool Regional Park, Brian Farquhar informed the Committee that the park was purchased in 1984 as a Community Park. In 1997 the Board moved Sandy Pool Park from a Community park to a Regional Park to allow an agreement to be entered into with the Province so it could be included with Cowichan River Provincial Park under their Maintenance Management Agreement. This was done for several years before the CVRD took it back as a Regional Park.

DELEGATIONS

There were no delegations.

STAFF REPORTS

**R1 – Cowichan Valley
Trail Celebration
Events Update**

Brian Farquhar, Manager, presented report prepared by Dan Brown, Parks Trails Technician, dated July 6, 2011.

It was Moved and Seconded
That the report be received and filed.

MOTION CARRIED

**R2 – Cowichan Valley
Trail Use Agreement –
Catalyst Waterline
Route**

Brian Farquhar, Manager, presented report prepared by Ryan Dias, Parks Operations Superintendent, dated July 6, 2011.

It was Moved and Seconded
That That the Board Chair and Corporate Secretary be authorized to execute the necessary documents to renew the Trail License Agreement with Catalyst Paper, not to exceed 5 years, for use of portions of their fee-owned waterline corridor between the Cowichan Exhibition Grounds at Mays Road and Gibbins Road as the Cowichan Valley Trail.

MOTION CARRIED

**R3 – Cowichan Valley
Trail – Tansor Road
Trailhead**

Brian Farquhar, Manager, presented report prepared by Dan Brown, Parks Operations Superintendent, dated July 6, 2011.

It was Moved and Seconded
That the report be received and filed.

MOTION CARRIED

**R4 – Osborne Bay
Regional Park – Hay
Cutting Permit**

Brian Farquhar, Manager, presented report prepared by Ryan Dias, Parks Operations Superintendent, dated July 6, 2011.

It was Moved and Seconded
That the Board Chair and Corporate Secretary be authorized to execute the necessary legal agreement documents as required to enter into an agreement with Chris Vale for hay cutting at designated areas within the west side of Osborne Bay Regional Park for a maximum five-year term.

MOTION CARRIED

INFORMATION

IN1 – News Articles

Two News Articles – Trans Canada and Cowichan Valley Trails and Trails Enforcement.

It was Moved and Seconded
That the news articles be received and filed.

MOTION CARRIED

NEW BUSINESS

**NB1 – Ceevacs
Shawnigan-Kinsol Half
Marathon Event**

Brian Farquhar, Manager, presented report regarding the proposed October 20, 2011, Ceevacs Shawnigan-Kinsol Half Marathon Event 2011.

It was Moved and Seconded
That the application from the Ceevacs RoadRunners to use an approximately 4.0 kilometre section of the Cowichan Valley Trail, inclusive of crossing the historic Kinsol Trestle, for the 36th Annual Shawnigan-Kinsol Half Marathon running event on Sunday October 30, 2011, be approved subject to the following conditions:

1. Proof of a minimum \$2.0 million liability insurance coverage be provided by the organizers which covers the event and which also includes the CVRD as an additional insured;
2. A route plan is submitted to the CVRD for review and approval detailing the section(s) of the Cowichan Valley Trail proposed for use as part of the half marathon course;
3. A Course Marshall Plan is submitted prior to the event for CVRD review and approval;
4. Confirmation that there will be appropriate flag persons at all road crossings along sections of the Cowichan Valley Trail corridor used for the event.
5. Confirmation that there will be notices of the event posted along the trail in advance of, and during the day of, the event that will advise other trail users of the race, with such notice wording and locations pre-approved by the Regional District.

MOTION CARRIED

QUESTION PERIOD

CLOSED SESSION

It was Moved and Seconded
That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), Subsections as noted in accordance with each agenda item.

MOTION CARRIED

The Committee moved into closed session at 4:00 p.m.

RISE

It was Moved and Seconded
That the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

The meeting adjourned at 4:20 p.m.

Chair

Recording Secretary