

Minutes of the Special Meeting of the ECONOMIC DEVELOPMENT COMMISSION held at the Community Futures Boardroom, March 29, 2011 at 7:30 am.

PRESENT: Chair Bruce Sampson
Director K. Kuhn
Director P. Kent
Director I. Morrison
Pat Foster
Mike Kelly
Jane Worton
Jenn George
Marsha Stanley
John Morris

ALSO PRESENT: Tom Anderson, GM, Planning & Development
Geoff Millar, Manager, Economic Development
Kathy Lachman, Business Development Officer
Judy Mills, Recording Secretary

ABSENT: George Robbins

APPROVAL OF AGENDA

One Unfinished Business item was added.

It was moved and seconded the agenda be accepted.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded the March 17, 2011 Regular EDC meeting minutes be accepted.

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

Not applicable.

UNFINISHED BUSINESS

**UB1
REVIEW
SUSTAINABLE
ECONOMIC
DEVELOPMENT
STRATEGY**

The consensus was that it is a good document which links well with the CVRD strategy. Concern regarding the amount of work and priorities. Community profiles will be an asset. Not clear regarding the role of the Commission. A request will be given to the Consultants to include this information.

Jane Worton offered to set up an on-line poll process for EDC members and staff to prioritize actions and rank top three or top ten. The advance poll will be completed prior to the next EDC meeting on April 21, 2011.

It was noted that it's important to have an implementation plan that's in line with the budget and success indicators to bring forward along with the Consultant Strategy.

Next step is to present the Strategy with action items, effect on budget and success indicators to the Regional Services Committee on May 25, 2011 and to the Board on June 8, 2011.

Jane Worton is able to set up an audience response system (clicking system) to rank if required for the Regional Services Committee meeting on April 27, 2011.

**UB2
PREPERATION FOR
JOINT ECONOMIC
DEVELOPMENT &
ENVIRONMENT
COMMISSIONS
MEETING**

The Environment Commission motion from the February 22, 2011 joint meeting regarding the two Commissions working together was conveyed by the Chair. It states *"the Environment Commission recommends to the Board to have quarterly meetings with the Economic Development Commission with the first one to be a workshop. Also to set up a Task Force to look at different reports that are developed for each Commission."*

Chair Sampson asked for four EDC members to volunteer to meet with four Environment Commission members to prepare for the upcoming joint Economic Development and Environment meeting. The following members volunteered: Director I. Morrison, Director P. Kent, Director K. Kuhn and Chair Sampson.

NEW BUSINESS

Not applicable.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:57 am. Next meeting will be on April 21, 2011 at the Community Futures Cowichan Boardroom, 135 Third Street at 7:30 am.

Certified Correct:

Chairperson

Secretary

Dated: _____